



*International Civil Aviation Organization*

NORTH AMERICAN, CENTRAL AMERICAN AND CARIBBEAN OFFICE

**Twenty-Ninth Eastern Caribbean Working Group Meeting (29 E/CAR WG)**

Saint Vincent and the Grenadines, 9 to 13 May 2005

29 E/CAR WG – WP/01

18/04/05

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## **Agenda Item 1**

## **Approval of the Meeting Agenda and Schedule**

(Presented by the Secretariat)

### **SUMMARY**

This Working Paper presents for the Meeting's consideration, the Draft Agenda and Schedule suggested for the 29<sup>th</sup> Eastern Caribbean Working Group Meeting (29 E/CAR WG)

## **1. Introduction**

1.1 Based on the matters to be dealt with, the Secretariat circulated to States/Territories a Draft Agenda (List of Agenda Items) for the 29<sup>th</sup> Eastern Caribbean Working Group Meeting (29 E/CAR WG). This draft Agenda and proposed work schedule are included as **Appendices A** and **B** to this Working Paper. If no comments should arise on the foregoing, its adoption is suggested as an Agenda and schedule for the Meeting.

## **2. Suggested Action**

2.1 The Meeting is invited to take note of the information contained in this Working Paper and to approve the Meeting's Agenda and schedule.

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**APPENDIX A**

**29<sup>TH</sup> MEETING OF THE EASTERN CARIBBEAN WORKING GROUP**  
**29<sup>TH</sup> E/CAR WG**  
(Saint Vincent and the Grenadines, 9 to 13 May 2005)

**DRAFT MEETING AGENDA**

- Agenda Item 1      **Approval of the Meeting Agenda and Schedule**
- Agenda Item 2      **General Air Navigation Matters**
- 2.1      Valid Conclusions/Decisions of previous E/CAR/WG and E/CAR/DCA Meetings
  - 2.2      Deficiencies
  - 2.3      CNS/ATM Systems
- Agenda Item 3      **Specific Air Navigation Activities and Developments**
- 3.1      Aeronautical Information Services (AIS)
  - 3.2      Aircraft Operations (OPS)
  - 3.3      Search and Rescue (SAR)
  - 3.4      Aeronautical Meteorology (MET)
  - 3.5      Air Traffic Management (ATM)
  - 3.6      Communications, Navigation and Surveillance (CNS)
- Agenda Item 4      **Aviation Security Activities and Developments**
- Agenda Item 5      **Review of the Terms of Reference and Work Programme**
- Agenda Item 6      **Next Meeting Site**
- Agenda Item 7      **Other business**
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## EXPLANATORY NOTES

### 1 Approval of the Meeting Agenda and Schedule

### 2 General Air Navigation Matters

#### 2.1 *Valid Conclusions/Decisions of previous E/CAR WG and E/CAR/DCA Meetings*

The Meeting will make a follow-up on the fulfilment of the Working Group commitments contained in the Conclusions of previous Meetings.

#### 2.2 *Deficiencies*

The Meeting will review the Outstanding and Corrected Deficiencies in the E/CAR Area.

#### 2.3 *CNS/ATM Systems*

The Meeting is expected to review the study of planning and implementation of some CNS/ATM Systems in the E/CAR Area.

### 3 Specific Air Navigation Activities and Developments

#### 3.1 *Aeronautical Information Services (AIS)*

Under this Agenda Item, the Meeting will follow-up the actions taken and the progress of States/Territories to establish the automated regional data base and the standardization of the WGS-84 geographical coordinates at the borders of the FIRs as well as the full implementation of the air navigation-related coordinates of interest. The E/CAR AIS Committee will inform on the outcome achieved during its Meeting held in Martinique.

#### 3.2 *Aircraft Operations (OPS)*

Under this Agenda Item, the Meeting will review the report on the implementation of the USOAP and update on the expansion of USOAP and the transition to the Audit Comprehensive System Approach.

#### 3.3 *Search and Rescue (SAR)*

Under this Agenda Item, the Meeting will review the status of SAR services and future SAR activities.

#### 3.4 *Aeronautical Meteorology (MET)*

Under this Agenda Item, the Meeting will review the information regarding the implementation of the tropical cyclone (TC) advisories by the tropical cyclone advisory centre (TCAC) Miami and tropical cyclone SIGMET by the meteorological watch offices (MWO) in the CAR Region.

#### 3.5 *Air Traffic Management (ATM)*

Under this agenda, the Meeting will review the ATM progress in ATM works and other tasks for ATFM system in the near future.

#### 3.6 *Communications, Navigation and Surveillance (CNS)*

Under this Agenda Item, based on the results of the Special E/CAR CNS Meeting, held in Port of Spain, 20 – 22 October 2004 and the CNS Conclusions of previous E/CAR WG and E/CAR/DCA Meetings, it is expected that the Meeting will follow up on the development of CNS systems.

4      **Aviation Security Activities and Developments**

Under this Agenda Item, the Meeting will review the latest AVSEC developments and new SARPS affecting the E/CAR Area.

5      **Review of the Terms of Reference and Work Programme**

The Meeting will review and update the Terms of Reference and Work Programme of the Working Group.

6      **Next Meeting Site**

The Meeting will review the rotational list for hosting the next Working Group Meetings, and will confirm the site and the date of the 30<sup>th</sup> Working Group Meeting

7      **Other business**

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**29<sup>TH</sup> MEETING OF THE EASTERN CARIBBEAN WORKING GROUP**  
**29<sup>TH</sup> E/CAR WG**  
(Saint Vincent and the Grenadines, 9 to 13 May 2005)

**DRAFT MEETING SCHEDULE**

Schedule	Monday 9	Tuesday 10	Wednesday 11	Thursday 12	Friday 13
08:30 - 09:00	Registration				Read Report
09:00 - 09:30	Opening 09:00	Agenda Item 3.4	Agenda Item 4	Review of the Reports of the Ad hoc Groups	
09:30 - 10:00	Agenda Item 1	Agenda Item 3.5			Agenda Item 5
10:00 - 10:30	Agenda Item 2.1				
10:30 - 11:00	Coffee Break	Coffee Break	Coffee Break	Coffee Break	Coffee Break
11:00 - 11:30	Agenda Item 2.1	Agenda Item 3.5	Work in Ad hoc Groups – Agenda Items 3.5, 3.6 and any other as established by the Meeting	Agenda Item 5	Closure 11:00
11:30 - 12:00	Agenda Item 2.2				
12:00 - 12:30				Agenda Item 6	
12:30 - 13:00	Agenda Item 2.3	Agenda Item 3.6		Agenda Item 7	
13:00 - 13:30	Coffee Break	Coffee Break	Coffee Break	Coffee Break	
13:30 - 14:00	Agenda Item 2.3	Agenda Item 3.6	Work in Ad hoc Groups – Agenda Items 3.5, 3.6 and any other as established by the Meeting		
14:00 - 14:30	Agenda Item 3.1				
14:30 – 15:00	Agenda Item 3.2				
15:00 – 15:30	Agenda Item 3.3				

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APPENDIX B

29 E/CAR WG  
WP/01