



The Daily Bulletin

ASSEMBLY - 35th SESSION

Number 4
1/10/04

The ICAO Daily Bulletin which will be issued early in the morning of each working day of the Assembly will contain the schedule of meetings for the day of issue; a brief summary of the previous day's work of the Assembly; a calendar of social functions; and announcements of general interest.

Schedule of Meetings: Friday, 1 October 2004

Second Administrative Commission	0930 hours	Conference Room 3 (1 st floor of the Conference Centre)
Third Executive Committee	0930 hours	Conference Room 1
Fourth Executive Committee	1430 hours	(4 th floor of the Conference Centre)
Second Legal Commission	0930 hours	Conference Room 2 (4 th floor of the Conference Centre)
Technical Commission	1430 hours	Conference Room 2 (4 th floor of the Conference Centre)
Budget Working Group	1430 hours	Conference Room 5 (3 rd floor of the Conference Centre)

EMERGENCY MEDICAL CARE

Monday - Friday

0900 - 1700 hours

Extension 8212

The Medical Consultant's Office is located on the fourth floor of the Office Tower, Room 4.25, telephone extension 8212. A nurse will be on duty at that location from 0900 to 1700 hours for the duration of the Assembly. If an emergency occurs, and the nurse cannot be reached, the Social Security and Welfare Unit, also located on the fourth floor, Room 4.35.28, telephone extension 8236 or 8237, will take appropriate action to obtain medical assistance.

Participants seeking medical attention can obtain from their hotel management the location and telephone number of a doctor in their hotel or nearby.

The closest hospital to the ICAO premises is the McGill University Health Centre, telephone 934-1934.

Most hospitals have an emergency service open 24 hours a day.

Ambulance service may be obtained through a doctor or Urgences-Santé, telephone 911.

Building Security

Security guards have strict instructions not to allow access to the ICAO premises to persons not wearing an ICAO Building Security Pass. The pass must be worn visibly at all times while on the premises.

The Assembly lapel badge, which is issued to each participant upon registration will serve as building security pass and permits access to the conference centre and the office tower. Although special care should be taken not to lose these badges, registration personnel will provide replacements upon proper identification.

Security passes of a different colour will be issued to persons accompanying participants if they wish to attend meetings and social functions.

Yesterday's meetings

Fifth Plenary Meeting

The President of the Council presented the Annual Reports of the Council for 2001, 2002 and 2003 as well as the supplement to the 2003 report, following which, the Secretary General addressed the Assembly.

The remainder of the meeting was devoted to general statements from the Delegations of Kenya, Kiribati, Liberia, Malawi, Mali, Mauritius, Morocco, Nepal, Nigeria, Pakistan, Colombia and Japan.

Second Executive Committee Meeting

At its Second Meeting, held at 1430 hours on Thursday, 30 September, the Executive Committee completed its consideration of Agenda Item 14.1, on Aviation Security - Developments since the 33rd Session of the Assembly.

Discussion centred on two working papers presented by the Council: WP/49 and Add. No. 1 (*Developments since the 33rd Session of the Assembly*) and WP/50 (*Threat to civil aviation posed by man-portable air defence systems (MANPADS)*), together with related papers WP/233 (presented by Australia), WP/234 (presented by Canada), WP/249 (presented by China), WPs/110, 111 and 241 (presented by the Russian Federation), WP/167 (presented by Airports Council International (ACI)), WP/252 (presented by the Arab Civil Aviation Council (ACAC)), WP/145 (presented by the European Civil Aviation Conference (ECAC)), WP/71 Revised (presented by the International Air Transport Association (IATA)), WP/141 (presented by the International Transport Workers' Federation (ITF)), WPs/181, 184 and 186 (presented by the Latin American Civil Aviation Commission (LACAC)), and WP/107 Revised (presented by the World Tourism Organization (WTO-OMT)).

The Committee agreed to submit to the Plenary for approval the draft resolutions in Appendix C to WP/49, Appendix A to WP/50, and the Appendix to WP/241, subject to some editorial changes.

The Committee noted WPs/ 88 (ICAO Aviation Security Plan of Action - Project 12: Legal), 175 (presented by India), 38 (presented by Nepal), 253 (presented by the Economic and Monetary Union of West Africa (UEMOA)) and 94 (presented by the European Commission).

