



The Daily Bulletin

ASSEMBLY - 35th SESSION

Number 10
8/10/04

The ICAO Daily Bulletin which will be issued early in the morning of each working day of the Assembly will contain the schedule of meetings for the day of issue; a brief summary of the previous day's work of the Assembly; a calendar of social functions; and announcements of general interest.

Schedule of Meetings: Friday, 8 October 2004

Thirteenth Executive Committee	0900 hours	Conference Room 1 & 2 (4 th floor of the Conference Centre)
to be followed immediately by the Eighth and Ninth Plenary Meetings		

EMERGENCY MEDICAL CARE

Monday - Friday 0900 - 1700 hours Extension 8212

The Medical Consultant's Office is located on the fourth floor of the Office Tower, Room 4.25, telephone extension 8212. A nurse will be on duty at that location from 0900 to 1700 hours for the duration of the Assembly. If an emergency occurs, and the nurse cannot be reached, the Social Security and Welfare Unit, also located on the fourth floor, Room 4.35.28, telephone extension 8236 or 8237, will take appropriate action to obtain medical assistance.

Participants seeking medical attention can obtain from their hotel management the location and telephone number of a doctor in their hotel or nearby.

The closest hospital to the ICAO premises is the McGill University Health Centre, telephone 934-1934.

Most hospitals have an emergency service open 24 hours a day.

Ambulance service may be obtained through a doctor or Urgences-Santé, telephone 911.

Building Security

Security guards have strict instructions not to allow access to the ICAO premises to persons not wearing an ICAO Building Security Pass. The pass must be worn visibly at all times while on the premises.

The Assembly lapel badge, which is issued to each participant upon registration will serve as building security pass and permits access to the conference centre and the office tower. Although special care should be taken not to lose these badges, registration personnel will provide replacements upon proper identification.

Security passes of a different colour will be issued to persons accompanying participants if they wish to attend meetings and social functions.

Yesterday's Meetings

Economic Commission

The Economic Commission held its fourth meeting on Thursday, 7 October 2004, at 0930 hours. The Commission considered WPs 319, 325 and 326, containing the texts of the draft reports of the Commission on Agenda Items 28, 29, 30, 31 and 32. The Commission approved the draft reports with some amendments for presentation to the Plenary.

Executive Committee

The Executive Committee held its Eleventh and Twelfth Meetings on Thursday, 7 October at 0930 and 1430 hours. The Committee returned to an examination, commenced during the Seventh Meeting, of the draft Updating of Resolution A33-7: Consolidated statement of continuing ICAO policies and practices related to environmental protection, presented in the Appendix to WP/77.

The Committee then examined a number of draft reports to the Plenary on items it had considered, and took the following actions:

WP/312	Report on Agenda Item 16 – Improvement of safety oversight	Approved with amendments. The Committee agreed to recommend to the Plenary adoption of Resolution 16/1, subject to amendment.
	Report on Agenda Item 16.1 – Progress report on the implementation of the ICAO Universal Safety Oversight Audit Programme (USOAP)	Approved without change.
	Transition to a systems approach for audits in the ICAO Universal Safety Oversight Audit Programme (USOAP)	Approved with amendments. The Committee agreed to recommend to the Plenary adoption of Resolution 16.2/1, subject to amendment.

WP/327	Report on Agenda Item 18 – International Financial Facility for Aviation Safety (IFFAS)	Approved without change. The Committee agreed to recommend to the Plenary adoption of Resolution 18/1, subject to amendment.
WP/333	Agenda Item 20 – Increasing the effectiveness of ICAO	Approved with amendments.
	Agenda Item 21 – Assembly resolutions to be consolidated or to be declared no longer in force	Approved without change.
WP/286	Draft text for the general section of the Executive Committee’s report	Approved with amendments.
WP/332	Agenda Item 13.1 – Activities and policy on technical cooperation provided under the United Nations Development Programme (UNDP) and through Trust Fund (TF) arrangements during the period 2001-2003	Approved with amendments.
	Agenda Item 13.2 – Transition to a new policy on technical cooperation	Approved with amendments. The Committee agreed to recommend to the Plenary adoption of Resolutions 13.2/1 and 13/2/2, subject to amendment.
WP/334	Agenda Item 17) Enhancement of ICAO Standards	Approved without change.
	Agenda Item 19) Health and well-being of passengers and crews	Approved with amendments. The Committee agreed to recommend to the Plenary adoption of Resolution 19/2, subject to amendment.
WP/313	Agenda Item 7) Annual Reports of the Council to the Assembly for 2001, 2002 and 2003	Approved with amendments

Social Functions

Delegations wishing to reserve dates for social functions are requested to contact Mrs. Anna Mattei, Office of the Secretary General (ext. 8042).

Note: Individual messages and invitations submitted to the Document Satellite for distribution should bear - in addition to the name - the addressee's distribution box number.

Delegations inviting any persons from outside (not in possession of a valid building pass) are requested to submit a list of names of such invites to the Chief, Conference and Office Services Section, Room 4.10. This will facilitate admittance by the security guards.

