



International
Civil Aviation
Organization

Organisation
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Organización
de Aviación Civil
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Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref: AN 3/3 – AP0040/04 (AGA)

25 May 2004

Subject: Fifteenth Meeting of the
ASIA/PAC Air Navigation Planning
and Implementation Regional Group
(APANPIRG/15)

Action required: Reply at your
earliest convenience, preferably
not later than 25 July 2004

Sir/Madam,

I have the honour to inform you that the Fifteenth Meeting of the ASIA/PAC Air Navigation Planning and Implementation Regional Group (APANPIRG/15) will be held in Bangkok from **23 to 27 August 2004**.

I have the pleasure of inviting your Administration to arrange for attendance at the meeting of the Group by the Member and/or the Alternate Member designated by your Administration. The Member/Alternate Member may be accompanied by Advisor(s), as appropriate.

The Provisional Agenda of the meeting and Explanatory Notes on Agenda Items are attached. The Meeting Bulletin containing information on the venue of the meeting, useful travel information, hotel accommodation in Bangkok and other information of interest to the participants is also attached.

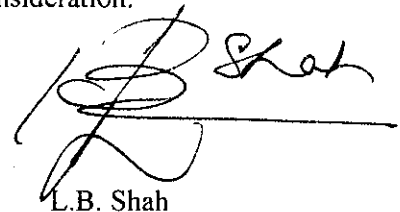
To enable this Office to take appropriate action in this regard, I would appreciate receiving answers to the following:

- a) Keeping in view the revised Terms of Reference proposed by APANPIRG/14 and approved by the ICAO Council on 27 February 2004, is the proposed agenda adequate? If not, please submit suggestions for change;
- b) Is it intended that the Member and/or Alternate Member will be accompanied by adviser(s)? If affirmative, please notify this Office of the name(s) as soon as possible; and
- c) Does your Administration intend presenting discussion paper(s) on any of the agenda items? If so, copies of the paper(s) should be sent to this Office as soon as possible so as to permit their circulation to other members prior to the meeting.

The working papers for APANPIRG/15 will be made available in the ICAO APAC Office website at www.icao.int/apac under the heading "Meetings". The papers will be in PDF version which can be opened using Adobe Acrobat Reader, a software which can be downloaded free from the Adobe website at www.adobe.com. The site will always be growing and new information/papers will be added as they become available. Please note that the working papers are meant for restricted viewing and can only be accessed using the username "apanpirg15" and password "LRCG3L" (case-sensitive). I, therefore, request you to pass on this access codes to your authorized officers/personnel in your Administrations and to maintain a discreet restriction on the access to the working papers for obvious reasons.

I should be grateful if you would send your reply at the earliest, preferably not later than 25 July 2004. Please also complete the nomination forms for your nominees in the attached format and send to this Office via fax or e-mail.

Accept, Sir/Madam, the assurances of my highest consideration.



L.B. Shah
ICAO Regional Director
Asia and Pacific Office

Enclosures:

- A - Provisional Agenda
- B - Nomination Form
- C - Meeting Bulletin