



International Civil Aviation Organization

ATN Seminar and Third ATN Transition Task Force Meeting

Singapore, 26-30 March 2001

ATN SEMINAR AND THIRD ATN TRANSITION TASK FORCE MEETING

(Singapore, 26-30 March 2001)

CONFERENCE BULLETIN

1 PLACE AND TIMINGS OF MEETING

- 1.1 The Seminar and the Meeting will be held at Singapore Aviation Academy (SAA), Aviation Drive, Singapore 499867
- 1.2 The Seminar and the Meeting will commence at 0900 hrs. and finish at 1730 hrs. every day with a lunch break between 1200 hrs. to 1300 hrs. The registration of participants on the first day will be from 0815 hrs. to 0900 hrs. at the meeting venue.

2 HOTEL RESERVATIONS

- 2.1 Information giving the address, tariff etc. of hotels is attached in Annex 1. Participants should arrange hotel accommodation in advance. Singapore Aviation Academy can assist the participants in this regard. If assistance is required for hotel reservation, participants may wish to contact to Ms. Margaret Quek by Tel: (65) 540-6216 or Fax No. (65) 542-9890

3. OFFICERS AND SECRETARIAT CONCERNED WITH THE MEETING

Mr. K.P. Rimal, Regional Officer CNS, ICAO Asia and Pacific will act as Secretary of the Seminar and the Meeting. He will be assisted by Li Peng, Regional Officer CNS.

4 MEETING DOCUMENTS, PAPERS FOR DISTRIBUTION

- 4.1 Participants wishing to present papers for distribution during the meeting are requested to submit them as early as possible so that they can be printed for distribution in a timely manner.

5 **SINGAPORE'S ENTRY REQUIREMENTS**

5.1 **Passport and Visa**

5.1.1 **Passport**

All foreign nationals entering Singapore must possess valid passports or other valid travel documents.

5.1.2 **Visa**

5.1.2.1 No visa is required for stay of less than 14 days except for nationalities holding passports or travel documents from Afghanistan, Cambodia, Laos, People's Republic of China, Vietnam, India, Algeria, Iraq, Lebanon, Libya, Jordan, Syria, Tunisia, Commonwealth of Independent States, Yemen and Hong Kong Document of Identity.

5.1.2.2 If a visa is required for entry into Singapore, application should be made at the nearest Singapore Overseas Mission.

5.2 **Customs**

5.2.1 **Currency**

There is no restriction on the amount of currency that can be brought into Singapore.

5.2.2 **Duty-free concessions**

As a traveller arriving from countries other than Malaysia, the following duty-free concessions for personal consumption can be brought into Singapore:

- * Spirits- 1 litre
- * Wine or Port - 1 litre
- * Beer or Stout or Ale - 1 litre

There are no concessions on cigarettes and other tobacco products.

6 **ARRIVAL**

- 6.1 Participants are requested to make their own arrangements for transportation from the airport to their hotels. Upon arrival at Singapore Changi Airport, please take a taxi to the hotel where you are going to stay.

7 **PUBLIC TRANSPORT**

7.1 **Taxis**

Singapore has more than 10,000 air-conditioned taxis operated by five different companies. Rates are reasonable and standard among all taxi companies. All taxis in Singapore are air-conditioned and each taxi can carry a maximum of 4 adult passengers. All taxis are metered and the flag fare is \$2.40 for the first 1.0 km or less. Thereafter, the fare increases at 10c for every 240 covered or less, up to 10 km. After 10 km, the fare increases 10c for every 225 m or less. If the taxi has to wait, the fare increases by 10c every 30 seconds or less. Extra charges, not shown on the meter, are applicable for some journeys. Some of these surcharges are:

- * A S\$3 surcharge for trips originating from Changi International Airport. There is no surcharge for journey to Changi Airport.
- * A 50% surcharge on the metered fare for journeys made between midnight and 6.00 a.m.
- * A \$1 surcharge is levied for all trips in London cab and station wagon taxis.

7.2 **Mass Rapid Transit (MRT) and Bus Services**

The MRT is a modern, air-conditioned passenger train service with stations all over the city. Trains operate at intervals of between 3 and 8 minutes from 6.00 a.m. until midnight. The Singapore Bus Services (SBS) and the Trans Island Bus Services (TIBS) both operate regular bus services. TransitLink farecards, which are valid on the MRT as well as bus services operated by SBS and TIBS, are available at most MRT stations. To get to SAA by bus, you can take SBS nos. 2, 9, 19 and 29.

