



ASSEMBLY - 36th SESSION

Number 6
24/9/07

The ICAO Daily Bulletin, which will be issued early in the morning of each working day of the Assembly, will contain the schedule of meetings for the day of issue; a brief summary of the previous day's work of the Assembly; a calendar of social functions; and announcements of general interest.

Schedule of Meetings: Monday, 24 September 2007

Sixth Executive Committee	0930 hours	Conference Room 1 (4th floor of the Conference Centre)
Economic Commission	0930 hours	Conference Room 3 (1st floor of the Conference Centre)
Seventh Executive Committee	1430 hours	Conference Room 1 (4th floor of the Conference Centre)
Third Legal Commission	1430 hours	Conference Room 2 (4th floor of the Conference Centre)
Third Administrative Commission	1430 hours	Conference Room 3 (1st floor of the Conference Centre)

EMERGENCY MEDICAL CARE

Monday - Friday

0900 - 1700 hours

Extension 8212

The Medical Consultant's Office is located on the fourth floor of the Office Tower, Room 4.25, telephone extension 8212. A nurse will be on duty at that location from 0900 to 1700 hours for the duration of the Assembly. If an emergency occurs, and the nurse cannot be reached, the Social Security and Welfare Unit, also located on the fourth floor, Room 4.35.28, telephone extension 8236 or 8237, will take appropriate action to obtain medical assistance.

Participants seeking medical attention can obtain from their hotel management the location and telephone number of a doctor in their hotel or nearby.

The closest hospital to the ICAO premises is the McGill University Health Centre (Royal-Victoria Hospital), telephone (514) 934-1934.

Most hospitals have an emergency service open 24 hours a day.

Ambulance service may be obtained through a doctor or Urgences-Santé, telephone 911.

Delegate/visitor access to Office Tower

- 1) **Please note that security will not allow any delegate into a conference room without a meeting badge.**
- 2) In order to assist visitors (delegates and non-delegates), delegations should submit to Security via e-mail (security@icao.int or from delegations within the Headquarters by the ICAO site **Security HQ**) and cc to COS CONF on ICAO site, a list of all visitors expected at their delegation or the conference each day and should revise the list daily. Without such a list, Security will be required to phone delegations before allowing a visitor (not on the list) access to the Office Tower.

For any inquiries, please contact C/COS or BSO at extension 8227.

Thank you for your understanding and cooperation.

Building Security

Security guards have strict instructions not to allow access to the ICAO premises to persons not wearing an ICAO Building Security Pass. The pass must be worn visibly at all times while on the premises.

The Assembly lapel badge, which is issued to each participant upon registration, will serve as building security pass and permits access to the Conference Centre and the office tower. Although special care should be taken not to lose these badges, registration personnel will provide replacements upon proper identification.

Security passes of a different colour will be issued to persons accompanying participants if they wish to attend meetings and social functions.

Saturday's meetings (22 September)

Sixth Plenary Meeting

At the Sixth Meeting, held on Saturday, 22 September 2007, at 1000 hours, Parts 1 and 2 of the election of the Council were conducted. With 167 States voting, the number of votes required for election in Part 1 was 84. There were 11 candidates for 11 seats in this Part, and 11 were elected on the first ballot as follows: Australia, Brazil, Canada, China, France, Germany, Italy, Japan, the Russian Federation, the United Kingdom and the United States.

In Part 2, there were 12 candidates for 12 seats, and 12 were elected on the first ballot. With 167 States voting, the number of votes required for election in Part 2 was 84. The following States were elected: Argentina, Egypt, Iceland, India, Mexico, Nigeria, Saudi Arabia, Singapore, South Africa, Spain, Switzerland and Venezuela.

The President of the Assembly announced that election to the Council in the third Part would be held at the Seventh Plenary Meeting on Tuesday, 25 September 2007, at 1430 hours. The deadline for notifications of candidature, which should be submitted in writing to the Secretary General, was set at 1400 hours, Monday, 24 September 2007.

In the course of the meeting, general statements were delivered by the Delegations of Bolivia, the Republic of Korea, Eritrea, Ghana, Hungary, Kenya, Mali, Fiji, Lebanon and Liberia.

Administrative Commission

The **Contributions Working Group**, established by the Administrative Commission at its First Meeting on Thursday, 20 September 2007, held its first meeting on 22 September 2007 at 0930 hours in closed session. The Group is comprised of the following Delegations: Austria, China, Japan, Oman and United States.

