



---

## **AGENDA AND SCHEDULE**

(Presented by the Secretariat)

### **SUMMARY**

This Working Paper presents for the Meeting's consideration, the Draft Agenda and Schedule suggested for the Fifth Central Caribbean Working Group Meeting (C/CAR WG/5)

#### **1. Approval of the Meeting Agenda and Schedule**

1.1 Based on the matters to be dealt with, the Secretariat circulated to States/Territories a Draft Agenda for the Fifth Central Caribbean Working Group Meeting (C/CAR WG/5). This draft Agenda (Revised) and proposed work schedule are included as **Appendices A and B** to this Working Paper.

1.2 Taking into consideration Decision 4/9 of the C/CAR WG/4, transcribed herewith for ease of reference:

#### ***DECISION 4/9 C/CAR/WG TASK FORCE MEETINGS***

*That the C/CAR/WG/5 Meeting Schedule allocate three days for that Meeting and two days for all the C/CAR/WG Task Forces to meet simultaneously.*

afternoon meetings have been scheduled for the meetings of the C/CAR WG Task Forces (C/CAR ATM Task Force, C/CAR Radar Data Sharing Task Force, C/CAR VHF/AMS Coverage Task Force, C/CAR AIS/MAP Task Force, C/CAR MET Task Force and C/CAR SAR Task Force) as indicated in Appendix B.

#### **2. Suggested Action**

2.1 The Meeting is invited to take note of the information contained in this Working Paper and to approve the Meeting's Agenda and schedule.

-----

## **APPENDIX A**

### **DRAFT AGENDA (Rev.)**

**Agenda Item 1:**        **Follow-up on the actions taken concerning the valid Conclusions/Decisions of previous Meetings**

- 1.1      Review of the Conclusions/Decisions of the C/CAR WG.**
- 1.2      Review of the Conclusions/Decisions of the C/CAR DCA meetings.**

**Agenda Item 2:**        **Review of the air navigation deficiencies and of the Action Plans to resolve them**

**Agenda Item 3:**        **Activities for the development of the air navigation systems/services**

- 3.1      Aeronautical Information Services (AIS/MAP)**
- 3.2      Air Traffic Management (ATM)**
- 3.3      Communications, Navigation and Surveillance (CNS)**
- 3.4      CNS/ATM**
- 3.5      Aeronautical Meteorology (MET)**
- 3.6      Search and Rescue (SAR)**

**Agenda Item 4:**        **Safety Oversight activities**

**Agenda Item 5:**        **Human Resources and Training**

**Agenda Item 6:**        **Review of the Terms of Reference and Work Programme**

**Agenda Item 7:**        **Other business**

- 7.1      Next Meeting Site**

-----

## **EXPLANATORY NOTES TO THE AGENDA**

### **Agenda Item 1: Follow-up on the actions taken concerning the valid Conclusions/Decisions of previous Meetings**

When discussing this Agenda Item, the Meeting will review the status of implementation of the previous Conclusions and Decisions of the C/CAR WG and C/CAR DCAs meetings, with a view to monitoring and recommending the actions to be taken thereupon.

### **Agenda Item 2: Review of the air navigation deficiencies and of the Action Plans to resolve them**

Under this Agenda Item, the Meeting will review the table of reported air navigation deficiencies of the Central Caribbean States/Territories, in order to determine the possible solutions, and to that end, to review the Action Plans to apply the corresponding corrections.

### **Agenda Item 3: Activities for the development of the air navigation systems/services**

During the review of this Agenda Item by the Meeting, the States/Territories/International Organizations and ICAO may present matters to be studied by the group concerning the implementation of activities to develop air navigation systems/services in the AIS/MAP, ATM, CNS, CNS/ATM, MET, and SAR fields, as well as to update the information on the progress and improvements reached in these areas. It is also expected to review the results of the work of the Task Forces (C/CAR ATM Task Force, C/CAR Radar Data Sharing Task Force, C/CAR VHF/AMS Coverage Task Force, C/CAR AIS/MAP Task Force, C/CAR MET Task Force and C/CAR SAR Task Force).

### **Agenda Item 4: Safety Oversight activities**

With regard to this matter, the Meeting will be informed on the progress of the implementation of the Universal Safety Oversight Audit Programme (USOAP). It will also be informed on the transition towards a global systemic focus for the programme audits, and the dates for the auditors' training, as resolved by ICAO's 35th Assembly Session.

### **Agenda Item 5: Human Resources and Training**

Under this Agenda Item, it is expected that the Meeting will monitor the actions taken on the subject of human resources and training by the civil aviation Administrations of the States/Territories with regard to Conclusions 1/21, 1/22 and 1/23 formulated by the NACC/DCA/1 Meeting (Grand Cayman, October 2002).

**Agenda Item 6:                      Review of the Terms of Reference and Work Programme**

The Working Group will review its terms of reference and future work programme.

**Agenda Item 7:                      Other business**

Under this Agenda Item, the Meeting will discuss subjects of common interest.

-----

# DRAFT MEETING SCHEDULE

Schedule	Monday 21/02	Tuesday 22/02	Wednesday 23/02	Thursday24/02
08:30 - 09:15	Registration	Agenda Item 3	Agenda Items 6 and 7	09:30 Read Report
09:15 - 09:30	Opening 09:15			
09:30 - 10:00	Coffee Break			
10:00 - 10:30	Approval of the Agenda	Coffee Break	Coffee Break	10:00- 11:00 Review Report
10:30 - 12:00	Agenda Item 1	Agenda Item 3	Agenda Item 3: Review of the reports of the Task Forces	Closure 11:00
12:00 - 12:30	Coffee Break	Coffee Break	Coffee Break	
12:30 - 13:00	Agenda Item 2	Agenda Items 4 and 5	Agenda Item 3: Review of the reports of the Task Forces (Cont.)	
13:00 - 13:30				
13:30 - 14:00	Agenda Item 3			
	Break	Break		
16:00 - 19:00	Meetings of the Task Forces	Meetings of the Task Forces		

- END -