



The Daily Bulletin

ASSEMBLY - 35th SESSION

Number 5
2/10/04

The ICAO Daily Bulletin which will be issued early in the morning of each working day of the Assembly will contain the schedule of meetings for the day of issue; a brief summary of the previous day's work of the Assembly; a calendar of social functions; and announcements of general interest.

Schedule of Meetings: Saturday, 2 October 2004

Sixth Plenary Meeting	1000 hours	Conference Rooms 1&2 (4 th floor of the Conference Centre)
Contributions Working Group	0930 hours	Conference Room 6 (3 rd floor of the Conference Centre)
Fifth Executive Committee	1430 hours	Conference Room 1 (4 th floor of the Conference Centre)
Second Technical Commission	1430 hours	Conference Room 3 (1 st floor of the Conference Centre)

EMERGENCY MEDICAL CARE

Monday - Friday

0900 - 1700 hours

Extension 8212

The Medical Consultant's Office is located on the fourth floor of the Office Tower, Room 4.25, telephone extension 8212. A nurse will be on duty at that location from 0900 to 1700 hours for the duration of the Assembly. If an emergency occurs, and the nurse cannot be reached, the Social Security and Welfare Unit, also located on the fourth floor, Room 4.35.28, telephone extension 8236 or 8237, will take appropriate action to obtain medical assistance.

Participants seeking medical attention can obtain from their hotel management the location and telephone number of a doctor in their hotel or nearby.

The closest hospital to the ICAO premises is the McGill University Health Centre, telephone 934-1934.

Most hospitals have an emergency service open 24 hours a day.

Ambulance service may be obtained through a doctor or Urgences-Santé, telephone 911.

Building Security

Security guards have strict instructions not to allow access to the ICAO premises to persons not wearing an ICAO Building Security Pass. The pass must be worn visibly at all times while on the premises.

The Assembly lapel badge, which is issued to each participant upon registration will serve as building security pass and permits access to the conference centre and the office tower. Although special care should be taken not to lose these badges, registration personnel will provide replacements upon proper identification.

Security passes of a different colour will be issued to persons accompanying participants if they wish to attend meetings and social functions.

Yesterday's meetings

Administrative Commission

The Administrative Commission held its second meeting at 0930 hours on Friday, 1 October 2004, with Ms. E. Chiavarelli (Italy) as its Chairman and continued to consider the following items remaining on the agenda:

- Item 39.2 - Technical Cooperation Administrative and Operational Services Costs (AOSC) - WP/20.
- Item 40.3 - Assessments to the General Fund for 2005, 2006 and 2007 - WP/24.
- Item 7 - Annual Reports of the Council to the Assembly for 2001, 2002 and 2003, Doc 9786, Doc 9814, Doc 9826 and Supplement.
- Item 8 - Programme Budget for 2005, 2006 and 2007 - WP/20.
- Item 40.1 - Confirmation of Council action in assessing the contributions to the General Fund and determining advances to the Working Capital Fund of States which have adhered to the Convention - WP/22.
- Item 40.2 - Arrears of contributions for the former Socialist Federal Republic of Yugoslavia - WP/23.
- Item 41.1 - Financial aspects of the question of contributions in arrears, and
- Item 41.2 - Incentive scheme for the settlement of long-outstanding arrears - WP/21.
- Item 41.2 - Incentive scheme for the settlement of long-outstanding arrears - Report on Assembly Resolution A34-1 - WP/25.
- Item 41.3 - Report on the Working Capital Fund - WP/26.

- Item 41.4 - Distribution of cash surplus - WP/27.
- Item 42 - Review of expenditures, approval of accounts and examination of Audit Reports for the financial years 2001, 2002 and 2003 - WP/28 & Doc 9825; WP/29 & Doc 9833; WP/30, & Doc 9834 & WP/19 (Appendix C)
- Item 43 - Appointment of External Auditor - WP/31.
- Item 44 - Report on the Use of the Information and Communication Technology (ICT) Fund - WP/32.
- Item 45 - Assembly resolutions to be consolidated or to be declared no longer in force - WP/33 (Appendix E).

The Commission referred Item 39.2 - Technical Cooperation Administrative and Operational Services Costs (AOSC) - WP/20 to the Budget Working Group for study and report.

The Commission referred Item 40.3 - Assessments to the General Fund for 2005, 2006 and 2007 - WP/24 to the Contributions Working Group for consideration.

The meeting ended at 1230 hours.