The Secretary of the Administrative Commission, Mr. Richard J. Barr, opened the meeting, and then drew the Group's attention to its terms of reference, the confidentiality of the material to be examined and the examination process.

Mrs. L.R. Luftig (United States) was elected Chairperson of the Contributions Working Group. Mr. Y. Jobe (ICAO Secretariat) acted as the Secretary for the Group.

The Group considered Item 53 - Assessments to the General Fund for 2008, 2009 and 2010 - (WP/36 and WP/58) and studied the calculations made to arrive at the draft scales of assessment.

The Working Group completed its work at 1005 hours with the understanding that its draft report would be reviewed by the Chairman of the Working Group and forwarded directly to the Administrative Commission.

Therefore, it is to be noted that the second **Contributions Working Group** meeting previously scheduled for Thursday, 25 September 2007, at 1430 hours has been cancelled.

The next meeting of the **Administrative Commission** is scheduled for Monday, 24 September 2007, at 1430 hours in Conference Room 3 on the 1st Floor.

Fifth Executive Committee Meeting

At its Fifth Meeting, held on Saturday, 22 September, at 1515 hours, the Executive Committee resumed its consideration of Agenda Item 17 on environmental protection, with additional general comments being made on the papers presented previously (EX/4). It agreed to return to this item at a later meeting.

The Committee completed its consideration of Agenda Item 18 on passenger and crew health and the prevention of the spread of communicable disease, documented in WP/22 presented by the Council and a number of working papers presented by States and organizations: WP/196 (China); WP/186 (Singapore); WP/199 (with Corrigendum No. 1) (United States); WP/247 (ITF); and WP/197 (UNWTO). Three information papers were also submitted (WPs/57, /59 and /61 presented by IAC).

Second Technical Commission Meeting

The Technical Commission held its second meeting on Saturday, 22 September, at 1515 hours, presided by its First Vice-Chairman, Mr. Asgeir Pálsson (Iceland).

The Commission completed Agenda Items 28 (Protection of certain accident and incident records and of safety data collection and processing systems in order to improve aviation safety) and 29 (Flight recorders) as well as all working papers under Agenda Item 30 (Other safety matters) relating to subjects of language proficiency requirements and aerodromes, respectively.

The meeting ended at 1800 hrs.

The third meeting of the Technical Commission will be held on Tuesday, 25 September 2007 at 1430 hours in Conference Room 3 on the 1st Floor.

Social Functions

As a convenience to delegations, so that they may know the dates on which functions have been planned by various hosts, the Secretary General publishes the following list. It comprises only those functions which have been notified to his Office, and for which in each case **the host will extend individual invitations**, unless specified otherwise. This schedule is subject to change.

Monday, 24 September 2007 Breakfast by the Delegation of Malaysia
Reception by the Delegation of Ghana ¹⁾
Reception by the Delegation of France
Reception by the Delegation of Romania

Tuesday, 25 September 2007 Reception by Aviation and Allied Business
Reception by the NAFISAT and SADC VSAT Networks
Delegates' Lounge, 3rd Floor
1800 to 2100 hours

Delegations wishing to reserve dates for social functions or to make changes to the above list are requested to contact Mrs. Anna Mattei, Office of the Secretary General (ext. 8042).

Notes: ¹⁾ All participants are invited to a Buffet reception hosted by the Honourable Miss Gloria Afua Akuffo, Minister for Aviation of the Republic of Ghana in the Delegates' Lounge on Monday, 24 September 2007 from 1230 to 1400 hours.

<p>Note: Individual messages and invitations submitted to the Document Satellite for distribution should bear - in addition to the name - the addressee's State or Organization.</p>

Social Events

ICAO has organized a programme of activities for persons accompanying participants to the Assembly. A copy of the programme was delivered to each participant registered with company, and extra copies are available at the Information Desk on the first floor of the Conference Centre.

In addition, attached to the ICAO Daily Bulletin, you will find a **PINK SHEET** entitled “**2007 SCHEDULE OF ACTIVITIES**” which is a summary of all the activities included in the programme. **This schedule will be updated on a daily basis.** We would therefore ask the delegates to please detach the pink sheet from the Daily Bulletin and have it over on a daily basis to their accompanying persons.

