



International Civil Aviation Organization
North American, Central American and Caribbean Office (NACC)
Tenth Meeting of Directors of Civil Aviation of the Central Caribbean
(C/CAR/DCA/10)
Grand Cayman, Cayman Islands, 18 to 21 August 2009

C/CAR/DCA/10 – IP/01

Revised – 09/07/09

GENERAL INFORMATION

(Presented by the Secretariat)

1. Venue and dates

The Tenth Meeting of Directors of Civil Aviation of the Central Caribbean (C/CAR/DCA/10) will be held in Grand Cayman, Cayman Islands, from 18 to 21 August 2009.

2. Address and contact numbers – Meeting Venue

Nicoela (Nikki) McCoy and/or Elaine Whorms
Meeting Coordinator(s)
Unit 2 Cayman Grand Harbour
P.O. Box 10277, Grand Cayman KY1-1003, Cayman Islands

Fax: + 1 345 949 0761
Telephone: + 1 345 949 7811/925 5048(Nikki) or 926-0487(Elaine)
E-mail: nikki.mccoy@caacayman.com
elaine.whorms@caacayman.com

3. Contact information – ICAO

Michiel Vreedenburgh, Deputy Regional Director
Claudia López, Assistant
ICAO NACC Regional Office
Telephone: + 52 55 5250 3211
Fax: + 52 55 5203 2757
e-mail: icao_nacc@mexico.icao.int
clopez@mexico.icao.int

4. Participants registration

Delegate registration will take place on Tuesday, 18 August 2009, from 08:30 to 09:00 hours.

5. Opening ceremony

The opening session of the Tenth Meeting of Directors of Civil Aviation of the Central Caribbean (C/CAR/DCA/10) will take place on Tuesday, 18 August 2009, at 09:00 hours at the Grand Cayman Room of the Ritz Carlton Grand Cayman.

6. Documentation link

The documentation for the Meeting is being posted on the ICAO NACC Office Website; participants should check our website frequently to download the documentation. **All participants must bring their own set of documentation (hard copy or electronically in a laptop) to the Meeting venue; there will be no hard copies available for distribution.**

<http://www.mexico.icao.int/Meetings.html>

Click on “Documentation” or “Objectives Section”

Click on “Tenth Meeting of Directors of Civil Aviation of the Central Caribbean (C/CAR/DCA/10)”

7. Temperature

During the month of August, the temperature in Cayman Islands ranges from 28°C (84°F) to 32°C (91°F). The average humidity is 78%.

8. Money exchange

The Cayman Dollar (KYD) is the national currency (\$1.00 USD = \$00.80 KYD approximately). After your arrival, you may exchange monies at local banks, the airport or in the city. If money is exchanged at the bank using USD travellers cheques, the exchange rate is \$1.00 USD = \$00.82 KYD.

9. Credit cards

International credit cards usually accepted in shopping centres, hotels and restaurants are: American Express (AMEX), Diners, Discover, Mastercard and Visa.

10. Lodging:

The suggested hotels, applying special fees to all participants of the Meeting, are the following:

HOTEL	SINGLE/DOUBLE ROOM
RITZ CARLTON – Host Meeting Hotel Box 32348, Grand Cayman, KY1-1209 Tel.: + 800 241 3333 or + 1 345 943 9000 Fax: + 1 345 943 9001 Web: www.ritzcarlton.com	USD\$ 179.00 Single/Double plus 20% tax & service and US\$ 30.00 per day/per room resort fee* Instructions for online bookings: Log unto web site – www.ritzcarlton.com/grandcayman Select – reservations and packages ; Go to – check rates and availability ; Select – dates ; Go to – Additional information; Check mark group code – input group code (CAA) and code for requested room type (CAAJ or CAAA). For example: <i>For Run of resort rooms:</i> CAACAAJ (for Run Resort rooms) or CAACAAA (for Run Resort rooms); Select check rates and availability The requested room type and rates will appear for booking.

