



INFORMATION BULLETIN

1. LOCATION

PHIL Concert Hall, Lange Begijnestraat 11, Haarlem, the Netherlands
The meeting will be hosted by the Ministry of Infrastructure and Water Management.

2. SCHEDULE OF THE MEETING

The official opening of the symposium will take place at **10H:00** on **Tuesday 26 November 2024**.
The symposium will be conducted in English. Simultaneous interpretation in **English, French and Spanish** will be available during the Symposium.

3. REGISTRATION ONLINE IS MANDATORY FOR ALL PARTICIPANTS

Participants are requested to register ONLINE **before 1 November 2024**. Participants will be registered on a first-come first-served basis and encourage you to register at your earliest convenience for our planning purposes.

Website address: <https://www.icao.int/Meetings/AAAVF2024>

On-site verification for registered symposium participants and badge collection will be available during the following hours:

- Monday 25 November 2024 14H:00 - 17H:00
- Tuesday 26 November 2024 08H:30 - 10H:15
- Wednesday 27 November 2024 08H:30 - 09H.15
- Thursday 28 November 2024 08H.30 - 09H.15

Please wear your symposium badge visibly at all times.

4. VISA APPLICATIONS

Participants from countries that require a visa to enter the Netherlands are **urged to commence and verify the visa application procedure** with the Ministry of Foreign Affairs as soon as possible. On the website mentioned below, participants can check whether a visa is required to travel to the Netherlands. This depends on factors such as nationality and travel plans.

When applying for a travel visa, please include the reason for visiting the Netherlands as:

SYMPOSIUM AAVF 2024

Please also include the following information:

Contact person: Tom Groffen, Ministerie IenW, Rijnstraat 8, +31-6-271-321-90

General information on the **visa regime** of the Kingdom of the Netherlands for foreign citizens:

[Travel | NetherlandsWorldwide.](#)

Information on the **visa guide** of the Kingdom of the Netherlands for foreign citizens:

[Do I need a visa for the Netherlands? | NetherlandsWorldwide](#)

Please check the symposium website regularly for any updates on visa application.

5. HOTELS

Please refer to the **list of hotels** on the symposium website at:

<https://www.icao.int/Meetings/AAAVF2024>

It is important to note that some of the hotels listed on the website offer special discounts to the participants of the symposium. Although all the hotels agreed to reserve availability for the Symposium, we highly advise participants to secure their accommodations well in advance. For further details and the option to prebook your stay, please check the Symposium website.

6. USEFUL INFORMATION

WEATHER CONDITIONS

Daily temperature varies between 0°C (33°F) and 10°C (50°F). At this time of the year, you may experience precipitation. Visitors are advised to bring warmer clothing, hat, etc.

TIME ZONE

Haarlem is 1 hour ahead of Coordinated Universal Time (UTC +1).

CURRENCY AND CREDIT CARDS

The currency in the Netherlands is the Euro. The euro is pegged to the US\$ at EUR€0,92 to US\$1 (Official (market) Exchange Rate on: 2024-04-04).

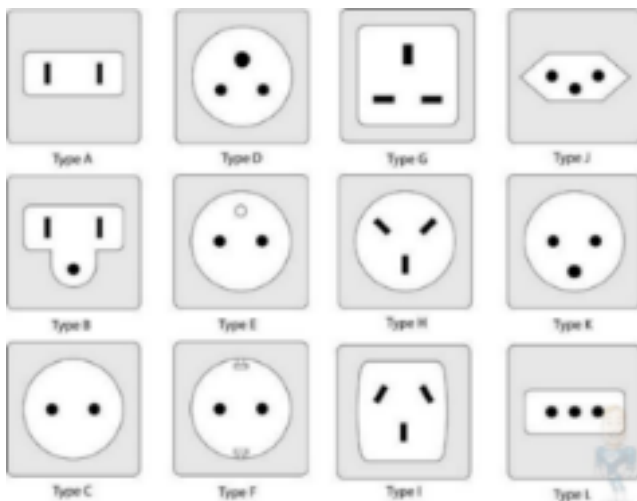
ATM banking Machines are generally open 24 hours. The machines that do accept international credit cards will have the symbol(s) of the types of international cards accepted.

LANGUAGES

The official language is Dutch.

ELECTRICITY

In the Netherlands the power sockets are of type C and F. The standard voltage in the Netherlands is 230 V and the frequency is 50Hz.



TIPPING

Tipping in the Netherlands is appreciated, but not compulsory. Usually, an extra payment is optional.

At restaurants and bars, provided the service was good, a tip of around 10% is appreciated. This fee is not compulsory, however, most people do pay tips unless there is a good reason not to.

For most hotels, tip the bellhop if they transfer all your luggage to/from the room. In this case, a small tip (5 to 10 euro) is appreciated. The chambermaid could be tipped (about 5 euro+ per day) for good service, as she is integral to the enjoyment of your trip.

CITY MAPS AND ADDITIONAL INFORMATION

Information about the city map, transportation, where to stay, where to eat and other things to do:

[Visit Haarlem | Welcome to Haarlem, the city that has everything](#)

A taxi can be ordered via **Uber** (available on iOS and Android), or an official city taxi can be requested at the reception desk of your hotel.

TRANSPORT INFORMATON



Travelers arriving at Amsterdam Airport Schiphol have several convenient options to reach Haarlem. Below are transport details to take a train, taxi or bus to Haarlem.

1. Train

Schiphol Airport Train Station is located in the airport terminal as you exit from the arrivals area to Schiphol Plaza. You can purchase train tickets either at the ticket desk or at the yellow ticket machines, using cash or credit cards. Alternatively, you can plan your journey and buy your ticket online:

9292.nl/en - **Travel planner & e-tickets train, bus, metro, tram & boat**

This website covers trains, buses, trams, and other public transport options to schedule your travels across the Netherlands

- **Cost:** Approx. €6 (one way)
- **Frequency:** Every 15 minutes
- **Journey Time:** 27 to 45 minutes (depending on train schedule, with a change at Amsterdam Sloterdijk)
- **Final Stop:** Haarlem Central Station
- **From Haarlem Central Station:** The PHIL venue is a 12-minute walk, or you can take Bus 2, 3, or 73 for a 15-minute ride to the venue.
For more information on train services, visit:

[Schiphol | By train from Amsterdam Airport Schiphol.](#)

2. Bus

Bus stops are located directly outside Schiphol Plaza. The Bus 300 route offers a direct connection to Haarlem's city centre, making it a convenient choice for travellers who prefer a more scenic ride.

- **Cost:** Approx. €5 (one way)
- **Frequency:** 5 times per hour
- **Journey Time:** 45 minutes
- **Tickets:** Tickets can be purchased from the bus driver (contactless payment recommended) or through the 9292.nl/en travel planner referred to above.

3. Taxi

Taxis are available directly outside the airport terminal. Pre-booking is available for a more cost-effective option, or you can use on-site taxis.

- Cost: €40 (pre-booked) to €60 (on-site)
- Journey Time: Approx. 25 minutes

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