ICAO Information Area

Beginning Tuesday, 18 September 2007, the ICAO A36 Information Area will be open daily, through 27 September. You are invited to visit the information Area which is located in the Lobby of the Assembly Hall.

The Information Area is a unique opportunity for all Delegates to become better acquainted with the work being carried out by the Secretariat on behalf of the Organization’s Contracting States. It is also a timely opportunity to meet Secretariat staff members to whom you can address your questions on all aspects of ICAO’s work.

24 September: *Technical Co-operation Bureau*

Gender Programme

25 September: *Air Navigation Bureau / Safety & Security Audits Branch*

Gender Programme

26 September: *Air Transport Bureau / Air Navigation Bureau*

Gender Programme

27 September: *Technical Co-Operation Bureau*

Gender Programme

Computers

Twenty computer workstations configured with most of the Microsoft Office tools, and two printers will be available at the Internet Café on the 4th floor of the Conference Centre near the escalators for participants who wish to access the Internet to use Web-based e-mail services.

Telephones

Long-distance telephone cards will be available for sale at the Staff Association Boutique. Telephones have been installed on the 1st floor of the Conference Centre, next to the Registration area and on the 4th floor of the Conference Centre, next to the Document Distribution area.

Assembly Documentation in Electronic Format

ASSEMBLY DOCUMENTATION IN ELECTRONIC FORMAT

All Assembly documentation is available at www.icao.int/assembly36

For reference publications, go to www.icao.int/icaonet (“Electronic publications”), using **XXa36del** as the access code

Delegates may contribute to the environment preservation and facilitate Assembly organization by using documentation in electronic format. All Assembly documentation is available on the ICAO public website (www.icao.int) and reference publications are accessible through the password-protected ICAO-NET (www.icao.int/icaonet), under "Electronic publications". Computers and printers are available in the Internet Café located on the 4th floor of the Conference Block.

Document Distribution

The Document Distribution area is located on the 4th floor of the Conference Centre. Its hours of operation will be from 0830 to 1700 hours. Additionally, delegates are invited to note the information provided in the State Letter SA 36/3 – 07/28, Subject: Thirty-six Session of the Assembly, Montreal, 18 to 28 September 2007 that each delegation will receive a maximum of six sets of copies of Assembly documentation. Should an individual wish to obtain a specific paper, it will be possible to have it through the ICAO public web site.

Announcements

1. List of Delegates

1.1 Amendments to the second issue of the List of Delegates, which was distributed on Saturday, 22 September 2007, should be notified to the Registration Desk. Further revisions of the List of Delegates will be issued accordingly.

1.2 For security reasons, the Montreal hotel/residence addresses of participants are not given on this list, but the document distribution box number is shown for ease of contact.

2. Minutes of Meetings

2.1 While every effort will be made to issue draft minutes as expeditiously as possible, it must be appreciated that working papers needed for meetings in progress have to be given priority over minutes. Therefore, at times of heavy workload delays may occur with the issue of draft minutes.

3. Seating Arrangements – Commissions and Committees

3.1 Due to the room configuration and number of seats in each of the meeting rooms, the following seating arrangements will be in place for the meetings of the Executive Committee and Commissions.

3.2 Please note that the Assembly Hall on the 4th floor will be separated into:

Conference Room 1 located on 4th floor (Executive Committee)

Conference Room 2 located on 4th floor (Technical Commission – Legal Commission)

Conference Room 3 is located on the 1st floor across from the Registration area (Administrative Commission – Economic Commission)

Executive Committee

Conference Room 1 – 4th floor

One seat at the table per State

One adviser seat behind

**Technical Commission – Legal Commission
Conference Room 2 – 4th floor**

One seat at the table per State
One adviser seat behind

Observer Delegations – Conference 1 and 2. As there are more observer delegations than available seats, it is requested that those observer delegations that wish to follow the proceeding for information purpose also make use of the 50 observer seats in the Observation Gallery immediately above the Conference Room on the 5th floor. Access can be gained by elevator No. 7 or No. 8 or by the stairs immediately in front of the Assembly Hall doors on the 4th floor.

Those delegations that have an agenda item or working papers, should advise the Committee or Commission accordingly. Observer delegation name plates will be placed in location when the observer is present and seating capacity permits.

