



International  
Civil Aviation  
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Международная  
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авиации

منظمة الطيران  
المدني الدولي

国际民用  
航空组织

Ref: AN 3/3 - AP0042/04 (AGA)

25 May 2004

**Subject:** Fifteenth Meeting of the  
ASIA/PAC Air Navigation Planning  
and Implementation Regional Group  
(APANPIRG/15)

**Action required:** Reply at your  
earliest convenience, preferably  
not later than 25 July 2004

Sir/Madam,

I am pleased to inform you that the Fifteenth Meeting of the ASIA/PAC Air Navigation Planning and Implementation Regional Group (APANPIRG/15) will be held in Bangkok from **23 to 27 August 2004**.

I have the pleasure of inviting your Administration to arrange for attendance at the meeting of the Group. The Provisional Agenda of the meeting and Explanatory Notes on Agenda Items are attached. The Meeting Bulletin containing information on the venue of the meeting, useful travel information, hotel accommodation in Bangkok and other information of interest to the participants is also attached.

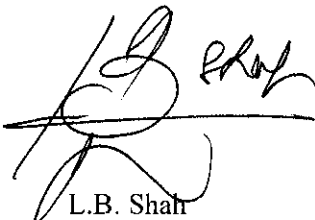
To enable this Office to take appropriate action in this regard, I would appreciate receiving answers to the following:

- a) Keeping in view the revised Terms of Reference proposed by APANPIRG/14 and approved by the ICAO Council on 27 February 2004, is the proposed agenda adequate? If not, please submit suggestions for change;
- b) Does your Administration intend presenting discussion paper(s) on any of the agenda items? If so, copies of the paper(s) should be sent to this Office as soon as possible so as to permit their circulation to other members prior to the meeting.

The working papers for APANPIRG/15 will be made available in the ICAO APAC Office website at [www.icao.int/apac](http://www.icao.int/apac) under the heading "Meetings". The papers will be in PDF version which can be opened using Adobe Acrobat Reader, a software which can be downloaded free from the Adobe website at [www.adobe.com](http://www.adobe.com). The site will always be growing and new information/papers will be added as they become available. Please note that the working papers are meant for restricted viewing and can only be accessed using the username "apanpirg15" and password "LRCG3L" (case-sensitive). I, therefore, request you to pass on this access codes to your nominated Members/Alternate Members of APANPIRG and authorized officers/personnel in your Administrations and to maintain a discreet restriction on the access to the working papers for obvious reasons.

Please arrange to submit your nominations for the workshop using the Nomination Form enclosed at the earliest date, but preferably not later than 25 July 2004.

Thank you.



L.B. Shah  
ICAO Regional Director  
Asia and Pacific Office

**Enclosures:**

- A - Provisional Agenda
- B - Nomination Form
- C - Meeting Bulletin