



The Daily Bulletin

ASSEMBLY - 35th SESSION

Number 3
30/9/04

The ICAO Daily Bulletin which will be issued early in the morning of each working day of the Assembly will contain the schedule of meetings for the day of issue; a brief summary of the previous day's work of the Assembly; a calendar of social functions; and announcements of general interest.

Schedule of Meetings: Thursday, 30 September 2004

Fifth Plenary Meeting	0930 hours	Assembly Hall (Conference Rooms 1&2 4 th floor of the Conference Centre)
Administrative Commission	1400 hours	Conference Room 3 (1 th floor of the Conference Centre)
Second Executive Committee	1430 hours	Conference Room 1 (4 th floor of the Conference Centre)
Legal Commission	1430 hours	Conference Room 2 (4 th floor of the Conference Centre)

EMERGENCY MEDICAL CARE

Monday - Friday

0900 - 1700 hours

Extension 8212

The Medical Consultant's Office is located on the fourth floor of the Office Tower, Room 4.25, telephone extension 8212. A nurse will be on duty at that location from 0900 to 1700 hours for the duration of the Assembly. If an emergency occurs, and the nurse cannot be reached, the Social Security and Welfare Unit, also located on the fourth floor, Room 4.35.28, telephone extension 8236 or 8237, will take appropriate action to obtain medical assistance.

Participants seeking medical attention can obtain from their hotel management the location and telephone number of a doctor in their hotel or nearby.

The closest hospital to the ICAO premises is the McGill University Health Centre, telephone 934-1934.

Most hospitals have an emergency service open 24 hours a day.

Ambulance service may be obtained through a doctor or Urgences-Santé, telephone 911.

Building Security

Security guards have strict instructions not to allow access to the ICAO premises to persons not wearing an ICAO Building Security Pass. The pass must be worn visibly at all times while on the premises.

The Assembly lapel badge, which is issued to each participant upon registration will serve as building security pass and permits access to the conference centre and the office tower. Although special care should be taken not to lose these badges, registration personnel will provide replacements upon proper identification.

Security passes of a different colour will be issued to persons accompanying participants if they wish to attend meetings and social functions.

Yesterday's meetings

First Executive Committee Meeting

The Executive Committee opened its First Meeting in closed session at 0930 hours on Wednesday, 29 September, with the President of the Council presiding as temporary Chairman, to consider Agenda Items 12.2 (Action to be taken in the case of Contracting States failing to discharge their financial obligations to the Organization) and 12.1 (Report on arrangements to settle contributions in arrears) on the basis of WP/21 Revision No. 1 and Addendum No. 1. In endorsing the action proposed, the Committee agreed, *inter alia*, to refer paragraphs 3 and 4 of the working paper on measures for dealing with contributions in arrears and incentive schemes for the settlement of long-outstanding arrears and the related draft Assembly Resolutions 41.1/1, 41.1/2 and 41.2/1 set forth in Appendices D, E and F to the Administrative Commission for examination and report to the Assembly.

Third Plenary Meeting

The Third Plenary was held after the First Meeting of the Executive Committee adjourned at 1030 hours.

The Assembly approved the oral report presented by the temporary Chairman of the Executive Committee on the Committee's consideration of Agenda Item 12.2. In expressing appreciation to those States that had paid their annual contributions to ICAO promptly or without significant delay and to those States that had so far concluded agreements with ICAO to settle their arrears, the Assembly urged those States that had not yet done so to enter into such agreements or to pay their arrears in full at the earliest possible date.

The remainder of the meeting was devoted to general statements delivered by the Delegations of Tonga, Trinidad and Tobago, Uganda, United Republic of Tanzania, Viet Nam, Algeria, Afghanistan, Argentina, Austria, Bosnia and Herzegovina, Botswana, Brazil, Brunei Darussalam, Cameroon, the Netherlands on behalf of the European Union, and Lebanon.

Fourth Plenary Meeting

The Fourth Plenary Meeting was held on Wednesday afternoon, 29 September.