**Administrative Commission – Economic Commission
Conference Room 3 – 1st floor (across from the Registry area)**

One seat per State at the table

The adviser and observer's seats are located on each side of the room. Some additional seats will be available at the back of the room as well.

3.3 Seating arrangements for subsequent meetings will be made in accordance with actual requirements and in due consideration for room seating capacity for all delegations.

3.4 Delegations are reminded that the microphone and call system are coordinated with the name plates and therefore, delegations are requested to advise the room attendant located at the back of the Hall for any need to adjust the location of a state name plate.

4. Simultaneous interpretation equipment

4.1 Under the edge of the table you will find an audio control unit. The language selector dial gives you the choice of language:

Speaker	0	Russian	4
English	1	Chinese	5
French	2	Arabic	6
Spanish	3		

5. Coffee Service

5.1 Coffee and soft drinks may be purchased outside the Assembly Hall on the fourth floor and the first floor of the Conference Centre during morning and afternoon recesses. In addition, sandwiches can be purchased at the lunch counter on the Café next to the 4th floor escalators and Internet Café Centre from 1200 to 1430 hours. Coupons for purchase of sandwiches and coffee will be on sale at the Welcome Desk.

6. Photos of delegates

Photos taken of Delegates throughout the Assembly are available for viewing and purchase at the *Welcome Desk* located on the main floor. Photos are available in two formats: 4 x 6 print (\$5.00 CAD each) and CD ROM (\$10.00 CAD per CD, includes one digital photo).

Prints and CD ROMs will be available for pick up at the *Welcome Desk* two days following placement of orders. Please note that orders placed after Wednesday, 26 September will be mailed.

7. Photo Gallery

A photo gallery of the 36th Session of the Assembly is available on the Assembly website <http://www.icao.int/assembly36>

8. Personal Belongings of Participants

8.1 Participants are advised that **documentation and other personal belongings must not be left in the conference rooms overnight.**

8.2 **Participants are kindly advised not to leave items/briefcases/parcels unattended at any time on the premises.**

8.3 The Document Distribution Satellite, which is located on the fourth floor of the Conference Centre, is used exclusively for the distribution of Assembly documentation issued by ICAO. Due to space restrictions, documentation and other personal belongings of participants cannot be accepted for safekeeping or short-term storage.

9. Monitoring Exchange (MX) System

9.1 National Delegations with offices on the ICAO Headquarters premises can follow the proceedings of the Executive Committee and Commissions of the Assembly meetings on the MX System by dialling the code numbers on their sets as follows:

	Assembly Hall Conference Room 1	Assembly Hall Conference Room 2	Conference Room 3
Speaker	11	21	31
Arabic	17	27	37
Chinese	16	26	36
English	12	22	32
French	13	23	33
Russian	15	25	35
Spanish	14	24	34

10. Early Departure of Participants

10.1 Members of Delegations and Observers who depart before the end of the Assembly are requested to notify the Document Distribution Satellite on the 4th floor of the Conference Centre.

10.2 **Early departure of an entire delegation** should be notified in writing to the Secretary General. Such notification may be deposited at the Distribution Satellite on the 4th floor of the Conference Centre or in the office of the Chief, Conference and Office Services Section, Room 4.10.

11. Commissariat services

11.1 For the convenience of Delegations and Secretariat, the commissariat hours of operation during the Assembly will be as follows:

First week:

Tuesday	18 September	1230 – 1400 hours 1630 – 1800 hours
Wednesday	19 September	same
Thursday	20 September	same

Second week:

Tuesday	25 September	1230 - 1400 hours 1630 - 1800 hours
Wednesday	26 September	same
Thursday	27 September	same

12. Children daycare Services

12.1 Most hotels have arrangements for children daycare services.

Staff Association Boutique

We would like to invite you to visit our Boutique located on the first floor of the Conference Centre from 1200 to 1400 hours.