HOTEL	SINGLE/DOUBLE ROOM
<p><i>* Resort fee at the Ritz Carlton includes the following: Unlimited whirlpool, steam room and Sauna at the Silver Rain, a La Prairie Spa. Use of the fitness centre and daily classes. A skincare and makeup analysis at Silver Retail. Pool and beach lounges and umbrellas. Use of kayaks, snorkelling gear, water tricycle, rafts, paddle boats and water hammocks. Nightly movies shown outdoors on a giant screen. A library of DVDs and use of DVD player. Local phone calls In-room coffee and tea set up. Morning coffee and tea in the lounge. A half-hour session Ambassadors of the Environment by Jean-Michael Cousteau. Internet Access.</i></p>	
MARRIOTT GRAND CAYMAN Box 30371, Grand Cayman KY1-1202 Tel.: + 1 345 949 0088 Fax: + 1 345 949 0288 E-mail: mhrs.gcmgc.sales.coordinator@marriotthotels.com Web: www.marriottgrandcayman.com	USD\$ 140.00 Single/Double plus 20% tax & service
SUNSHINE SUITES Box 30095, Grand Cayman, KY1-1201 Tel.: + 1 345 949 3000 Fax: + 1 345 949 1200 E-mail: frontdesk@sunshinesuites.com Web: www.sunshinesuites.com	USD\$ 120.00 Single/Double plus 20% tax & service
WESTIN CASUARINA RESORT & SPA, GRAND CAYMAN Seven Mile Beach, P.O. Box 30620, Grand Cayman Tel.: + 1 345 945 3800 Fax: + 1 345 949 5825 E-mail: reservations@westin-cayman.com	Island view US\$159 Ocean view US\$209 Ocean front US\$259 Rate subject to 20% tax and service charge and US\$20.00 per room per day resort fee Booking code: <i>Caribbean Summer Spectacular Sale</i>
RAMADA GRAND CAYMANIAN RESORT Crystal Harbour, Grand Cayman, Cayman Islands Tel.: + 1 345 949 3100 Fax: + 1 345 949 3161 Email: reservations@grandcaymanian.ky Web: http://www.grandcaymanian.ky/	Studio US\$135.20 1 bedroom US\$199.20 2 bedroom villa US\$ 295.20 2 bedroom grand Villa US\$415.20

Participants **MUST** make their reservations directly with the hotel and indicate that they are attending the ***ICAO DCA Meeting*** in order to enjoy the special rate. Bookings must be confirmed by latest **18 July 2009**. Bookings after that date will be subject to availability due to high occupancy at the time. **Note:** *As customary, hotel reservations must be guaranteed with a credit card.*

11. Local transportation

The recommended methods of transportation are taxis. However for those wishing to rent a vehicle a special price of the following has been arranged with Budget Car Rental.

Economy Car: USD\$21/day

Mid size Car: USD\$25/day

Full Size Car: USD\$35/day

7 Passenger: USD\$50/day

**The rate is for "Car Only" and does not include insurance coverage, driving permits, additional driving fees, VERF fees or fuel.*

Budget Contact Information
Ryan Vanderwal
rvanderwal@bhlcayman.com

Please mention the *ICAO DCA Meeting* when making car reservations.

12. Hospitals

If necessary, emergency services are available; for more information inquire at 345-949-8600.

13. Commercial working hours

In the city from 09:00 to 17:00 hours, approximately.
Banks, Monday to Friday from 09:00 to 16:00 hours.
In malls/shopping centres from 09:00 to 18:00 hours, approximately.

14. Electricity

120 volts is the hotel standard. If 220 volts are required, please request information at hotel registration.

15. Visa

To be verified at embassies and consulates in respective States.

16. Others

Tax charged on purchases is included in consumer prices. Tips in restaurants and related places are normally included in the bill. If not, then they are at your discretion. However, 15% is the norm.

The Airport departure tax is included in tickets.

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