ICAO Information Area

Starting Tuesday, 28 September 2004, the ICAO A35 Information Area will be open daily, through Friday, 8 October 2004. You are cordially invited to visit the Information Area which is located in the Lobby of the Assembly Hall.

The Information Area is a unique opportunity for all Delegates to become better acquainted with the work being carried out by the Secretariat on behalf of the Organization's Contracting States. It is also a timely opportunity to meet Secretariat staff members to whom you can address your questions on all aspects of ICAO's work.

Meet the ICAO Experts daily at the ICAO Information Area.

Computers

Twenty computer workstations configured with most of the Microsoft Office tools, and two printers will be available on the 4th floor of the Conference Centre for participants who wish to access the Internet to use Web-based e-mail services.

Long-distance telephone cards will be available for sale at the Welcome Desk.

Announcements

1. List of Delegates

1.1 The third issue of the List of Delegates has been distributed on Wednesday, 6 October. All amendments to the list should be notified to the Registration Desk.

1.2 For security reasons, the Montreal hotel/residence addresses of participants are not given on this list, but the document distribution box number is shown for ease of contact.

2. Minutes of Meetings

2.1 While every effort will be made to issue draft minutes as expeditiously as possible, it must be appreciated that working papers needed for meetings in progress have to be given priority over minutes. Therefore, at times of heavy workload delays may occur with the issue of draft minutes.

3. Seating Arrangements - Assembly Hall

3.1 Seating arrangements are based on a maximum of six seats for each delegation representing a Contracting State which has six or more participants (three at table and three behind). Those delegations with five or four participants have been allotted a maximum of four seats (two at table and two behind). Delegations with three participants have been allotted two seats at table and one behind. Delegations with two delegates will be provided one seat at table and one behind. Some additional seats are available to participants in the Public Gallery located on the fifth floor of the Conference Centre. Access can be gained by elevator No 7 or No 8.

4. Coffee Service

4.1 Coffee and soft drinks and sandwiches may be purchased outside the Assembly Hall on the fourth floor and the first floor of the Conference Centre during morning and afternoon recesses. Coupons for purchase of sandwiches and coffee will be on sale at the Welcome Desk.

5. Photos of Delegates

5.1 The External Relations and Public Information Office is pleased to offer a complimentary photo to all delegates making statements during the Plenary meetings under Agenda Item 2. Photos will be made available to delegates in the External Relations and Public Information Office located on the 12th floor of the Secretariat block (Suite 12.05) on the following days:

Wednesday, 6 October from 3:00 pm to 5:00 pm

Thursday, 7 October from 3:00 pm to 5:00 pm

Friday, 8 October from 3:00 pm to 5:00 pm

6. Personal Belongings of Participants

6.1 Participants are advised that **documentation and other personal belongings must not be left in the conference rooms overnight.**

6.2 Participants are kindly advised not to leave items/briefcases/parcels unattended at any time on the premises.

6.3 The Document Distribution Satellite which is located on the fourth floor of the Conference Centre is used exclusively for the distribution of Assembly documentation issued by ICAO. Due to space restrictions, documentation and other personal belongings of participants cannot be accepted for safekeeping or short-term storage.

7. Monitoring Exchange (MX) System

7.1 National Delegations with offices in the ICAO Headquarters premises can follow the proceedings of the Assembly meetings on the MX System by dialling the code numbers on their sets as follows:

	Assembly Hall
Speaker	11
Arabic	17
Chinese	16
English	12
French	13
Russian	15
Spanish	14

8. Early Departure of Participants

8.1 Members of Delegations and Observers who depart before the end of the Assembly are requested to notify the Document Distribution Satellite on the 4th floor of the Conference Centre.

8.2 **Early departure of an entire delegation** should be notified in writing to the Secretary General. Such notification may be deposited at the Distribution Satellite on the 4th floor of the Conference Centre or in the office of the Chief, Conference and Office Services Section, Room 4.10.

9. Return of building security passes upon departure

Delegates departing at the end of the Assembly meetings are kindly requested to deposit their security passes in the box identified for this purpose in the area of the Welcome Desk on the first floor of the Conference Centre.

10. Commissariat services

10.1 For the convenience of Delegations and Secretariat, the commissariat hours of operation during the Assembly will be as follows:

First week:

Monday	27 September	1200 - 1400 hours 1600 - 1800 hours
Tuesday	28 September	same
Thursday	30 September	same
Friday	1 October	same

Second week:

Monday	4 October	1600 - 1800 hours
--------	-----------	-------------------

Tuesday	5 October	1200 - 1400 hours 1600 - 1800 hours
Thursday	7 October	same
Friday	8 October	1200 - 1400 hours

11. Children daycare Services

11.1 Most hotels have arrangements for children daycare services.

ICAO ASSEMBLY ON THE WEB

Visit the 35th Session of the ICAO Assembly on the Web:

<http://www.icao.int/icao/en/assembl/a35/>

STAFF ASSOCIATION BOUTIQUE

We would like to invite you to visit our Boutique located on the first floor of the Conference Centre.