



**Middle East Air Navigation Planning and
Implementation Regional Group (MIDANPIRG)**

**Seventh Meeting
(Cairo, 21-25 January 2002)**

BULLETIN

1. LOCATION

1.1 The Seventh Meeting of the MID Air Navigation Planning and Implementation Regional Group (MIDANPIRG/7) will be held at the Egyptian Aviation Holding Company

2. SCHEDULE OF THE MEETING

2.1 The opening session of the meeting will be held at 0930 hours on Monday 21 January 2002.

2.2 The daily schedule and the order of the day will be announced at the opening session.

2.3 The meeting will be conducted in English.

3. REGISTRATION OF PARTICIPANTS

3.1 Participants are requested to register, at the Registration Desk located at the entrance of the Meeting Hall, between 0830 and 0930 hours on the opening day of the meeting. Participants are also requested to wear the identification badge which will be issued to them when inside the meeting room.

4. ICAO PERSONNEL CONCERNED WITH THE MEETING

4.1 Mr. A. Zerhouni, ICAO Regional Director will serve as Secretary of the Meeting, assisted by:

Mr. M. Khonji, Deputy Regional Director

Mrs. N. Abdel Hady, Regional Officer Aerodromes and Grounds Aids

Mr. Bjorn Hellroth, Regional Officer Meteorology/Aeronautical Information Services (Paris Office)

Mr. D. Ramdoyal, Regional Officer Air Traffic Management

Mr. H.V. Sudarshan, Regional Affairs Officer

Mr. M. Traore, Regional Officer Communications, Navigation and Surveillance

Mr. M.E.B. Zarroug, Regional Officer, Air Transport

5. DOCUMENTS, PAPERS FOR DISTRIBUTION, ETC.

5.1 Documentation will be distributed during the meeting.

6. ICAO MIDDLE EAST REGIONAL OFFICE

LOCATION

6.1 The ICAO Middle East Regional Office is located at the Airport Road, Cairo. The telephone numbers are: (202) 267 4841/5/6, the FAX number is: (202) 267 4843 and the E-mail address is: icao@idsc.gov.eg or : icaomid@cairo.icao.int and a website is available www.icao.int/mid

WORKING HOURS

- 6.2 The working hours of the ICAO Regional Office are 0730-1430.
- 6.3 A list of the Staff in the ICAO Regional Office is given in the Attachment.

7. ICAO SALEABLE PUBLICATIONS

- 7.1 Any ICAO publications required by participants may be purchased from the ICAO Regional Office Administrative Section located on the main floor of the building.

8. HOTEL RESERVATIONS/RETURN AIRLINE BOOKINGS

- 8.1 Participants are requested to ensure that their return airline booking is confirmed soon after their arrival in Cairo, through their respective hotel reception desk, as this service cannot be provided by the MID Office due to staffing limitations. A list of hotels with ICAO corporate rates is attached for your convenience with telephone/fax numbers and addresses. You will need to arrange your own hotel reservation.

9. TRANSPORTATION

- 9.1 Although we would very much wish to welcome you at Cairo Airport, it will not be possible to meet participants on arrival and provide transportation, due to staff limitations. Participants are, therefore, requested to make their own arrangements for transportation from the airport to the city.

- 9.2 Airport taxi services (Misr Limousine) operate private limousine services from the airport to Cairo city, at L.E. 60.00 approx. per vehicle. Public taxi service is also available, at a cost of approximately L.E. 35.00 (negotiable), at the taxi stand at the airport.

9.3 Free Bus Transportation

- 8.3.1 Free bus services will only be provided to and from the venue of the Meeting according to the following

Itinerary to the venue of the Meeting

Departure from Royal Crown Hotel at 08:30
Departure from Meridien Heliopolis at 08:40
Departure from Sheraton Heliopolis at 08:45
Departure from Novotel and Movenpick Hotel Heliopolis at 08:55

Itinerary from the venue of the Meeting

Buses will be available after the close of the daily sessions. Departures are tentatively scheduled at 14.45

- N.B. i Buses will be identified by the ICAO sign.*
 ii Punctuality will be much appreciated since departure times are fixed.

10. SOME USEFUL TRAVEL INFORMATION

PASSPORT

- 10.1 All foreign nationals entering Egypt must possess valid passports or other valid documents for travel.

VISA

- 10.2 It is recommended that all participants obtain official visas from the Egyptian Embassy or Consulate in their country prior to their departure for Egypt.

CUSTOMS

10.3 The following items may be brought into Egypt duty free:

Personal effects, such as necessary clothing
200 cigarettes or 250 gr. of cigars or tobacco
1 litre alcoholic beverages
Perfume for personal use

Additional quantities of the above items may also be purchased from Cairo Airport duty free shop after clearing customs.

CLOTHING

10.4 The mean daily maximum and minimum temperatures for the month of January are 15°C and 10°C.

11. CURRENCY, CREDIT CARDS AND BANKING SERVICES

11.1 The unit of currency in Egypt is the Egyptian Pound (L.E.), which in denominations of 100, 50, 20, 10, 5 and 1, together with notes of 50 and 25 piastres and piastres coins. Current rate of exchange for US \$ is US \$ 1 = L.E. 4.25 approximately.

11.2 There are no restrictions on import of foreign currency.

11.3 International Credit Cards, such as American Express, Diners Club, Visa, Master Charge, Carte Blanche, etc. are usually accepted at most hotels, department stores and restaurants.

11.4 All commercial banks exchange major foreign currencies and are open 0830-1330 hours Sundays through Thursdays.

12. OTHER USEFUL INFORMATION

SHOPPING

12.1 Be prepared to bargain in small shops, sidewalk vendors etc. In large stores, however, the prices are fixed.

TAP WATER

12.2 It is recommended that all visitors drink only bottled water/beverages.

TELEPHONE CARDS

12.3 Cards are available in the Egyptian Market for international calls.

13. OTHER ASSISTANCE

13.1 The ICAO Regional Office will be glad to assist participants with any advice they may require.

LIST OF STAFF IN THE ICAO REGIONAL OFFICE, CAIRO

NAME	TITLE
Mr. A. Zerhouni	ICAO Regional Director (ICAORD)
Mr. M. Khonji	ICAO Deputy Regional Director (ICAO DEPRD)
Mr. A. Trad	Administrative Regional Officer
Mrs. N. Abdel Hady	Regional Officer Aerodromes and Grounds Aids (RO/AGA)
Mr. M. Smaoui	Regional Officer, Aeronautical Information & Chart (AIS/MAP)
Mr. D. Ramdoyal	Regional Officer, Air Traffic Management (RO/ATM)
Mr. M.A. Zarroug	Regional Officer, Air Transport (RO/AT)
Mr. M.Y. Traore	Regional Officer, Communications, Navigation and Surveillance (RO/CNS)
Mr. A. El-Karimy	Technical Co-operation, Field Operations Officer
