



**AIRBUS**



*International Civil Aviation Organization*

**Regional ICAO Upset Prevention and Recovery  
Training (UPRT) Workshop**

*(Kuwait, 7-11 May 2023)*

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**BULLETIN**

**1. LOCATION**

1.1 The Regional ICAO Upset Prevention and Recovery Training (UPRT) Workshop will be gratefully hosted by the Directorate General of Civil Aviation-Kuwait (**DGCA, from 7 to 11 May 2023**).

**2. SCHEDULE OF THE MEETING**

2.1 The opening session of the Workshop will be held at 0900 hours on Sunday, 7<sup>th</sup> May 2023.

2.2 The schedule and daily order of the day will be announced at the opening session.

2.3 The Workshop will be conducted in English.

**3. REGISTRATION OF PARTICIPANTS**

3.1 Participants are requested to register, at the Registration Desk located at the entrance of the Meeting Hall in KAC Head Quarter ([https://maps.app.goo.gl/ONc7YCeEv6S8QRrHA?g\\_st=iw](https://maps.app.goo.gl/ONc7YCeEv6S8QRrHA?g_st=iw)), between 0830 and 0900 hours on the opening day of the Meeting. Participants are also requested to wear the identification badge (which will be issued to them) at all times when inside the meeting room.

**4. HOTEL RESERVATIONS/RETURN AIRLINE BOOKINGS**

4.1 Participants are requested to ensure that their return airline booking is confirmed, soon after their arrival in Kuwait, through their respective hotel reception desk. Participants will need to arrange their own hotel reservation. hotels nearby with special rate, (see attachment).

**5. TRANSPORTATION**

5.1 Will be provided by your Own.

## **6. INSURANCE**

6.1 Participants are advised to have insurance coverage for any unexpected contingency including transport hazards (taxi, buses, rented cars etc.) and Medical coverage.

## **7. SOME USEFUL TRAVEL INFORMATION**

### **PASSPORT**

7.1 All foreign nationals entering Kuwait must possess valid passports or other valid travel documents. Passports should be valid for a minimum of six months when arriving to Kuwait.

### **VISA**

7.2 Kuwait will provide necessary assistance for the issuance of entry Visas for the delegates, when needed. With a view to assist in the process of issuance of entry visa to Kuwait, copy of the passport of delegate, should be sent, as soon as , not later than **15 April 2023** to Kuwait Focal Point: Capt. Khaled Alotaibi, email: [Kn.alotaibi@dgca.gov.kw](mailto:Kn.alotaibi@dgca.gov.kw); Mob.:+965 99702700

### **CUSTOMS**

7.3 The following items are allowed to be brought into Kuwait:

- a) Personal gifts with a value not exceeding (NO LIMIT)
- b) Additional quantities of the above items may also be purchased from the Airport Duty free shop after clearing customs (NO LIMITE)

## **8. CURRENCY, CREDIT CARDS AND BANKING SERVICES**

8.1 The unit of currency in Kuwait is Kuwaiti Dinar. The current rate of exchange for US \$ is US \$ 1 = 306 Kuwaiti Dinar.

8.2 All major international Credit Cards, such as Visa, American Express, Diners Club, Master Card, Carte Blanche, etc, are usually accepted at most hotels, department stores and restaurants.

8.4 All commercial Banks exchange major foreign currencies and are open from 08:30AM to 3:00 PM, during working days (Sunday through Thursday).

## **9. OTHER USEFUL INFORMATION**

### **SHOPPING**

9.1 Shopping areas are available in Kuwait. Be prepared to bargain in small shops, sidewalk vendors etc. In large stores, however, the prices are fixed.

### **TAP WATER**

9.2 It is recommended that all visitors drink only bottled water/beverages.

### **TELEPHONE**

9.3 Cards are available in the Kuwaiti Market for international calls.

## **10. WEATHER CONDITIONS**

10.1 The main daily minimum and maximum temperatures for the month of May are between 35 °C and 23 °C.

## **11. OTHER ASSISTANCE**

11.1 The DGCA Kuwait will be glad to assist the participants to the Workshop with any advice they may require.

11.2 In case of emergency in Kuwait, please contact the Focal Point from the DGCA Kuwait:

**Capt. Khaled Alotaibi**

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### List of Hotels with DGCA Corporates Rates - Kuwait

Below you can find the hotels that suitable for you:

| Hotel                                   | Room type                  | Room charge per night | Contact  | Location                                    |
|---|----------------------------|-----------------------|--|---|
| Movenpick Hotel Resort Al Bida'a Kuwait | Single Room with pool view | 50 KD                 | +965 96007821<br>Ibrahim.Refai@movenpick.com     | Al Salmiya                                  |
| Radisson Blu                            | Superior Non-Smoking Room  | 50 KD                 | +965 67797745<br>Mohamed.mabrouk@radissonblu.com | Al Bida Al Tawoun Street, Kuwait City       |
| Symphony Style Hotel Kuwait             | Superior room (STK/STT)    | 50 KD                 | +965 2577 0000<br>info@symphonystylehotel.com    | Arabian Gulf Road, Salmiya                  |
|   | Deluxe Room (DXK/DXT)      | 55 KD                 |  |   |
|   | Executive Room (EXK)       | 60 KD                 |  |   |
|   | Symphony Suite             | 70 KD                 |  |   |
|   | Style Suite                | 80 KD                 |  |   |
| Crowne Plaza Kuwait AL Thuraya City     | Deluxe Room                | 45 KD                 | +965 24732100<br>cpatc@ihg.com                   | Al Farwaniyah, Airport Road 55, Kuwait City |
|   | Crown Plaza Club Room      | 60 KD                 |  |   |
|   | Executive Room             | 90 KD                 |  |   |