The third meeting of the Commission will be held on Monday, 4 October 2004, at 1430 hours in Conference Room 3 on the 1st Floor.

The first **Budget Working Group** met on Friday, 1 October 2004 at 1430 hours, with the Chairman of the Administrative Commission opening the meeting. The Group elected Mr. A. Veillard (France) as its Chairman. The Group reviewed the draft Programme Budget for 2005, 2006 and 2007 contained in WP/20. The Group will hold its second meeting on Monday, 4 October 2004, at 0930 hours in Conference Room 5 on the 3rd Floor.

The first **Contributions Working Group** meeting will be held on Saturday, 2 October 2004, at 0930 hours in Conference Room 6 on the 3rd Floor.

Legal Commission

The Legal Commission, held its second meeting on Friday, 1 October 2004, at 0930 hours, presided by the Chairman, Mr. H. Kjellin, (Sweden).

Under Agenda Item 35, the Commission considered WPs/17, 87, 97 and 126. It noted that the issue of aviation war risk insurance was related to the modernization of the Rome Convention, and called for acceleration of the work relating to this Convention.

Under Agenda Item 36, the Commission considered WPs/75, 125, 215, 216 and 179, and completed this item by recommending a resolution for adoption by the Assembly.

Under Agenda Item 37, the Commission considered and noted WPs/71, 84, 173 and 238. It decided to give higher priority to "Consideration of the modernization of the *Convention on Damage Caused by Foreign Aircraft to Third Parties on the Surface*, signed at Rome on 7 October 1952", by listing it as Item 2 of the General Work Programme of the Legal Committee.

Third Executive Committee Meeting

At its Third Meeting, held at 1430 hours on Friday, 1 October, the Executive Committee completed its consideration of Agenda Item 14.2, on the Universal Security Audit Programme (USAP). Discussion centred on WP/55 (*Report on the ICAO Universal Security Audit Programme*) and the Committee agreed to submit to the Plenary for approval the draft resolution in Appendix B to WP/55, subject to some editorial changes. The Committee noted WP/94 which had been presented by the European Commission.

The Committee then discussed Agenda Item 14.1, Consolidated statement of continuing ICAO policies related to the safeguarding of international civil aviation against acts of unlawful interference, based on WP/48 which had been submitted by the Council. The Committee agreed to submit to the Plenary for approval the draft resolution in the appendix to the working paper, subject to some editorial changes.

The next issue considered and completed by the Committee was Agenda Item 16.1. Discussion was based on WP/67 (*Progress report on the implementation of the ICAO Universal Safety Oversight Audit Programme (USOAP)*) and Addendum No. 1. Working papers 143 (IFATCA) and 236 (Islamic Republic of Iran) were also reviewed. Two papers were submitted for information; WP/120 (East African Partner States) and WP/124 (IAC).

Consideration of Agenda Item 16.2 began with the introduction of WP/7 (*Transition to a comprehensive systems approach for audits in the ICAO Universal Safety Oversight Audit Programme (USOAP)*), along with WP/232 (Australia), WP/113 (Russian Federation), WP/106 and Corrigendum No. 1 (United States and Canada) and WP/152 (ACI). WP/169 was submitted for information by the Republic of Korea. Consideration of Agenda Item 16.2 was carried over to the Committee's Fourth Meeting, scheduled for Friday, 1 October, at 1430 hours.

Fourth Executive Committee Meeting

At its Fourth Meeting, held at 1430 hours on Friday, 1 October, the Executive Committee completed its consideration of Agenda Item 16.2, on the Transition to a comprehensive systems approach for audits in the ICAO Universal Safety Audit Programme (USOAP). Discussion centered on WP/7 (*Transition to a comprehensive systems approach for audits in the ICAO Universal Safety Oversight Audit Programme (USOAP)*), and the Committee agreed to submit to the Plenary for approval the draft resolution in the Appendix to that paper, subject to some changes.

Consideration of Agenda Items 16, on Improvement of safety oversight, and 15, Environmental protection, was carried over to the Committee's Fifth Meeting, scheduled for Saturday afternoon, 2 October.

Technical Commission

The Technical Commission held its first meeting on Friday, 1 October at 1430 hours under the chairmanship of Mr. H. Preza (Angola).

Under Agenda Item 7, the Technical Commission noted those parts of the Annual Reports of the Council to the Assembly for 2001, 2002 and 2003 and the Supplement for the first half of 2004, which had been referred to it by the Plenary. It also reviewed WPs 128 and 129.

