



The Daily Bulletin

ASSEMBLY - 35th SESSION

Number 6
4/10/04

The ICAO Daily Bulletin which will be issued early in the morning of each working day of the Assembly will contain the schedule of meetings for the day of issue; a brief summary of the previous day's work of the Assembly; a calendar of social functions; and announcements of general interest.

Schedule of Meetings: Monday, 4 October 2004

Economic Commission	0930 hours	Conference Room 3 (1 st floor of the Conference Centre)
Sixth Executive Committee	0930 hours	Conference Room 1
Seventh Executive Committee	1430 hours	(4 th floor of the Conference Centre)
Budget Working Group	0930 hours	Conference Room 5 (3 rd floor of the Conference Centre)
Third Administrative Commission	1430 hours	Conference Room 3 (1 st floor of the Conference Centre)
Third Legal Commission	1430 hours	Conference Room 2 (4 th floor of the Conference Centre)

NOTE: The Third Technical Commission will be held on Tuesday, 5 October at 1430 hours in Conference Room 3.

EMERGENCY MEDICAL CARE

Monday - Friday

0900 - 1700 hours

Extension 8212

The Medical Consultant's Office is located on the fourth floor of the Office Tower, Room 4.25, telephone extension 8212. A nurse will be on duty at that location from 0900 to 1700 hours for the duration of the Assembly. If an emergency occurs, and the nurse cannot be reached, the Social Security and Welfare Unit, also located on the fourth floor, Room 4.35.28, telephone extension 8236 or 8237, will take appropriate action to obtain medical assistance.

Participants seeking medical attention can obtain from their hotel management the location and telephone number of a doctor in their hotel or nearby.

The closest hospital to the ICAO premises is the McGill University Health Centre, telephone 934-1934.

Most hospitals have an emergency service open 24 hours a day.

Ambulance service may be obtained through a doctor or Urgences-Santé, telephone 911.

Building Security

Security guards have strict instructions not to allow access to the ICAO premises to persons not wearing an ICAO Building Security Pass. The pass must be worn visibly at all times while on the premises.

The Assembly lapel badge, which is issued to each participant upon registration will serve as building security pass and permits access to the conference centre and the office tower. Although special care should be taken not to lose these badges, registration personnel will provide replacements upon proper identification.

Security passes of a different colour will be issued to persons accompanying participants if they wish to attend meetings and social functions.

Saturday's meetings (2 October)

Sixth Plenary Meeting

At the Sixth Plenary, held on Saturday morning, 2 October, Parts 1 and 2 of the election of the Council were conducted. With 159 States voting, the number of votes required for election in Part 1 was 80. There were 11 candidates for 11 seats in this Part, and 11 were elected on the first ballot, as follows: Australia, Brazil, Canada, China, France, Germany, Italy, Japan, Russian Federation, United Kingdom and United States.

In Part 2, there were 12 candidates for 12 seats, and 12 were elected on the first ballot. With 158 States voting, the number of votes required for election in Part 2 was 80. The following States were elected: Argentina, Austria, Colombia, Egypt, Finland, India, Mexico, Nigeria, Saudi Arabia, Singapore, South Africa and Spain.

The President of the Assembly announced that election to the Council in the third Part would be held at the Seventh Plenary Meeting, on Tuesday, 5 October, at 1430 hours. The deadline for notifications of candidature, which should be submitted in writing to the Secretary General, was set at 1400 hours, Monday, 4 October.

Administrative Commission

The **Contributions Working Group**, established by the Administrative Commission at its Second Meeting on Friday, 1 October 2004, held its first meeting on 2 October 2004 at 1000 hours in closed session. The Group is comprised of the following members, who acted in their personal capacity as per the terms of reference:

Mr. R. Rodrigues Filho	(Brazil)
Mr. K. Horie	(Japan)
Mr. R. Johansen	(United Arab Emirates)
Mr. N. Denton	(United Kingdom)
Mr. F. Ostrander	(United States)

The Chairperson of the Administrative Commission, Ms. E. Chiavarelli, and the Secretary of the Commission, Mr. S. Kandasamy, attended the meeting. Upon opening the meeting, the Secretary of the Commission drew the Group's attention to its terms of reference, the confidentiality of the material to be examined and the examination process.

Mr. R. Johansen (United Arab Emirates) was elected Chairman of the Contributions Working Group. Mr. Y. Jobe (ICAO Secretariat) acted as the Secretary for the Group.

The Group considered Item 40.3 - Assessments to the General Fund for 2005, 2006 and 2007 - (WP/24) and studied the calculations made to arrive at the draft scales of assessment.

The Working Group completed the review at 1130 hours.

The next meeting of the **Administrative Commission** is scheduled for Monday, 4 October 2004, at 1430 hours in Conference Room 3 on the 1st Floor.

The **Budget Working Group** will hold its second meeting on Monday, 4 October 2004, at 0930 hours in Conference Room 5 on the 3rd Floor.