With regard to Agenda Item 4, and on the nomination of the Chief Delegate of China, seconded by the Chief Delegate of Brazil, the Assembly elected by acclamation Dr. Assad Kotaite, President of the Council of ICAO, as President of the Assembly.

As put forth by the Delegate of France, the following nominations for the posts of Vice-President were also approved by acclamation:

First Vice-President	Mr. E. Stimpson, Acting Chief Delegate of the United States
Second Vice-President	Mr. A. Borsato, Chief Delegate of Argentina
Third Vice-President	Mr. S. Kumpeera, Chief Delegate of Thailand
Fourth Vice-President	Mr. M. Al-Ghaith, Chief Delegate of the United Arab Emirates

With regard to Agenda Item 6, and on the nomination of the Delegate of Algeria, seconded by the Delegate of Germany, the Assembly approved by acclamation the following nominations for Chairmen of Commissions:

Technical Commission	Mr. H. Preza, Chief Delegate of Angola
Economic Commission	Mr. A. Faletau, Acting Chief Delegate of Tonga
Legal Commission	Mr. H. Kjellin, Delegate of Sweden
Administrative Commission	Ms. E. Chiavarelli, Delegate of Italy

The remainder of the meeting was devoted to general statements. These were delivered by the Delegations of the following Contracting States: Cape Verde, China, Côte d'Ivoire, Cuba, the Democratic People's Republic of Korea, the Democratic Republic of the Congo, Egypt, Eritrea, Ethiopia, Ghana, Guinea, Indonesia, Israel and Italy, after which the Chief Observer for the International Air Transport Association (IATA) was invited to deliver a general statement on behalf of his Association.

Social Functions

As a convenience to delegations, so that they may know the dates on which functions have been planned by various hosts, the Secretary General publishes the following list. It comprises only those functions which have been notified to his Office, and for which in each case the host will extend individual invitations. This schedule is subject to change.

- Thursday, 30 September 2004
- Breakfast by the Delegation of Italy
 - Reception by the Delegation of Germany
 - Reception by the Delegation of South Africa
 - Reception by the Group of Asia-Pacific States on the Council of ICAO: Australia, China, India, Japan, the Republic of Korea, Pakistan and Singapore

Friday, 1 October 2004

Breakfast hosted by the Representatives of the Group of Latin American and Caribbean Countries on the Council of ICAO:
Argentina, Brazil, Chile, Costa Rica, Cuba, Mexico, Paraguay and Venezuela
Delegates' Lounge, 3rd Floor
0800-0930 hours

Reception by the Delegation of Nigeria

Reception by the Delegation of Singapore
Le Parquet, Centre CDP Capital
1001 Square Victoria
(behind the ICAO building)
1800 hours

Reception by the Delegations of Austria, Belgium, Ireland,
Luxembourg, Kingdom of the Netherlands and Switzerland

Saturday, 2 October 2004

Breakfast by the Delegation of Saudi Arabia
Delegates' Lounge, 3rd Floor
0800-0930 hours

Reception by the Delegation of Mozambique
Delegates' Lounge, 3rd Floor
1230-1400 hours

Reception by the Delegation of Pakistan
(by invitation)

Performance by the Korean Choir of Montreal
Salle Claude Champagne of the University of Montreal
1900 hours

Monday, 4 October 2004

Breakfast by the Delegation of Tunisia
Delegates' Lounge, 3rd Floor
0800-0930 hours

Reception by the Delegation of Indonesia

Reception by the Delegation of France

Reception by the Delegation of Hungary
Delegates' Lounge, 3rd Floor
1900-2100 hours

Tuesday, 5 October 2004

Reception by the Delegation of Ghana

Delegations wishing to reserve dates for social functions or to make changes to the above list are requested to contact Mrs. Anna Mattei, Office of the Secretary General (ext. 8042).

Note: Individual messages and invitations submitted to the Document Satellite for distribution should bear - in addition to the name - the addressee's distribution box number.

