



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organizacion
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدنى الدولى

国际民用
航空组织

File Ref.: ME 4/1.7- 23/168

14 August 2023

Subject: **Fifth Meeting of the Safety Enhancement Implementation Group (SEIG/5) and National Continuous Monitoring Coordinator (NCMC) meetings (Doha, Qatar, 15-17 October 2023) and**

Regional National Aviation Safety Plan (NASP) Workshop (Doha, Qatar, 18-19 October 2023)

Action required: **Reply not later than 21st September 2023**

Sir,

I have the honour to inform you that the Fifth meeting of the Safety Enhancement Implementation Group (SEIG/5) and National Continuous Monitoring Coordinator (NCMC) meetings from **15 to 17 October 2023** and the Regional National Aviation Safety Plan (NASP) Workshop from **18 to 19 October 2023** will be held back-to-back at Doha, Qatar. Your Administration/Organization is kindly invited to participate in these meetings and workshop.

The Provisional Agenda for the SEIG/5 and NCMC meetings is at **Attachment A**. Your comments on the attached Provisional Agenda, including any amendment you may wish to suggest, would be appreciated.

The Work Programme for the NASP Workshop is at **Attachment B**.

The Bulletin of the meeting that includes administrative arrangements for the meetings, workshop and other useful information for participants, and the Hotel List is at **Attachment C**. The exact venue of the Meetings will be conveyed at a later stage.

This letter, all its relevant attachments and Working/Information Papers (as they become available), will be posted in PDF format on the ICAO MID website at: www.icao.int/mid.

Your Administration/Organization is encouraged to participate actively in the work of the meeting and workshop by submitting presentations and/or working papers and/or PowerPoint presentations related to the subjects contained in the Provisional Agenda. I would be grateful to receive your presentations/papers, prior to **21st September 2023**, in order to allow time for processing and posting on the ICAO MID website

./..

To enable timely preparation and proper conduct of the meetings and workshop, I would appreciate if you could, as soon as possible, preferably not later than **21st September 2023** confirm the participation of your Administration/Organization giving the names and contact details of your delegate(s), by submitting the Nomination Form at **Attachment D** to ICAO MID Office (icaomid@icao.int) with a copy to (mchakib@icao.int) and (MAblowi@icao.int).

Accept, Sir, the assurances of my highest consideration.



Mohamed Abubaker Farea
Regional Director
ICAO Middle East Office

hg/MC

Attachments

**FIFTH MEETING OF THE
SAFETY ENHANCEMENT IMPLEMENTATION GROUP (SEIG/5) &
NATIONAL CONTINUOUS MONITORING COORDINATOR (NCCM) MEETINGS**

(Doha, Qatar, 15-17 October 2023)

PROVISIONAL AGENDA

Agenda Item 1: Adoption of the Provisional Agenda

Agenda Item 2: Regional Performance Framework for Safety

- Outcome of RASG-MID/10 meeting
- Follow-up on the RASG-MID/10 Conclusions and Decisions
- Update on the implementation Progress of the Safety Enhancement Initiatives (SEIs)
- MID Region safety priorities and Status of safety target
- Progress report on the development and implementation of States SSP. Each State to provide 15 minutes' presentation on SSP development and implementation including the best practices and challenges.
- ICAO Annex 19 Amendment 2 Proposals
- NASP update
- Challenges and Way Forward

Agenda Item 3: NCCM

- Update on the ICAO USOAP-CMA
- Regional Status
- Presentations by the States' NCCMs related to the USOAP-CMA sharing of experiences, challenges, and best practices.
- 4. Challenges and Way Forward

Agenda Item 4: Future Work Programme

Agenda Item 5: Any other Business

REGIONAL NATIONAL AVIATION SAFETY PLAN (NASP) WORKSHOP

(Doha, Qatar, 18-19 October 2023)