8 **RETURN BOOKINGS**

Participants are advised to confirm their return travel bookings with the airlines concerned at the earliest opportunity after arrival (at least 72 hours before departure). Confirmation can be made by calling the airline. To change flights or departure dates, participants are advised to directly contact the airline.

9 **DEPARTURE TAX**

A Passenger Service Charge for passengers departing Singapore on international flights has been incorporated into the airfare.

10 **CURRENCY, CREDIT CARDS AND BANKING**

10.1 The Singapore Dollar is divided into 100 cents. \$500, \$100, \$50, \$20, \$10, \$5, \$2 and \$1 notes are in circulation along with \$1, 50c, 20c, 10c, 5c and 1c coins.

10.2 The current exchange rate for one US Dollar is about 1.66 Singapore Dollars.

10.3 There are no restrictions on the import of foreign currencies. Foreign currencies may be taken out of the country upto the amount imported.

10.4 **Credit Cards**

International credit cards such as American Express, Diners Club, Visa, Master Card, Carte Blanche, etc. are widely accepted at hotels, department stores and restaurants.

10.5 **Banking**

Banks are open from 9.30 a.m. to 3.00 p.m., Monday through Friday and from 9.30 a.m. to 11.30 a.m. on Saturdays. Most banks also handle travellers cheques and currency exchange.

11 **OTHER GENERAL INFORMATION**

11.1 **Money Changing**

Apart from banks and hotels, most shopping complexes have licensed money changers. Money can also be changed at Changi Airport.

11.2 Weather and Climate

Singapore has a warm tropical weather with average daily temperature of 27° Celsius. Mean high temperature is about 31° Celsius occurring in the afternoons and a minimum of about 24° Celsius just before dawn. July and August are the hottest and driest months when average temperatures are usually at their peak. Relative humidity often exceeds 90% at night and in the early hours of the morning. In the afternoons, it is usually between 60% and 70%.

11.3 What to Wear

Dress is normally very casual. Light summer clothing is most practical for Singapore's tropical weather, especially for outdoor activities like sightseeing. Only a few places require formal wear for the evening, so visitors can easily call beforehand to check. However, suits and evening dresses will never be out of place in Singapore's night spots.

11.4 Drinking Water

Singapore water is clean and safe to drink from the tap and need not be boiled.

11.5 Drug Abuse

The penalties for drug abuse are severe in Singapore. It is an offence to manufacture, import and export, cultivate, possess or consume any form of controlled drug in Singapore. Drug trafficking is an offence punishable by death.

11.6 Smoking

Smoking in public buses, taxis, lifts, theatres, cinemas, government offices, air-conditioned restaurants and shopping centres is against the law. First offender may be fined up to a maximum of S\$1,000.

11.7 Littering

Littering of any kind is subject up to S\$1,000 fine for first offenders and up to S\$2,000 fine and a stint of corrective work order cleaning a public place for repeat offenders. As an extension of law against littering, the import, sale and possession of chewing gum is prohibited in Singapore.

11.8 Tipping

Tipping is not a way of life in Singapore. It is prohibited at the airport and discouraged in hotels and restaurants where there is a 10% service charge.

11.9 Postal Services

Most hotels provide postal services at the front desk. Post offices are generally open from 8.30 a.m. to 5.00 p.m., Monday to Friday, and 8.30 a.m. to 1.00 p.m. on Saturday. Telegrams, telex and facsimile services are also available.

11.10 Phone Calls

11.10.1 International direct dialling (IDD) calls can be made from phone-card and credit-card phones that are located at post offices, hotels and SAA. Phone cards come in five denominations of \$2, \$5, \$10, \$20 and \$50 and are sold at post offices, sundry stores and petrol kiosks. A 10% levy is normally imposed on IDD calls made from hotels.

11.10.2 A 3-minute local call from public phone costs 10c.

11.11 Goods & Services Tax (GST)

If you have bought items totalling at least S\$300 at stores displaying the blue and yellow Tax Refund logo, you are entitled to reclaim the 3% GST. Fill in the GST Claim Form within two months of making the purchase and present this form at the GST Refund Inspection Counter in Terminal 1 or Terminal 2, Departure Check-In Hall, Changi Airport. For GST refunds on hand-held items, please go to the GST Cash Refund Counters in the Departure Lounge. For further information on GST refunds, you may contact the Singapore Tourist Promotion Board at toll-free number 1800-334-1335.
