



Agenda Item 3: Specific Air Navigation Activities and Developments
3.5 Air Traffic Management (ATM)

AIR NAVIGATION INCIDENT REPORT

(Presented by France)

SUMMARY
This working paper proposes to the Meeting to adopt and disseminate an effective list of contacts to Incident analysis.
References: <ul style="list-style-type: none">• Annex 13 – Aircraft Accident and Incident Investigation• Doc 4444 – Procedures for Air Navigation Services – Air Traffic Management (PANS-ATM)

1. Definitions

1.1 **Incident** – An occurrence, other than accident, associated with the operation of an aircraft which affects or could affect the safety of operation.

1.2 **Investigation** – A process conducted for the purpose of accident prevention which includes the gathering and analysis of information, the drawing of conclusions, including the determination of causes and, when appropriate, the making of safety recommendations.

2. Discussion

2.1 Doc 4444 (§ 2.4.1.2) establishes that:

“The appropriate ATS authority should establish a formal incident reporting system for ATS personnel to facilitate the collection of actual or potential safety hazard or deficiencies related to the provision of ATS, including route structure, procedures, communications, navigation and surveillance systems and other safety significant systems and equipment as well as controller workload.”

2.2 If all State/Territory/Organization of the E/CAR has already recognized this need, the practical application shows that it can be very difficult to transmit the Incident Report to the appropriate and concerned addressee.

2.3 This difficulty may result in the loss of the incident report in the internal circuit of the receiving administration or in the loss of time to reach the Quality of Service Officer who is unable -when finally informed- to save the data needed for the investigation.

3. Suggested Action

3.1 In order to facilitate correct transmission of Reports, this Working Paper proposes that the Meeting establish a table collecting all addressees that should receive the Incident Report for further action and adopt a method for immediate report transmission.

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