Consideration of Agenda Items 14.2, on Universal Security Audit Programme (USAP), and 14.1, on Consolidated statement of continuing ICAO policies related to the safeguarding of international civil aviation against acts of unlawful interference, was carried over to the Committee's Third Meeting, scheduled for Friday, 1 October, at 1430 hours.

Legal Commission

The Legal Commission, at its first meeting on Thursday, 30 September 2004, at 1430 hours, elected Ms. S.H. Tan (Singapore) and Mr. J. Salazar (Colombia) as its First and Second Vice-Chairmen respectively.

The Commission completed consideration, under Agenda Item 7, of the Annual Reports of the Council to the Assembly for 2001, 2002 and 2003 as well as the Supplement, and of the Programme Budget for 2005 to 2007, under Agenda Item 8.

Under Agenda Item 33, the Commission completed consideration of international interests in mobile equipment (aircraft equipment) on the basis of A35-WP/16 and A35-WP/117.

Under Agenda Item 34, the Commission completed consideration of the progress report on the modernization of the Rome Convention of 1952 on the basis of A35-WP/18, A35-WP/118, A35-WP/135 and A35-WP/266.

Administrative Commission

The Administrative Commission held its First Meeting at 1400 hours on Thursday, 30 September 2004 with Ms. E. Chiavarelli (Italy) as its Chairman. The President of the Council and the Secretary General attended the meeting. Officers of the Secretariat were introduced by the Secretary of the Commission.

The Commission considered Item 5.1 - Reference of agenda items to the Executive Committee and Commissions and directives concerning coordination of action by those bodies - WP/19, and adopted the draft terms of reference of the Budget and Contributions Working Groups.

Item 39.1 - Programme Budget - 2005, 2006, 2007 was considered by the Commission.

The President of Council, Dr. A. Kotaite, in his introduction to the Commission of the Draft Programme Budget for 2005, 2006 and 2007, provided a comprehensive overview of the factors that influenced the formulation of the Draft Programme Budget. In particular, the significant negative financial impact of the exchange rates on the Draft Programme Budget was mentioned, and that the exchange movement was beyond the control of the Organization. In the Draft Programme Budget submitted to the Assembly for approval, the Secretariat and the Council had embarked on an extensive exercise to reduce costs through efficiencies and economies and programme reductions, in order to minimize the impact on the assessments for the next triennium.

Statements made by various delegations touched upon the priority that should be accorded in the distribution of resources to security, safety, the environment, and Regional Offices. Delegates also stressed the importance of flexibility and the need to reach consensus on the Budget. Other working papers relating to budget and finance matters, prepared by Contracting States, were also presented and discussed.

The Draft Programme Budget - 2005, 2006, 2007 and related working papers were then referred to the Budget Working Group for further study and report.

The Commission decided that the Budget Working Group and the Contributions Working Group would comprise the following members:

- **Budget Working Group:** Algeria, Australia, Canada, Cuba, Ethiopia, France, Germany, Japan, Pakistan, Saudi Arabia, Sweden, United Kingdom, United Republic of Tanzania and United States.
- **Contributions Working Group:** Brazil, Japan, United Arab Emirates, United Kingdom and United States.

The meeting ended at 1715 hours.

The Second Meeting of the Commission will be held on Friday, 1 October 2004 at 0930 hours in Conference Room 3 on the 1st Floor.

The first **Budget Working Group** meeting is scheduled for Friday, 1 October 2004 at 1430 hours in Conference Room 5 on the 3rd Floor.

The first **Contributions Working Group** meeting is scheduled for Saturday, 2 October 2004, at 0930 hours in Conference Room 6 on the 3rd Floor, in closed session.

The delegate of South Africa was elected as First Vice-Chairman. The delegate of Croatia was elected as Second Vice-Chairman.

Social Functions

As a convenience to delegations, so that they may know the dates on which functions have been planned by various hosts, the Secretary General publishes the following list. It comprises only those functions which have been notified to his Office, and for which in each case the host will extend individual invitations. This schedule is subject to change.