Special philatelic envelope

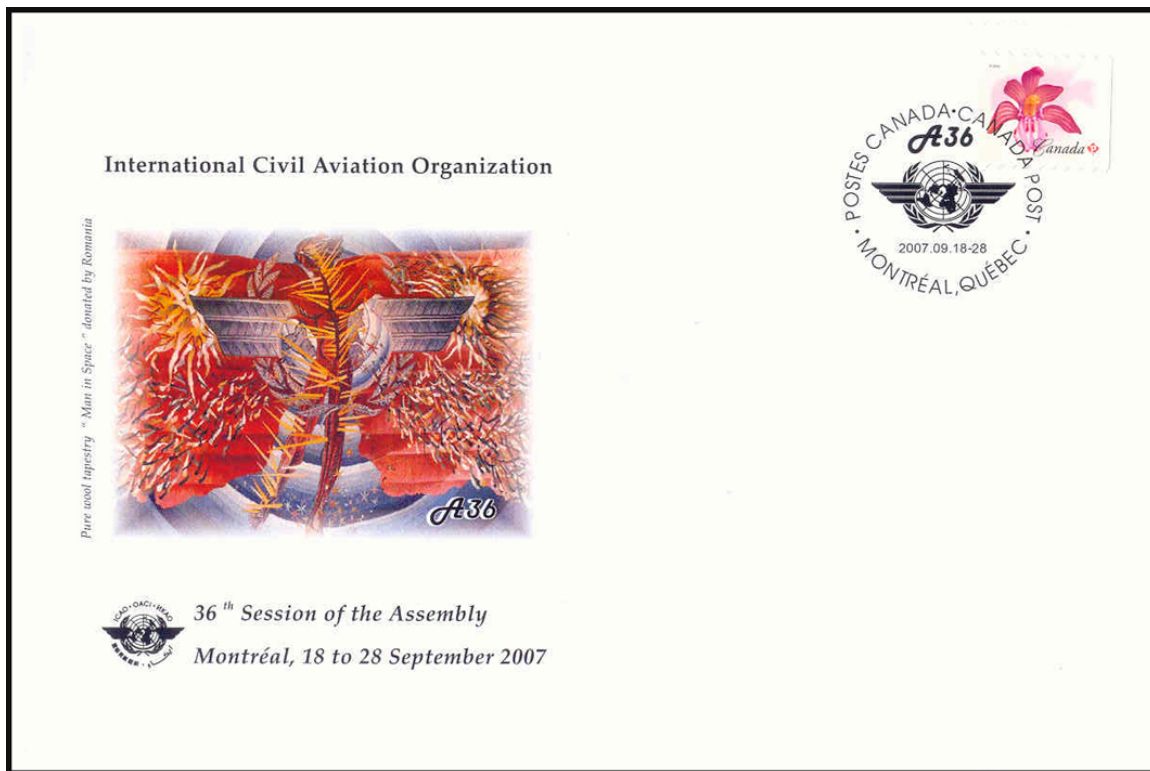
On the occasion of the 36th Session of ICAO Assembly, a special philatelic envelope will be issued as shown below, the postmark of which was prepared in cooperation with Canada Post Corporation.

The postage stamp used on the envelope was one of the first new non-denominated stamps released by Canada Post on 16 November 2006. It bears a new icon, the letter “P” within a maple

leaf; this icon indicates that the stamp is PERMANENT and valid indefinitely. The stamp features the striking spotted coralroot (*Corallorhiza maculata*). This member of the orchid family grows in deeply shaded, wooded areas from Newfoundland to British Columbia, and blossoms in mid-summer.

The cachet on the left-side reproduces the pure wool tapestry *Man in Flight* hanging behind the chair of the President in the ANC Chamber; it was donated to ICAO by Romania in 1976 and represents the winged mythological figure Icarus with the symbols of ICAO and the United Nations in the background of concentric curves that suggest the propagation of waves into space.

This exceptional cover can be purchased for Can \$3.00 from the Staff Association boutique, located at level A in the Conference Centre, during the Assembly.



ICAO WELCOME COMMITTEE - A36

2007 SCHEDULE OF ACTIVITIES

REGISTRATION: dates given are deadline dates; however, we strongly recommend that you register as soon as possible

DATE AND TIME	ACTIVITY	HOSTESSES	COST Can. \$	DEADLINE FOR REGISTRATION
MONDAY, 24 Sept. 0730 to 1900 hours	Day Tour of Quebec City and Outskirts	Government of Quebec	Nil	Thursday, 20 September, noon
WEDNESDAY, 26 Sept. 0730 to 1800 hours	Day Tour of Ottawa	Government of Canada through the Canadian Delegation in ICAO	Nil	Monday, 24 September, 17:00 pm

INFORMATION DESK: 954-8219 ext. 7081