



# The Daily Bulletin

ASSEMBLY - 35<sup>th</sup> SESSION

Number 2  
29/9/04

The ICAO Daily Bulletin which will be issued early in the morning of each working day of the Assembly will contain the schedule of meetings for the day of issue; a brief summary of the previous day's work of the Assembly; a calendar of social functions; and announcements of general interest.

## Schedule of Meetings: Wednesday, 29 September 2004

Executive Committee followed by the third Plenary Meeting	0930 hours	Assembly Hall (Conference Rooms 1&2 4th floor of the Conference Centre)
Fourth Plenary Meeting	1430 hours	Assembly Hall

### EMERGENCY MEDICAL CARE

**Monday - Friday**

**0900 - 1700 hours**

**Extension 8212**

The Medical Consultant's Office is located on the fourth floor of the Office Tower, Room 4.25, telephone extension 8212. A nurse will be on duty at that location from 0900 to 1700 hours for the duration of the Assembly. If an emergency occurs, and the nurse cannot be reached, the Social Security and Welfare Unit, also located on the fourth floor, Room 4.35.28, telephone extension 8236 or 8237, will take appropriate action to obtain medical assistance.

Participants seeking medical attention can obtain from their hotel management the location and telephone number of a doctor in their hotel or nearby.

The closest hospital to the ICAO premises is the McGill University Health Centre, telephone 934-1934.

Most hospitals have an emergency service open 24 hours a day.

Ambulance service may be obtained through a doctor or Urgences-Santé, telephone 911.

### **Building Security**

Security guards have strict instructions not to allow access to the ICAO premises to persons not wearing an ICAO Building Security Pass. The pass must be worn visibly at all times while on the premises.

The Assembly lapel badge, which is issued to each participant upon registration will serve as building security pass and permits access to the conference centre and the office tower. Although special care should be taken not to lose these badges, registration personnel will provide replacements upon proper identification.

Security passes of a different colour will be issued to persons accompanying participants if they wish to attend meetings and social functions.

### **Yesterday's meetings**

#### **First Plenary Meeting**

The session was officially opened by the President of the Council, as Temporary President of the Assembly, at the First Plenary Meeting held at 1100 hours, 28 September 2004. The Assembly was honoured by the presence of three distinguished guests, all of whom addressed the meeting: His Worship Mr. Gérald Tremblay, Mayor of the City of Montreal, the Honourable Monique Gagnon-Tremblay, Deputy Premier and Minister of International Relations of Quebec, and the Honourable Jean-C. Lapierre, Minister of Transport of Canada.

After the departure of the guests, the Assembly suspended Rules 15a), 15d), 33 and a portion of 66 of the *Standing Rules of Procedure of the Assembly* in order to enable the Plenary, without prior involvement of the Executive Committee, to deal with initial items; to waive the 24-hour requirement between the presentation and circulation of a report of a Commission or Committee and its discussion in Plenary; and to dispense with minutes of the Technical, Economic, Legal and Administrative Commissions. Only the minutes of the Plenary and the Executive Committee will be produced.

The Plenary adopted without change the Agenda reproduced in WP/1 and Addendum No. 1.

The Temporary President announced that election to the Council in the first and second parts would be held on Saturday, 2 October 2004, at 1000 hours. The deadline for notification of candidatures, which should be submitted in writing to the Secretary General, was set for 1215 hours, Thursday, 30 September. Notifications of candidature for election to the Council in the third part, which are receivable only after completion of the election in the first and second parts, should be submitted to the Secretary General during the forty-eight hour period beginning at the close of the meeting on Saturday, 1 October 2004, and ending at that time on Monday, 4 October 2004. The election to the Council in the third part will take place in the afternoon of Tuesday, 5 October 2004. The maximum number of Contracting States to be represented on the Council was set as follows: Part I - 11 States; Part II - 12 States; and Part III - 13 States.

The Plenary established the Executive and Credentials Committees. The Temporary President requested the Delegations of Egypt, Malaysia, Norway, Senegal and Uruguay to designate one

member of their delegations to sit on the Credentials Committee. The Committee would meet immediately following the First Plenary Meeting. The Plenary also established the Technical, Economic, Legal and Administrative Commissions, as well as the Co-ordinating Committee. The election of Chairmen of Commissions, as well as of the President and Vice-Presidents of the Assembly, will take place at the Fourth Plenary Meeting on Wednesday, 29 September 2004, at 1430 hours.