Under Agenda Item 8, the Technical Commission considered the air navigation parts of the proposed Programme Budget for 2005, 2006 and 2007, in respect of air navigation activities, which had been referred to it by the Plenary, and supported the proposals as presented.

The Technical Commission commenced its consideration of Agenda Items 22 and 23 concerning the development of up-to-date consolidated statements of continuing ICAO policies related respectively to air navigation and communications, navigation, and surveillance/air traffic management (CNS/ATM), and completed consideration of WPs 109, 142 Revised and 193. It commenced its discussion of WPs 8 and 114 under Agenda Item 22 and established a drafting group. Further consideration of these two working papers, as well as all papers listed under Agenda Item 23, were carried over to the second meeting.

Social Functions

As a convenience to delegations, so that they may know the dates on which functions have been planned by various hosts, the Secretary General publishes the following list. It comprises only those functions which have been notified to his Office, and for which in each case the host will extend individual invitations. This schedule is subject to change.

Saturday, 2 October 2004

Breakfast by the Delegation of Saudi Arabia
Delegates' Lounge, 3rd Floor
0800-0930 hours

Reception by the Delegation of Mozambique
Delegates' Lounge, 3rd Floor
1230-1400 hours

Reception by the Delegation of Pakistan
(by invitation)

Performance by the Korean Choir of Montreal
Salle Claude Champagne of the University of Montreal
200 Vincent d'Indy
1900 hours

Should you be interested in attending the performance, please visit the Korean Delegation in Suite 10.40 to obtain tickets.

Monday, 4 October 2004

Breakfast by the Delegation of Tunisia
Delegates' Lounge, 3rd Floor
0800-0930 hours

Reception by the Delegation of Indonesia
Delegates' Lounge, 3rd Floor
1230-1430 hours

All participants to the 35th Session of the Assembly are invited to the reception by the Delegation of Indonesia

Reception by the Delegation of France

Reception by the Delegation of Hungary
Delegates' Lounge, 3rd Floor
1900-2100 hours

Tuesday, 5 October 2004

Reception by the Delegation of Ghana

Delegations wishing to reserve dates for social functions or to make changes to the above list are requested to contact Mrs. Anna Mattei, Office of the Secretary General (ext. 8042).

Note: Individual messages and invitations submitted to the Document Satellite for distribution should bear - in addition to the name - the addressee's distribution box number.

Delegations inviting any persons from outside (not in possession of a valid building pass) are requested to submit a list of names of such invites to the Chief, Conference and Office Services Section, Room 4.10. This will facilitate admittance by the security guards.

Social Events

ICAO has organized a programme of activities for persons accompanying participants to the Assembly. A copy of the programme was delivered to each participant registered with company, and extra copies are available at the Information Desk on the first floor of the Conference Centre.

In addition, attached to the ICAO Daily Bulletin, you will find a **PINK SHEET** entitled "**2004 SCHEDULE OF ACTIVITIES**" which is a summary of all the activities included in the programme. **This schedule will be updated on a daily basis.** We would therefore ask the delegates to please detach the pink sheet from the Daily Bulletin and have it over on a daily basis to their accompanying persons.

ICAO Information Area

Starting Tuesday, 28 September 2004, the ICAO A35 Information Area will be open daily, through Friday, 8 October 2004. You are cordially invited to visit the Information Area which is located in the Lobby of the Assembly Hall.

The Information Area is a unique opportunity for all Delegates to become better acquainted with the work being carried out by the Secretariat on behalf of the Organization's Contracting States. It is also a timely opportunity to meet Secretariat staff members to whom you can address your questions on all aspects of ICAO's work. Check this publication daily to see which topics will be covered.

General information on the Organization will be available and your specific questions will be forwarded to ICAO Secretariat experts.

Meet the ICAO Experts daily at the ICAO Information Area.

Computers

Twenty computer workstations configured with most of the Microsoft Office tools, and two printers will be available on the 4th floor of the Conference Centre for participants who wish to access the Internet to use Web-based e-mail services.

Long-distance telephone cards will be available for sale at the Welcome Desk.

Announcements

1. List of Delegates

1.1 The second issue of the List of Delegates has been distributed on Friday, 1 October 2004. All amendments to the list should be notified to the Registration Desk.

1.2 For security reasons, the Montreal hotel/residence addresses of participants are not given on this list, but the document distribution box number is shown for ease of contact.

