FACILITATION (FAL) DIVISION — TWELFTH SESSION

Cairo, Egypt, 22 March to 2 April 2004

Bulletin No. 3 - Wednesday, 24 March 2004

The Bulletin will be issued early in the morning of each working day of the Division. It will contain a brief review of the work completed on the preceding working day, the programme of work for the day of issue and other pertinent information of interest. The Bulletin is the principal means of communication with participants on matters of general interest related to the Division.

Third Day of the Session

1. Programme of work for Wednesday, 24 March 2004

Time	Event	Location
0930 hours	Committee 2, 2nd Meeting	Chefren Hall
1400 hours	Committee 1, 2nd Meeting	Mycerinos Hall

2. Yesterday's meetings

2.1 Second Meeting of the Plenary

The Second Meeting of the Plenary was held at 0930 hours in Chefren Hall. The Division considered and completed its work of Wps/19, 20 and 9 under Agenda Item 1.1 - Developments since the Eleventh Session of the Division. It also completed its discussion of Wps/21, 82, 24 and 25 under Agenda Item 1.2 - Developments since the Eleventh Session of the Division. The meeting deferred WP/86 (ACI) to Committee 2 for discussion under Agenda Item 2.5 - Implementation for aviation security, scheduled for Wednesday, 24 March.

2.2 First Meeting of Committee 1

The First meeting of Committee was held at 1400 hours in Mycerinos Hall. On the proposal of the delegate of Sri Lanka, the Committee elected Mr. Abdel Aziz Alankary of Saudi Arabia as its Vice-Chairman. The Committee considered WPs/13, 42 and 80 under Agenda Item 3.1 - Facilitation of Cargo Clearance and decided to submit for the consideration of the Plenary two B-type recommendations. The Committee also completed its introduction of Wps/8, 12, 48, 37, 52, 62, 28, 30 and 34 under Agenda Item 3.2 - Security. Further consideration of this item will continue at its Second Meeting scheduled for Wednesday, 24 March 2004.

2.3 First Meeting of Committee 2

The First meeting of Committee 2 was held at 1400 hours in Chefren Hall. On the proposal of the delegate of Nigeria, the Committee elected Mr. G. Hanna of Australia as its Vice-Chairman. The Committee introduced WPs/3 and 76 under Agenda Item 2 - Facilitation and security of travel documents and border control formalities as well as WPs/10, 14 and 50 under Agenda Item 2.1 - MRTDs. The Committee completed its consideration of the papers except for WP/3 and its Appendix which will continue at the Second meeting scheduled on Wednesday, 24 March 2004. A presentation on the Malaysian Electronic Passport was made by the Immigration Department of Malaysia.

3. Today's Programme

3.1 **Second Meeting of Committee 1**

Committee 1 will convene for its Second Meeting at 1400 hours in the Mycerinos Hall and will consider the following Agenda items:

		Documentation ¹	
		For action ²	For reference or information
	Agenda items		
Item 3.2	Security	WP/8 (Secretariat)	IP/22 (United States)
		WP/12 (Secretariat)	IP/26 (India)
		WP/48 (Secretariat)	IP/33 (United States)
		WP/37 (Pakistan)	
		WP/52 (Saudi Arabia)	
		WP/62 (United States)	
		WP/28 (ECAC)	
		WP/30 (TIACA)	
		WP/34 (IATA)	
Item 2.5	Implementation of aviation security	WP/43 (Secretariat) WP/36 (Pakistan)	IP/4 (Philippines) IP/14 (Indonesia)
		WP/79 (India)	
		WP/41(IATA)	
		WP/55 (IFALPA)	
		WP/86 (ACI)	

3.2 **Second Meeting of Committee 2**

Committee 2 will convene for its Second Meeting at 0930 hours in the Chefren Hall and will consider the following Agenda items:

Documentation¹

		For action ²	For reference or information
	Agenda items		
Item 2	Facilitation and security of travel documents and border control formalities	WP/3 (Secretariat) WP/76 (India)	
Item 2.2	Biometrics	WP/4 (Secretariat)	IP/18 (Rep. of Korea)
		WP/63 (U.S.)	IP/24 (France)
		WP/66 (U.S)	IP/2 (ECAC)
		WP/83 (ACI)	
		WP/87 (IATA)	

4. **Registration**

- 4.1 Delegates, Alternates, Advisers and Observers who have not already registered are requested to do so, in person, as soon as possible. The Registration desk is located on ground level I.
- 4.2 The first issue of the List of Delegates has been distributed today, Wednesday, 24 March 2004. All participants registered up to 1500 hours on Tuesday, 23 March 2004 are listed. Amendments to the list should be brought to the attention of the Registration Desk. A revised list of delegates showing all amendments and additions will be distributed on Tuesday, 30 March 2004.

5. Credentials

5.1 Delegates are reminded that their credentials must be deposited without delay at the Registration desk, if not already sent in advance.

6. **Document distribution**

6.1 Document distribution for accredited Delegates and Observers will be from the satellite located on ground level I. The Document Distribution Satellite is used exclusively for the distribution of the Division documentation issued by ICAO. Due to space restrictions, documentation and other personal belongings of participants cannot be accepted for safekeeping or short-term storage.

7. Submission of working papers or information papers

Delegations wishing to present working papers for consideration by the Division are requested to submit them (including electronic versions if available) to the Secretary of the Division as early as possible, bearing in mind the time necessary for preparation, remote translation, reproduction and distribution. If copies are available in more than one of the official languages of the meeting, they should be presented in each of the languages available. It should not be expected that working papers submitted at this late stage will be translated and made available in time for the relevant discussion. Working papers from Observers and information papers will be produced and distributed in the official language in which they are submitted.

8. **Seating arrangements**

8.1 Due to technical and seating limitations, the following seating arrangements have been made:

Plenary (Chefren Hall): Maximum of four seats per delegation. Those delegations with five or more delegates are invited to use the seating in the upper gallery or along the back of the room.

Committee 1 (Mycerinos Hall): Maximum of two seats per delegation. Those delegations with three or more delegates are invited to use the available seating located at the back of the room.

Committee 2 (Chefren Hall): Maximum of four seats per delegation. Those delegations with five or more delegates are invited to use the seating in the upper gallery or along the back of the room.

8.2 The delegates are reminded to leave the headsets on the table before departing the meeting room.

9. **Social functions**

- 9.1 The Egyptian Civil Aviation Authority has the honour to invite all participants to a lunch on Wednesday, 24 March 2004 at the Nefertiti Ballroom of the Conference Centre between 1230 and 1400 hours.
- 9.2 Delegations wishing to reserve dates for social functions or to make changes to the above list are requested to contact the Office of the Secretary of the Division.

10. **Miscellaneous**

- 10.1 **Coffee service** will be made available in the adjoining foyer of the Mycerinos and Chefren Halls during the recesses. The timings for the morning and afternoon recesses will be announced during meetings. A cafeteria serving lunch for the delegates is located on the main floor of the Conference Centre (Nefertiti Ballroom).
- 10.2 **Business centre**. A business centre with international telephones is located on ground level I next to the Press centre. Signs indicating the location have been posted for the convenience of the delegates.
- 10.3 **Email centre**. An email centre will be located on ground level I next to the meeting rooms. Signs indicating the location have been posted for the convenience of the delegates.
- 10.4 **Coordination meetings**. Meeting rooms for ECAC and AFCAC delegates are located on the main floor of the Conference Centre next to the Press centre.

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- 1. Any additional papers received for these Agenda items after production of this Bulleting will be advised during the meeting.
- 2. "For Action" papers are listed in order of presentation.