### **Second Plenary Meeting**

At the Second Plenary Meeting on 28 September 2004 at 1500 hours, the Chairperson of the Credentials Committee, Ms. E. Hildrum, the Delegate of Norway, presented the Interim Report of the Committee, indicating that at the time of the meeting, 158 Contracting States had registered, of which 143 had presented credentials in the proper form. Fifteen States had not submitted credentials in any form, while nine States had submitted credentials but had not yet registered. Of twenty-eight observer delegations registered, twenty-seven had presented proper credentials. One observer delegation had not submitted credentials in any form, while two observer delegations had submitted credentials but had not yet registered.

The Committee recommended that the Assembly urge all States and organizations that had not yet presented proper credentials to do so as soon as possible and, for the time being, to permit them to participate in its deliberations and allow those delegations from Contracting States with the right to vote.

The Plenary approved the Interim Report of the Credentials Committee as presented.

The Plenary next assigned the various items in the Agenda as presented in WP/1 and Addendum No. 1 to the Executive Committee and various Commissions as follows:

- to the Executive Committee, items 12 to 21 inclusive
- to the Technical Commission, items 22 to 26 inclusive
- to the Economic Commission, items 27 to 32 inclusive
- to the Legal Commission, items 33 to 38 inclusive
- to the Administrative Commission, items 39 to 45 inclusive.

Under Item 7, the Plenary referred WPs/66, 68 and 70 to the Executive Committee and WPs/128 and 129 to the Technical Commission.

The Plenary referred the Annual Reports of the Council to the Assembly for 2001, 2002 and 2003, and the supplementary report covering the first six months of this year, to the Executive Committee as a whole, and those parts falling within their respective fields of competence to the Commissions.

The Plenary also referred the Programme Budget for 2005 - 2007 as a whole as contained in WP/20 and Corrigenda Nos. 1 and 2 and Addendum No. 1 to the Administrative Commission with those parts of interest or concern to the other Commissions.

With regard to WP/33, the Plenary referred Appendix A to the Executive Committee, Appendix B to the Technical Commission, Appendix C to the Economic Commission, Appendix D to the

Legal Commission and Appendix E to the Administrative Commission, it being understood that the consolidated resolution resulting from the review by these various bodies, referred to in Appendix F to the paper, would be considered by the Plenary at a later stage.

The remainder of the meeting was devoted to general statements delivered by the delegations of the United States, Russian Federation, Samoa, Saudi Arabia, Senegal, Singapore, Solomon Islands, South Africa, Sri Lanka, Syrian Arab Republic and Mexico.

## **Social Functions**

As a convenience to delegations, so that they may know the dates on which functions have been planned by various hosts, the Secretary General publishes the following list. It comprises only those functions which have been notified to his Office, and for which in each case the host will extend individual invitations. This schedule is subject to change.

- Wednesday, 29 September 2004      Breakfast by the Delegation of Egypt  
Delegates' Lounge, 3<sup>rd</sup> Floor  
0800-0930 hours
- Reception by the Delegation of China
- Reception by the Delegation of Canada  
"Le Passage International" adjacent to the ICAO Conference  
Centre, ground floor (access via the registration area sliding doors)  
1800-2000 hours
- Thursday, 30 September 2004      Breakfast by the Delegation of Italy
- Reception by the Delegation of Germany
- Reception by the Delegation of South Africa
- Reception by the Group of Asia-Pacific States  
on the Council of ICAO: Australia, China, India, Japan,  
the Republic of Korea, Pakistan and Singapore
- Friday, 1 October 2004              Breakfast hosted by the Representatives of the Group of Latin  
American and Caribbean Countries on the Council of ICAO:  
Argentina, Brazil, Chile, Costa Rica, Cuba, Mexico, Paraguay and  
Venezuela  
Delegates' Lounge, 3<sup>rd</sup> Floor  
0800-0930 hours

Reception by the Delegation of Nigeria

Friday, 1 October 2004

Reception by the Delegation of Singapore  
Le Parquet, Centre CDP Capital  
1001 Square Victoria  
(behind the ICAO building)  
1800 hours

Reception by the Delegations of Austria, Belgium, Ireland,  
Luxembourg, Kingdom of the Netherlands and Switzerland

Breakfast by the Delegation of Saudi Arabia  
Delegates' Lounge, 3rd Floor  
0800-0930 hours

Reception by the Delegation of Mozambique  
Delegates' Lounge, 3rd Floor  
1230-1400 hours

Saturday, 2 October 2004

Reception by the Delegation of Pakistan  
(by invitation)

Performance by the Korean Choir of Montreal  
Salle Claude Champagne of the University of Montreal  
1900 hours

Monday, 4 October 2004

Breakfast by the Delegation of Tunisia  
Delegates' Lounge, 3rd Floor  
0800-0930 hours

Reception by the Delegation of Indonesia

Reception by the Delegation of France

Reception by the Delegation of Hungary  
Delegates' Lounge, 3rd Floor  
1900-2100 hours

list are requested to contact Mrs. Anna Mattei, Office of the Secretary General (ext. 8042).