Fifth Executive Committee Meeting

The Executive Committee, held at 1515 hours on Saturday, 2 October, commenced consideration of Agenda Item 15 (Environmental protection), documented in three main working papers dealing with aircraft noise and aircraft engine emissions, market-based measures regarding aircraft engine emissions and an updated consolidated statement of continuing ICAO policies and practices related to environmental protection (WPs/56, /76 and /77) and a series of additional working papers presented by States and organizations.

The Committee reached conclusions regarding the elements of aircraft noise and aircraft engine emissions and agreed to defer consideration of market-based measures and the said updated consolidated statement to its next meeting, scheduled for Monday, 4 October at 0930 hours.

Technical Commission

The Technical Commission held its second meeting on Saturday, 2 October at 1500 hours under the chairmanship of Mr. H. Preza (Angola).

The Commission elected Mr. E. Sánchez Ara (Argentina) and Mr. M. Al-Alawi (Saudi Arabia) as its First and Second Vice-Chairmen respectively.

The Technical Commission completed its consideration of Agenda Items 22 and 23, and agreed on amendments to be submitted to the Plenary on the consolidated statements of ICAO continuing policies related to air navigation and to communications, navigation, and surveillance/air traffic management (CNS/ATM) systems respectively, on the basis of proposals in WP/8 and as amended by the discussions. It also completed its review of WPs 134, 158, 194, 195, 198, 220, 240, 255 and 256 under Agenda Item 23.

The Technical Commission then considered Agenda Item 24 on the ICAO Global Aviation Safety Plan (GASP). The Commission reviewed WPs 51, 116, 144, 157, 165 and 192, and concluded its deliberations on these working papers. The three sub-items under the GASP agenda item, namely; Item 24.1: Protection of sources and free flow of safety information; Item 24.2: Progress of the ICAO programme for the prevention of controlled flight into terrain (CFIT); and Item 24.3: Flight safety enhancement programme were deferred to the Third Meeting of the Technical Commission, scheduled for Tuesday, 5 October at 1430 hours.

Social Functions

As a convenience to delegations, so that they may know the dates on which functions have been planned by various hosts, the Secretary General publishes the following list. It comprises only those functions which have been notified to his Office, and for which in each case the host will extend individual invitations. This schedule is subject to change.

Monday, 4 October 2004

Breakfast by the Delegation of Tunisia
Delegates' Lounge, 3rd Floor
0800-0930 hours

Reception by the Delegation of Indonesia
Delegates' Lounge, 3rd Floor
1230-1430 hours

All participants to the 35th Session of the Assembly are invited to the reception by the Delegation of Indonesia

Reception by the Delegation of France

Reception by the Delegation of Hungary
Delegates' Lounge, 3rd Floor
1900-2100 hours

Tuesday, 5 October 2004

Reception by the Delegation of Ghana

Delegations wishing to reserve dates for social functions or to make changes to the above list are requested to contact Mrs. Anna Mattei, Office of the Secretary General (ext. 8042).

Note: Individual messages and invitations submitted to the Document Satellite for distribution should bear - in addition to the name - the addressee's distribution box number.

Delegations inviting any persons from outside (not in possession of a valid building pass) are requested to submit a list of names of such invites to the Chief, Conference and Office Services Section, Room 4.10. This will facilitate admittance by the security guards.

Social Events

ICAO has organized a programme of activities for persons accompanying participants to the Assembly. A copy of the programme was delivered to each participant registered with company, and extra copies are available at the Information Desk on the first floor of the Conference Centre.

In addition, attached to the ICAO Daily Bulletin, you will find a **PINK SHEET** entitled "**2004 SCHEDULE OF ACTIVITIES**" which is a summary of all the activities included in the programme. **This schedule will be updated on a daily basis.** We would therefore ask the delegates to please detach the pink sheet from the Daily Bulletin and have it over on a daily basis to their accompanying persons.

ICAO Information Area

Starting Tuesday, 28 September 2004, the ICAO A35 Information Area will be open daily, through Friday, 8 October 2004. You are cordially invited to visit the Information Area which is located in the Lobby of the Assembly Hall.

The Information Area is a unique opportunity for all Delegates to become better acquainted with the work being carried out by the Secretariat on behalf of the Organization's Contracting States. It is also a timely opportunity to meet Secretariat staff members to whom you can address your questions on all aspects of ICAO's work. Check this publication daily to see which topics will be covered.

Please do not forget to visit the ICAO Product booth where you can view the new ICAO Aviation Statistics Web site. Through it staff members of the civil aviation administrations of Contracting States are able to access online the latest statistics submitted by States to ICAO. Why not try it out yourself? If you are interested you can register online to obtain your own user ID and password. Should you require any assistance, staff from the Statistics Section will be on hand.

Air Navigation Bureau (ANB)

Secretariat representatives from ANB will highlight will highlight the work of the Bureau and will be on hand to answer your questions during the morning and afternoon breaks, as well as from 1400 to 1430 hours.

Presentations:

AM Break	Volcanic ash and aviation
PM Break	USOAP) a comprehensive systems approach

Meet the ICAO Experts daily at the ICAO Information Area.

Computers

Twenty computer workstations configured with most of the Microsoft Office tools, and two printers will be available on the 4th floor of the Conference Centre for participants who wish to access the Internet to use Web-based e-mail services.