Friday, 1 October 2004

Breakfast hosted by the Representatives of the Group of Latin American and Caribbean Countries on the Council of ICAO:
Argentina, Brazil, Chile, Costa Rica, Cuba, Mexico, Paraguay and Venezuela
Delegates' Lounge, 3rd Floor
0800-0930 hours

Reception of the Delegation of Nigeria

Reception by the Delegation of Singapore
Le Parquet, Centre CDP Capital
1001 Square Victoria
(behind the ICAO building)
1800 hours

Reception by the Delegations of Austria, Belgium, Ireland,
Luxembourg, Kingdom of the Netherlands and Switzerland

Saturday, 2 October 2004

Reception by the Delegation of Mozambique
Delegates' Lounge, 3rd Floor
1230-1400 hours

Reception by the Delegation of Pakistan
(by invitation)

Performance by the Korean Choir of Montreal
Salle Claude Champagne of the University of Montreal
200 Vincent d'Indy
1900 hours

Should you be interested in attending the performance, please visit
the Korean Delegation in Suite 10.40 to obtain tickets.

Monday, 4 October 2004

Breakfast by the Delegation of Tunisia
Delegates' Lounge, 3rd Floor
0800-0930 hours

Reception by the Delegation of Indonesia
Delegates' Lounge, 3rd Floor
1230-1430 hours

All participants to the 35th Session of the Assembly are invited to
the reception by the Delegation of Indonesia

Reception by the Delegation of France

Reception by the Delegation of Hungary
Delegates' Lounge, 3rd Floor
1900-2100 hours

Tuesday, 5 October 2004

Reception by the Delegation of Ghana

Delegations wishing to reserve dates for social functions or to make changes to the above
list are requested to contact Mrs. Anna Mattei, Office of the Secretary General (ext. 8042).

Note: Individual messages and invitations submitted to the Document Satellite for distribution should
bear - in addition to the name - the addressee's distribution box number.

Delegations inviting any persons from outside (not in possession of a valid building pass) are requested
to submit a list of names of such invites to the Chief, Conference and Office Services Section,
Room 4.10. This will facilitate admittance by the security guards.

Social Events

ICAO has organized a programme of activities for persons accompanying participants to the Assembly. A copy of the programme was delivered to each participant registered with company, and extra copies are available at the Information Desk on the first floor of the Conference Centre.

In addition, attached to the ICAO Daily Bulletin, you will find a **PINK SHEET** entitled “**2004 SCHEDULE OF ACTIVITIES**” which is a summary of all the activities included in the programme. **This schedule will be updated on a daily basis.** We would therefore ask the delegates to please detach the pink sheet from the Daily Bulletin and have it over on a daily basis to their accompanying persons.

ICAO Information Area

Starting Tuesday, 28 September 2004, the ICAO A35 Information Area will be open daily, through Friday, 8 October 2004. You are cordially invited to visit the Information Area which is located in the Lobby of the Assembly Hall.

The Information Area is a unique opportunity for all Delegates to become better acquainted with the work being carried out by the Secretariat on behalf of the Organization’s Contracting States. It is also a timely opportunity to meet Secretariat staff members to whom you can address your questions on all aspects of ICAO’s work. Check this publication daily to see which topics will be covered.

RAO experts will be on hand to answer your questions and a presentation on the work of RAO will be shown during the AM and PM breaks.

Meet the ICAO Experts daily at the ICAO Information Area.

Computers

Twenty computer workstations configured with most of the Microsoft Office tools, and two printers will be available on the 4th floor of the Conference Centre for participants who wish to access the Internet to use Web-based e-mail services.

Long-distance telephone cards will be available for sale at the Welcome Desk.

Announcements

1. List of Delegates

1.1 The second issue of the List of Delegates is being distributed today, Friday, 1 October 2004. All amendments to the list should be notified to the Registration Desk.

1.2 For security reasons, the Montreal hotel/residence addresses of participants are not given on this list, but the document distribution box number is shown for ease of contact.

2. Minutes of Meetings

2.1 While every effort will be made to issue draft minutes as expeditiously as possible, it must be appreciated that working papers needed for meetings in progress have to be given priority over minutes. Therefore, at times of heavy workload delays may occur with the issue of draft minutes.

3. Seating Arrangements - Assembly Hall

3.1 Seating arrangements are based on a maximum of six seats for each delegation representing a Contracting State which has six or more participants (three at table and three behind). Those delegations with five or four participants have been allotted a maximum of four seats (two at table and two behind). Delegations with three participants have been allotted two seats at table and one behind. Delegations with two delegates will be provided one seat at table and one behind. Some additional seats are available to participants in the Public Gallery located on the fifth floor of the Conference Centre. Access can be gained by elevator No 7 or No 8.