**Note:** All participants and their spouses are invited to attend the reception hosted by the Government of Canada on Wednesday, 29 September 2004 at 1800 hours, in “Le Passage International” adjacent to the ICAO Conference Centre, ground floor (access through the registration area sliding doors).

**Note:** Individual messages and invitations submitted to the Document Satellite for distribution should bear - in addition to the name - the addressee’s distribution box number.

Delegations inviting any persons from outside (not in possession of a valid building pass) are requested to submit a list of names of such invitees to the Chief, Conference and Office Services Section, Room 4.10. This will facilitate admittance by the security guards.

## Social Events

ICAO has organized a programme of activities for persons accompanying participants to the Assembly. A copy of the programme was delivered to each participant registered with company, and extra copies are available at the Information Desk on the first floor of the Conference Centre.

In addition, attached to the ICAO Daily Bulletin, you will find a **PINK SHEET** entitled “**2004 SCHEDULE OF ACTIVITIES**” which is a summary of all the activities included in the programme. **This schedule will be updated on a daily basis.** We would therefore ask the delegates to please detach the pink sheet from the Daily Bulletin and have it over on a daily basis to their accompanying persons.

Also, please note that on **THURSDAY, 30 September 2004**, Mrs. Monique Kotaite and Mrs. Meryem Chérif are giving a **WELCOME TEA** to persons accompanying participants, on the first floor of the Conference Centre. Individual invitations have been sent out, but all accompanying persons are invited to attend even if the invitations have not reached them.

## ICAO Information Area

Starting Tuesday, 28 September 2004, the ICAO A35 Information Area will be open daily, through Friday, 8 October 2004. You are cordially invited to visit the Information Area which is located in the Lobby of the Assembly Hall.

The Information Area is a unique opportunity for all Delegates to become better acquainted with the work being carried out by the Secretariat on behalf of the Organization’s Contracting States. It is also a timely opportunity to meet Secretariat staff members to whom you can address your questions on all aspects of ICAO’s work. Check this publication daily to see which topics will be covered.

Secretariat representatives from Air Transport Bureau (ATB) will highlight the work of the Bureau and will be on hand to answer your question during the morning and afternoon breads, as well as from 1400 to 1430 hours.

Presentations:

AM break	Environmental issues
PM break	AVSECMOP - Certification of Aviation Security Managers: first step towards the professionalisation of the AVSEC discipline.

***Meet the ICAO Experts daily at the ICAO Information Area.***

## **Computers**

Twenty computer workstations configured with most of the Microsoft Office tools, and two printers will be available on the 4<sup>th</sup> floor of the Conference Centre for participants who wish to access the Internet to use Web-based e-mail services.

Long-distance telephone cards will be available for sale at the Welcome Desk.

## **Announcements**

### **1. List of Delegates**

1.1 The first issue of the List of Delegates will be distributed today, Wednesday, 29 September 2004. All participants registered up to 1700 hours on Tuesday, 28 September will be listed.

1.2 For security reasons, the Montreal hotel/residence addresses of participants are not given on this list, but the document distribution box number is shown for ease of contact.

### **2. Minutes of Meetings**

2.1 While every effort will be made to issue draft minutes as expeditiously as possible, it must be appreciated that working papers needed for meetings in progress have to be given priority over minutes. Therefore, at times of heavy workload delays may occur with the issue of draft minutes.

### **3. Seating Arrangements - Assembly Hall**

3.1 Seating arrangements are based on a maximum of six seats for each delegation representing a Contracting State which has six or more participants (three at table and three behind). Those delegations with five or four participants have been allotted a maximum of four seats (two at table and two behind). Delegations with three participants have been allotted two seats at table and one behind. Delegations with two delegates will be provided one seat at table and one behind. Some additional seats are available to participants in the Public Gallery located on the fifth floor of the Conference Centre. Access can be gained by elevator No 7 or No 8.