2. Minutes of Meetings

2.1 While every effort will be made to issue draft minutes as expeditiously as possible, it must be appreciated that working papers needed for meetings in progress have to be given priority over minutes. Therefore, at times of heavy workload delays may occur with the issue of draft minutes.

3. Seating Arrangements - Assembly Hall

3.1 Seating arrangements are based on a maximum of six seats for each delegation representing a Contracting State which has six or more participants (three at table and three behind). Those delegations with five or four participants have been allotted a maximum of four seats (two at table and two behind). Delegations with three participants have been allotted two seats at table and one behind. Delegations with two delegates will be provided one seat at table and one behind. Some additional seats are available to participants in the Public Gallery located on the fifth floor of the Conference Centre. Access can be gained by elevator No 7 or No 8.

4. Coffee Service

4.1 Coffee and soft drinks and sandwiches may be purchased outside the Assembly Hall on the fourth floor and the first floor of the Conference Centre during morning and afternoon recesses. Coupons for purchase of sandwiches and coffee will be on sale at the Welcome Desk.

5. Photos of Delegates

5.1 The External Relations and Public Information Office is pleased to offer a complimentary photo to all delegates making statements during the Plenary meetings under Agenda Item 2. Photos will be made available to delegates in the External Relations and Public Information Office located on the 12th floor of the Secretariat block (Suite 12.05) on the following days:

Wednesday, 6 October from 3:00 pm to 5:00 pm

Thursday, 7 October from 3:00 pm to 5:00 pm

Friday, 8 October from 3:00 pm to 5:00 pm

6. Personal Belongings of Participants

6.1 Participants are advised that **documentation and other personal belongings must not be left in the conference rooms overnight.**

6.2 Participants are kindly advised not to leave items/briefcases/parcels unattended at any time on the premises.

6.3 The Document Distribution Satellite which is located on the fourth floor of the Conference Centre is used exclusively for the distribution of Assembly documentation issued by ICAO. Due to space restrictions, documentation and other personal belongings of participants cannot be accepted for safekeeping or short-term storage.

7. Monitoring Exchange (MX) System

7.1 National Delegations with offices in the ICAO Headquarters premises can follow the proceedings of the Assembly meetings on the MX System by dialling the code numbers on their sets as follows:

	Assembly Hall or Conference Room 1	Conference Room 2	Conference Room 3
Speaker	11	21	31
Arabic	17	27	37
Chinese	16	26	36
English	12	22	32
French	13	23	33
Russian	15	25	35
Spanish	14	24	34

8. Early Departure of Participants

8.1 Members of Delegations and Observers who depart before the end of the Assembly are requested to notify the Document Distribution Satellite on the 4th floor of the Conference Centre.

8.2 **Early departure of an entire delegation** should be notified in writing to the Secretary General. Such notification may be deposited at the Distribution Satellite on the 4th floor of the Conference Centre or in the office of the Chief, Conference and Office Services Section, Room 4.10.

9. Commissariat services

9.1 For the convenience of Delegations and Secretariat, the commissariat hours of operation during the Assembly will be as follows:

First week:

Monday	27 September	1200 - 1400 hours 1600 - 1800 hours
Tuesday	28 September	same
Thursday	30 September	same
Friday	1 October	same

Second week:

Monday	4 October	1600 - 1800 hours
Tuesday	5 October	1200 - 1400 hours 1600 - 1800 hours
Thursday	7 October	same
Friday	8 October	1200 - 1400 hours

10. Children daycare Services

10.1 Most hotels have arrangements for children daycare services.

ICAO ASSEMBLY ON THE WEB

Visit the 35th Session of the ICAO Assembly on the Web:

<http://www.icao.int/icao/en/assembl/a35/>

STAFF ASSOCIATION BOUTIQUE

We would like to invite you to visit our Boutique located on the first floor of the Conference Centre.

ICAO WELCOME COMMITTEE - A35

2004 SCHEDULE OF ACTIVITIES

REGISTRATION: dates given are deadline dates; however, we strongly recommend that you register as soon as possible

DATE AND TIME	ACTIVITY	HOSTESSES	COST Can. \$	DEADLINE FOR REGISTRATION
MONDAY, 4 Oct. 0745 to 1700 hours	A day in Mont Tremblant	ICAO	40,00 \$	Friday, 1 October 2004
WEDNESDAY, 6 Oct. 0745 to 1800 hours	Day Tour of Ottawa	Government of Canada through the Canadian Delegation at ICAO	Nil	Monday, 4 October 2004

INFORMATION DESK: 954-8219 ext. 7081