Delegations inviting any persons from outside (not in possession of a valid building pass) are requested to submit a list of names of such invites to the Chief, Conference and Office Services Section, Room 4.10. This will facilitate admittance by the security guards.

Social Events

ICAO has organized a programme of activities for persons accompanying participants to the Assembly. A copy of the programme was delivered to each participant registered with company, and extra copies are available at the Information Desk on the first floor of the Conference Centre.

In addition, attached to the ICAO Daily Bulletin, you will find a **PINK SHEET** entitled "**2004 SCHEDULE OF ACTIVITIES**" which is a summary of all the activities included in the programme. **This schedule will be updated on a daily basis.** We would therefore ask the delegates to please detach the pink sheet from the Daily Bulletin and have it over on a daily basis to their accompanying persons.

Also, please note that on **THURSDAY, 30 September 2004**, Mrs. Monique Kotaite and Mrs. Meryem Chérif are giving a **WELCOME TEA** to persons accompanying participants, on the first floor of the Conference Centre. Individual invitations have been sent out, but all accompanying persons are invited to attend even if the invitations have not reached them.

ICAO Information Area

Starting Tuesday, 28 September 2004, the ICAO A35 Information Area will be open daily, through Friday, 8 October 2004. You are cordially invited to visit the Information Area which is located in the Lobby of the Assembly Hall.

The Information Area is a unique opportunity for all Delegates to become better acquainted with the work being carried out by the Secretariat on behalf of the Organization's Contracting States. It is also a timely opportunity to meet Secretariat staff members to whom you can address your questions on all aspects of ICAO's work. Check this publication daily to see which topics will be covered.

Secretariat representatives from the Air Navigation Bureau (ANB) will highlight the work of the Bureau and will be on hand to answer your questions during the morning and afternoon breaks, as well as from 1400 to 1430 hours.

Presentations:

AM break

A presentation on the development of an ICAO air navigation plan database and associated web-based information and charting service designed to support ICAO's objectives for regional, inter-regional and

global planning. Come and see how ICAO is combining database and internet map server technology to provide an interactive air navigation plan database and user customized charting over the web.

1400 hours	USOAP - a comprehensive systems approach.
PM break	Introduction to the Flight Safety Enhancement Programme (FSEP) Web-based Application

Meet the ICAO Experts daily at the ICAO Information Area.

Computers

Twenty computer workstations configured with most of the Microsoft Office tools, and two printers will be available on the 4th floor of the Conference Centre for participants who wish to access the Internet to use Web-based e-mail services.

Long-distance telephone cards will be available for sale at the Welcome Desk.

Announcements

1. List of Delegates

1.1 The first issue of the List of Delegates has been distributed on Wednesday, 29 September 2004. All amendments to the list should be notified to the Registration Desk.

1.2 For security reasons, the Montreal hotel/residence addresses of participants are not given on this list, but the document distribution box number is shown for ease of contact.

2. Minutes of Meetings

2.1 While every effort will be made to issue draft minutes as expeditiously as possible, it must be appreciated that working papers needed for meetings in progress have to be given priority over minutes. Therefore, at times of heavy workload delays may occur with the issue of draft minutes.

3. Seating Arrangements - Assembly Hall

3.1 Seating arrangements are based on a maximum of six seats for each delegation representing a Contracting State which has six or more participants (three at table and three behind). Those delegations with five or four participants have been allotted a maximum of four seats (two at table and two behind). Delegations with three participants have been allotted two seats at table and one behind. Delegations with two delegates will be provided one seat at table and one behind. Some additional seats are available to participants in the Public Gallery located on the fifth floor of the Conference Centre. Access can be gained by elevator No 7 or No 8.

4. Coffee Service

4.1 Coffee and soft drinks and sandwiches may be purchased outside the Assembly Hall on the fourth floor and the first floor of the Conference Centre during morning and afternoon recesses. Coupons for purchase of sandwiches and coffee will be on sale at the Welcome Desk.