3.2 Seating arrangements for subsequent meetings will be made in accordance with actual requirements, which usually become apparent during the first few days of the Assembly..

### **4. Coffee Service**

4.1 Coffee and soft drinks and sandwiches may be purchased outside the Assembly Hall on the fourth floor and the first floor of the Conference Centre during morning and afternoon recesses. Coupons for purchase of sandwiches and coffee will be on sale at the Welcome Desk.

## 5. Photos of Delegates

5.1 The External Relations and Public Information Office is pleased to offer a complimentary photo to all delegates making statements during the Plenary meetings under Agenda Item 2. Photos will be made available to delegates in the External Relations and Public Information Office located on the 12<sup>th</sup> floor of the Secretariat block (Suite 12.05) on the following days:

Friday, 1 October from 3:00 pm to 5:00 pm  
Wednesday, 6 October from 3:00 pm to 5:00 pm  
Thursday, 7 October from 3:00 pm to 5:00 pm  
Friday, 8 October from 3:00 pm to 5:00 pm

## 6. Personal Belongings of Participants

6.1 Participants are advised that **documentation and other personal belongings must not be left in the conference rooms overnight.**

6.2 Participants are kindly advised not to leave items/briefcases/parcels unattended at any time on the premises.

6.3 The Document Distribution Satellite which is located on the fourth floor of the Conference Centre is used exclusively for the distribution of Assembly documentation issued by ICAO. Due to space restrictions, documentation and other personal belongings of participants cannot be accepted for safekeeping or short-term storage.

## 7. Monitoring Exchange (MX) System

7.1 National Delegations with offices on the ICAO Headquarters premises can follow the proceedings of the Plenary of the Assembly meetings on the MX System by dialling the code numbers on their sets as follows:

	Assembly Hall
Speaker	11
Arabic	17
Chinese	16
English	12
French	13
Russian	15
Spanish	14



## **8. Early Departure of Participants**

8.1 Members of Delegations and Observers who depart before the end of the Assembly are requested to notify the Document Distribution Satellite on the 4th floor of the Conference Centre.

8.2 **Early departure of an entire delegation** should be notified in writing to the Secretary General. Such notification may be deposited at the Distribution Satellite on the 4th floor of the Conference Centre or in the office of the Chief, Conference and Office Services Section, Room 4.10.

## **9. Commissariat services**

9.1 For the convenience of Delegations and Secretariat, the commissariat hours of operation during the Assembly will be as follows:

**First week:**

Monday	27 September	1200- 1400 hours 1600 - 1800 hours
Tuesday	28 September	same
Thursday	30 September	same
Friday	1 October	same

**Second week:**

Monday	4 October	1600 - 1800 hours
Tuesday	5 October	1200 - 1400 hours 1600 - 1800 hours
Thursday	7 October	same
Friday	8 October	1200 - 1400 hours

10. **Children daycare Services**

10.1 Most hotels have arrangements for children daycare services.

**ICAO ASSEMBLY ON THE WEB**

Visit the 35<sup>th</sup> Session of the ICAO Assembly on the Web:

<http://www.icao.int/icao/en/assembl/a35/>

**STAFF ASSOCIATION BOUTIQUE**

We would like to invite you to visit our Boutique located on the first floor of the Conference Centre.

**ICAO WELCOME COMMITTEE - A35**

**2004 SCHEDULE OF ACTIVITIES**

**REGISTRATION:** dates given are deadline dates; however, we strongly recommend that you register as soon as possible

<b>DATE AND TIME</b>	<b>ACTIVITY</b>	<b>HOSTESSES</b>	<b>COST Can. \$</b>	<b>DEADLINE FOR REGISTRATION</b>
<b>THURSDAY, 30 Sept.</b> 1500 to 1700 hours	Welcome Tea	Mrs. M. Kotaite Mrs. M. Chérif	Nil	Not required
<b>FRIDAY, 1 Oct.</b> 0900 to 1430 hours	Tour of Montreal	City of Montreal	21,00 \$ (for lunch)	Thursday, 30 September 2004
<b>MONDAY, 4 Oct.</b> 0745 to 1700 hours	A day in Mont Tremblant	ICAO	40,00 \$	Friday, 1 October 2004
<b>WEDNESDAY, 6 Oct.</b> 0745 to 1800 hours	Day Tour of Ottawa	Government of Canada through the Canadian Delegation at ICAO	Nil	Monday, 4 October 2004

**INFORMATION DESK: 954-8219 ext. 7081**