



International Civil Aviation Organization

**Fifteenth Meeting of the APANPIRG ATM/AIS/SAR Sub-Group
(ATM/AIS/SAR/SG/15)**

Bangkok, Thailand, 25 – 29 July 2005

Agenda Item 10: Any other business

**SUMMARY OF THE REGIONAL OFFICE ATM SECTION
MEETING AND SEMINAR ACTIVITIES 2004/2005**

(Presented by the Secretariat)

SUMMARY

This paper presents a summary of the meeting and seminar activities of the Asia/Pacific Regional Office ATM Section undertaken since the ATM/AIS/SAR/SG/14 meeting on 28 June – 2 July 2004, and notes the reduced capability of the Regional Office to sustain this level of activity. Information is provided to assist planning of the Sub-Group's tasks for 2005/2006.

1. INTRODUCTION

1.1. Economic factors that have impacted upon the ICAO budget have resulted in ICAO undertaking a substantial service wide cost saving programme. One of the main methods used to realize cost savings has been to reduce the number of ICAO employees globally, resulting in the ICAO Regional Offices having to reduce the number of professional and general service employees.

1.2. The information provided in this paper is intended to bring to the attention of the ATM/AIS/SAR/SG/15 meeting the present situation with regard to the staffing of the Asia/Pacific Regional Office ATM Section, which should be taken into account when planning the future work programme and activities of the Sub-Group that require Regional Office ATM Section involvement and support.

2. DISCUSSION

2.1. The ATM Section work programme had been built around the core activities established by ICAO for the Regional Office, and three ATM professional officer posts had been established. In addition, there was also one AIS/MAP post established, which has remained vacant from the mid 1990's.

2.2. A detailed analysis of the ATM Section work programme and manning requirements demonstrates that to include a full ATM and AIS/MAP work programme, 4.6 officers are required (one officer dedicated to AIS/MAP). However, due to ICAO's severe budgetary constraints, it has become necessary to remove one ATM post and the AIS/MAP post from the Regional Office staffing establishment. As from May 2005, the ATM Section is now staffed by two ATM officers.

2.3. ICAO regional ATM work programme focuses on implementation of the regional CNS/ATM plan along with its primary focus on safety. ICAO has also expanded the Universal Safety Oversight Audit Programme (USOAP) to include all safety related Annexes, requiring a significant increase in the ATM component of the audit programme. This will have an impact on increasing the Regional Office ATM activities.

2.4. A summary of the meeting and seminar programme of the Regional Office ATM Section from July 2004 to July 2005 (period between ATM/AIS/SAR/SG meetings) is shown below.

#	DATE	EVENT	LOCATION	REMARKS	MEETING DAYS
1	5-7/7/04	RVSM SCM Japan/ROK	Bangkok		4
2	11-13/8/04	SCM Hong Kong/Jakarta Route	Manila		3
3	23-27/8/04	APANPIRG/15	Bangkok		5
4	6-10/9/04	ARNR/TF/1	Bangkok		5
5	13-17/9/04	Combined FIT-BOB/4 & BBACG/15	Bangkok		5
6	16-17/9/04	SCM China/Viet Nam	Bangkok		2
7	20-24/9/04	RVSM/TF/22 FLOS	Bangkok		5
8	4-8/10/04	RASMAG/2	Bangkok		5
9	18-22/10/04	RVSM/TF/23 Japan/ROK	Bangkok		5
10	1-5/11/04	DGCA	Hong Kong	Non-attendance, preparatory work	2
11	8-12/11/04	RVSM/TF/24 OYR BOB	Bangkok		5
12	15-19/11/04	ATM/SMS Seminar	Beijing		5
13	29-30/11/04	COSCAP-SA & India Mission	Delhi		4
14	6-8/12/04	Mission to Indonesia	Jakarta		3
15	8-10/12/04	Language Seminar	Tokyo		3
16	14-17/12/04	Civil/Military Seminar	Bangkok		4
17	26-28/1/05	SCM China/Viet Nam	Bangkok		3
18	31/1-4/2/05	BBACG/16 & SCM ATFM	Bangkok		3
19	14-18/2/05	ARNR/TF/2	Bangkok		5
20	28/2-3/3/05	ISPACG/19	Brisbane		4
21	7-11/3/05	SAR Seminar/ SAREX	Chennai		5
22	21-25/3/05	RVSM/TF/25 & Seminar	Incheon		5
23	21-25/3/05	ADS-B/TF	Bangkok		5
24	18-22/4/05	FIT-BOB/5, FIT-SEA/2 & ADS/CPDLC Seminar & ATFM/TF/1	Bangkok		5
25	2-3/5/05	ARNR/TF/3	Bangkok		2
26	4-6/5/05	SEACG/12	Bangkok		3
27	30-31/5/05	SCM RVSM/China-Myanmar	Kunming		2

#	DATE	EVENT	LOCATION	REMARKS	MEETING DAYS
28	2-3/6/05	SCM CRA Funding	Bangkok		2
29	14-23/6/05	USOAP Auditor Training	Bangkok		9
30	27/6-7/7/05	USOAP Audit	Bangkok		9
31	28/6-1/7/05	ATFM/TF/2	Delhi	Non-attendance, preparatory work	2
32	4-8/7/05	RVSM/TF/26	Tokyo		5
33	11-13/7/05	IPACG/23	Tokyo		3
				Sub-total 1	137
Preparatory/post meeting work (231+165=396) <i>Note: calculated as 7 days preparatory and 5 days post meeting over 33 meetings during July 2004/ July 2005</i>				Sub-total 2	396
				Total	533

2.5. The most recent ATM work study carried out to assess the personnel required to undertake the existing ATM Section work programme, without the AIS/MAP work component, demonstrated that a total of 771 work days are required and a consequent staffing level of 3.6 officers. In this context, the figures for the July 2004 – July 2005 meeting/seminar programme alone (533 days) account for approximately 70 percent of the available work time per year, assuming 3.6 officers available. With the AIS/MAP work included, there are 987 work days required and a staffing of 4.6 officers.

2.6 With the reduction in the ATM and AIS/MAP personnel, further cuts would have to be made to the core activities of the ATM Section. Any additional work required could only be included by reducing other activities of the ATM section.

2.7 It is also important to note that as a result of the budget pressures, the Regional Office has been obliged to reduce the number of general service staff members by 3 posts, effective 1 January 2005. This has resulted in reduced staff numbers being available to undertake the administrative functions of the Regional Office.

2.8 The above analysis has been provided to bring to the attention of the Sub-Group the serious constraints already faced by the Regional Office ATM Section and the necessity to reduce the ATM work programme as appropriate. This information should be taken into account by the ATM/AIS/SAR/SG when determining its tasks and work required for the foreseeable future.

3. ACTION BY THE MEETING

3.1 The meeting is invited to;

- a) note the Regional Office ATM staffing available to conduct the regional ATM work programme for 2005/2006 and beyond when determining the Sub-Group's future work programme, and
- b) review and rationalize the Regional Office ATM technical work programme as it pertains to the ATM/AIS/SAR/SG.