5. Photos of Delegates

5.1 The External Relations and Public Information Office is pleased to offer a complimentary photo to all delegates making statements during the Plenary meetings under Agenda Item 2. Photos will be made available to delegates in the External Relations and Public Information Office located on the 12th floor of the Secretariat block (Suite 12.05) on the following days:

Friday, 1 October from 3:00 pm to 5:00 pm
Wednesday, 6 October from 3:00 pm to 5:00 pm
Thursday, 7 October from 3:00 pm to 5:00 pm
Friday, 8 October from 3:00 pm to 5:00 pm

6. Personal Belongings of Participants

6.1 Participants are advised that **documentation and other personal belongings must not be left in the conference rooms overnight.**

6.2 Participants are kindly advised not to leave items/briefcases/parcels unattended at any time on the premises.

6.3 The Document Distribution Satellite which is located on the fourth floor of the Conference Centre is used exclusively for the distribution of Assembly documentation issued by ICAO. Due to space restrictions, documentation and other personal belongings of participants cannot be accepted for safekeeping or short-term storage.

7. Monitoring Exchange (MX) System

7.1 National Delegations with offices in the ICAO Headquarters premises can follow the proceedings of the Assembly meetings on the MX System by dialling the code numbers on their sets as follows:

	Assembly Hall or Conference Room 1	Conference Room 2	Conference Room 3
Speaker	11	21	31
Arabic	17	27	37
Chinese	16	26	36
English	12	22	32
French	13	23	33
Russian	15	25	35
Spanish	14	24	34

8. Early Departure of Participants

8.1 Members of Delegations and Observers who depart before the end of the Assembly are requested to notify the Document Distribution Satellite on the 4th floor of the Conference Centre.

8.2 **Early departure of an entire delegation** should be notified in writing to the Secretary General. Such notification may be deposited at the Distribution Satellite on the 4th floor of the Conference Centre or in the office of the Chief, Conference and Office Services Section, Room 4.10.

9. **Commissariat services**

9.1 For the convenience of Delegations and Secretariat, the commissariat hours of operation during the Assembly will be as follows:

First week:

Monday	27 September	1200- 1400 hours 1600 - 1800 hours
Tuesday	28 September	same
Thursday	30 September	same
Friday	1 October	same

Second week:

Monday	4 October	1600 - 1800 hours
Tuesday	5 October	1200 - 1400 hours 1600 - 1800 hours
Thursday	7 October	same
Friday	8 October	1200 - 1400 hours

10. **Children daycare Services**

10.1 Most hotels have arrangements for children daycare services.

ICAO ASSEMBLY ON THE WEB

Visit the 35th Session of the ICAO Assembly on the Web:

<http://www.icao.int/icao/en/assembl/a35/>

STAFF ASSOCIATION BOUTIQUE

We would like to invite you to visit our Boutique located on the first floor of the Conference Centre.

ICAO WELCOME COMMITTEE - A35

2004 SCHEDULE OF ACTIVITIES

REGISTRATION: dates given are deadline dates; however, we strongly recommend that you register as soon as possible

DATE AND TIME	ACTIVITY	HOSTESSES	COST Can. \$	DEADLINE FOR REGISTRATION
THURSDAY, 30 Sept. 1500 to 1700 hours	Welcome Tea	Mrs. M. Kotaite Mrs. M. Chérif	Nil	Not required
FRIDAY, 1 Oct. 0900 to 1430 hours	Tour of Montreal	City of Montreal	21,00 \$ (for lunch)	Thursday, 30 September 2004
MONDAY, 4 Oct. 0745 to 1700 hours	A day in Mont Tremblant	ICAO	40,00 \$	Friday, 1 October 2004
WEDNESDAY, 6 Oct. 0745 to 1800 hours	Day Tour of Ottawa	Government of Canada through the Canadian Delegation at ICAO	Nil	Monday, 4 October 2004

INFORMATION DESK: 954-8219 ext. 7081