Long-distance telephone cards will be available for sale at the Welcome Desk.

Announcements

1. List of Delegates

1.1 The second issue of the List of Delegates has been distributed on Friday, 1 October 2004. All amendments to the list should be notified to the Registration Desk.

1.2 For security reasons, the Montreal hotel/residence addresses of participants are not given on this list, but the document distribution box number is shown for ease of contact.

2. Minutes of Meetings

2.1 While every effort will be made to issue draft minutes as expeditiously as possible, it must be appreciated that working papers needed for meetings in progress have to be given priority over minutes. Therefore, at times of heavy workload delays may occur with the issue of draft minutes.

3. Seating Arrangements - Assembly Hall

3.1 Seating arrangements are based on a maximum of six seats for each delegation representing a Contracting State which has six or more participants (three at table and three behind). Those delegations with five or four participants have been allotted a maximum of four seats (two at table and two behind). Delegations with three participants have been allotted two seats at table and one behind. Delegations with two delegates will be provided one seat at table and one behind. Some additional seats are available to participants in the Public Gallery located on the fifth floor of the Conference Centre. Access can be gained by elevator No 7 or No 8.

4. Coffee Service

4.1 Coffee and soft drinks and sandwiches may be purchased outside the Assembly Hall on the fourth floor and the first floor of the Conference Centre during morning and afternoon recesses. Coupons for purchase of sandwiches and coffee will be on sale at the Welcome Desk.

5. Photos of Delegates

5.1 The External Relations and Public Information Office is pleased to offer a complimentary photo to all delegates making statements during the Plenary meetings under Agenda Item 2. Photos will be made available to delegates in the External Relations and Public Information Office located on the 12th floor of the Secretariat block (Suite 12.05) on the following days:

Wednesday, 6 October from 3:00 pm to 5:00 pm

Thursday, 7 October from 3:00 pm to 5:00 pm

Friday, 8 October from 3:00 pm to 5:00 pm

6. Personal Belongings of Participants

6.1 Participants are advised that **documentation and other personal belongings must not be left in the conference rooms overnight.**

6.2 Participants are kindly advised not to leave items/briefcases/parcels unattended at any time on the premises.

6.3 The Document Distribution Satellite which is located on the fourth floor of the Conference Centre is used exclusively for the distribution of Assembly documentation issued by ICAO. Due to space restrictions, documentation and other personal belongings of participants cannot be accepted for safekeeping or short-term storage.

7. Monitoring Exchange (MX) System

7.1 National Delegations with offices in the ICAO Headquarters premises can follow the proceedings of the Assembly meetings on the MX System by dialling the code numbers on their sets as follows:

	Assembly Hall or Conference Room 1	Conference Room 2	Conference Room 3
Speaker	11	21	31
Arabic	17	27	37
Chinese	16	26	36
English	12	22	32
French	13	23	33
Russian	15	25	35
Spanish	14	24	34

8. Early Departure of Participants

8.1 Members of Delegations and Observers who depart before the end of the Assembly are requested to notify the Document Distribution Satellite on the 4th floor of the Conference Centre.

8.2 **Early departure of an entire delegation** should be notified in writing to the Secretary General. Such notification may be deposited at the Distribution Satellite on the 4th floor of the Conference Centre or in the office of the Chief, Conference and Office Services Section, Room 4.10.

9. Return of building security passes upon departure

Delegates departing at the end of the Assembly meetings are kindly requested to deposit their security passes in the box identified for this purpose in the area of the Welcome Desk on the first floor of the Conference Centre.

10. Commissariat services

10.1 For the convenience of Delegations and Secretariat, the commissariat hours of operation during the Assembly will be as follows:

First week:

Monday	27 September	1200 - 1400 hours 1600 - 1800 hours
Tuesday	28 September	same
Thursday	30 September	same
Friday	1 October	same

Second week:

Monday	4 October	1600 - 1800 hours
Tuesday	5 October	1200 - 1400 hours 1600 - 1800 hours
Thursday	7 October	same
Friday	8 October	1200 - 1400 hours

11. Children daycare Services

11.1 Most hotels have arrangements for children daycare services.

ICAO ASSEMBLY ON THE WEB

Visit the 35th Session of the ICAO Assembly on the Web:

<http://www.icao.int/icao/en/assembl/a35/>

STAFF ASSOCIATION BOUTIQUE

We would like to invite you to visit our Boutique located on the first floor of the Conference Centre.

ICAO WELCOME COMMITTEE - A35

2004 SCHEDULE OF ACTIVITIES

REGISTRATION: dates given are deadline dates; however, we strongly recommend that you register as soon as possible

DATE AND TIME	ACTIVITY	HOSTESSES	COST Can. \$	DEADLINE FOR REGISTRATION
MONDAY, 4 Oct. 0745 to 1700 hours	A day in Mont Tremblant	ICAO	40,00 \$	Friday, 1 October 2004
WEDNESDAY, 6 Oct. 0745 to 1800 hours	Day Tour of Ottawa	Government of Canada through the Canadian Delegation at ICAO	Nil	Monday, 4 October 2004

INFORMATION DESK: 954-8219 ext. 7081