4. Coffee Service

4.1 Coffee and soft drinks and sandwiches may be purchased outside the Assembly Hall on the fourth floor and the first floor of the Conference Centre during morning and afternoon recesses. Coupons for purchase of sandwiches and coffee will be on sale at the Welcome Desk.

5. Photos of Delegates

5.1 The External Relations and Public Information Office is pleased to offer a complimentary photo to all delegates making statements during the Plenary meetings under Agenda Item 2. Photos will be made available to delegates in the External Relations and Public Information Office located on the 12th floor of the Secretariat block (Suite 12.05) on the following days:

Friday, 1 October from 3:00 pm to 5:00 pm
Wednesday, 6 October from 3:00 pm to 5:00 pm
Thursday, 7 October from 3:00 pm to 5:00 pm
Friday, 8 October from 3:00 pm to 5:00 pm

6. Personal Belongings of Participants

6.1 Participants are advised that **documentation and other personal belongings must not be left in the conference rooms overnight.**

6.2 Participants are kindly advised not to leave items/briefcases/parcels unattended at any time on the premises.

6.3 The Document Distribution Satellite which is located on the fourth floor of the Conference Centre is used exclusively for the distribution of Assembly documentation issued by ICAO. Due to space restrictions, documentation and other personal belongings of participants cannot be accepted for safekeeping or short-term storage.

7. Monitoring Exchange (MX) System

7.1 National Delegations with offices in the ICAO Headquarters premises can follow the proceedings of the Assembly meetings on the MX System by dialling the code numbers on their sets as follows:

	Assembly Hall or Conference Room 1	Conference Room 2	Conference Room 3
Speaker	11	21	31
Arabic	17	27	37
	Assembly Hall or Conference Room 1	Conference Room 2	Conference Room 3
Chinese	16	26	36
English	12	22	32
French	13	23	33
Russian	15	25	35
Spanish	14	24	34

8. Early Departure of Participants

8.1 Members of Delegations and Observers who depart before the end of the Assembly are requested to notify the Document Distribution Satellite on the 4th floor of the Conference Centre.

8.2 **Early departure of an entire delegation** should be notified in writing to the Secretary General. Such notification may be deposited at the Distribution Satellite on the 4th floor of the Conference Centre or in the office of the Chief, Conference and Office Services Section, Room 4.10.

9. Commissariat services

9.1 For the convenience of Delegations and Secretariat, the commissariat hours of operation during the Assembly will be as follows:

First week:

Monday	27 September	1200 - 1400 hours 1600 - 1800 hours
Tuesday	28 September	same
Thursday	30 September	same
Friday	1 October	same

Second week:

Monday	4 October	1600 - 1800 hours
Tuesday	5 October	1200 - 1400 hours 1600 - 1800 hours
Thursday	7 October	same
Friday	8 October	1200 - 1400 hours

10. Children daycare Services

10.1 Most hotels have arrangements for children daycare services.

ICAO ASSEMBLY ON THE WEB

Visit the 35th Session of the ICAO Assembly on the Web:

<http://www.icao.int/icao/en/assembl/a35/>

STAFF ASSOCIATION BOUTIQUE

We would like to invite you to visit our Boutique located on the first floor of the Conference Centre.

ICAO WELCOME COMMITTEE - A35

2004 SCHEDULE OF ACTIVITIES

REGISTRATION: dates given are deadline dates; however, we strongly recommend that you register as soon as possible

DATE AND TIME	ACTIVITY	HOSTESSES	COST Can. \$	DEADLINE FOR REGISTRATION
FRIDAY, 1 Oct. 0900 to 1430 hours	Tour of Montreal	City of Montreal	21,00 \$ (for lunch)	Thursday, 30 September 2004
MONDAY, 4 Oct. 0745 to 1700 hours	A day in Mont Tremblant	ICAO	40,00 \$	Friday, 1 October 2004
WEDNESDAY, 6 Oct. 0745 to 1800 hours	Day Tour of Ottawa	Government of Canada through the Canadian Delegation at ICAO	Nil	Monday, 4 October 2004

INFORMATION DESK: 954-8219 ext. 7081