WORK PROGRAMME

1. Progress report on the development and implementation of NASP. Each State to provide 15 minutes' presentation on NASP development and implementation including the best practices and challenges
2. Global Aviation Safety Plan (GASP)
3. Global Aviation Safety Roadmap (GASR)
4. National Aviation Safety plan (NASP)
5. NASP development process



International Civil Aviation Organization

Fifth Meeting of the Safety Enhancement Implementation Group (SEIG/5) and National Continuous Monitoring Coordinator (NCCM) meetings

(Doha, Qatar, 15-17 October 2023) and

Regional National Aviation Safety Plan (NASP) Workshop

(Doha, Qatar, 18-19 October 2023)

BULLETIN

1. LOCATION

1.1 The Fifth meeting of the Safety Enhancement Implementation Group (SEIG/5) and National Continuous Monitoring Coordinator (NCCM) meetings from **15 to 17 October 2023** and the Regional National Aviation Safety Plan (NASP) Workshop from **18 to 19 October 2023** will be kindly hosted by Qatar Civil Aviation Authority (QCAA) in Doha, Qatar. The meetings will be held back-to-back.

2. SCHEDULE OF THE MEETING

- 2.1 The Opening Sessions of the meetings will be held at 09:00 Doha local time.
- 2.2 The schedules and order of the day will be announced at the Opening Sessions.
- 2.3 The Events will be conducted in English language.

3. REGISTRATION OF PARTICIPANTS

3.1 Participants are requested to register to obtain a participant badge, at the Registration Desk located at the entrance of the designated conference between 08:30 and 09:00 hours on the opening days of the meeting. Participants are requested to wear the Identification Badge during the meeting sessions.

4. DOCUMENTATION

4.1 Please note that no documentation will be available in hard copy format. However, documentation related to the Meetings will be available on the ICAO MID Regional Office website. Accordingly, participants are invited to review the documentation prior the meeting in preparation for the discussion during the sessions, as appropriate.

5. HOTEL RESERVATIONS

5.1 A list of hotels with Qatar CAA corporate rate is attached for your convenience with contact details and addresses. Participants will need to arrange their own hotel reservation.

6. TRANSPORTATION

- 6.1 Participants are required to arrange their own Airport transportation.
- 6.2 Airport Taxi Services operate private services from the airport to the City, and its neighborhoods at approximately QAR 35 per vehicle.
- 6.3 Car rental agencies are located at the airport terminal.

6.4 Participants are required to arrange the daily commute to/from the venue.

7. INSURANCE

7.1 Participants are advised to have insurance coverage for any unexpected contingency including transport hazards (taxi, buses, rented cars, etc.) and Medical Coverage.

8. SOME USEFUL TRAVEL INFORMATION

PASSPORT

8.1 All foreign nationals entering Qatar must possess valid passports or other valid documents for travel. Documents with less than six months to run before expiry are not acceptable.

VISA

8.2 Qatar CAA will provide necessary assistance for the issuance of entry Visas for the delegates, when needed.

8.3 With a view to assist in the process of issuance of entry visa to Qatar, a clear copy of the passport of delegate should be sent, as soon as possible, not later than **15th September 2023**, to the attention of Mrs. Faariha Faiz email: Faariha.Faiz@caa.gov.qa.

CUSTOMS

8.4 The following items may be brought into Qatar duty free:

- a. Personal effects, such as necessary clothing
- b. 200 cigarettes or 250 gr. of cigars or tobacco
- c. Perfume for personal use.

8.5 Additional quantities of the above items may also be purchased at Doha International Airport duty free arrival shops before clearing customs. Non-Muslims may purchase reasonable quantities of alcoholic drinks at this outlet.

9. CURRENCY, CREDIT CARDS AND BANKING SERVICES

9.1 The unit of currency in Qatar is the **Qatari Riyal (QAR)**. The unit is divided into notes of 500, 100, 50, 10, 5 and 1. The Riyal to USD exchange rate is approximately 1 QAR = 0.27 US\$

9.2 There are restrictions on import of foreign currency. Not more than 50,000. QAR allowed.

9.3 International Credit Cards, such as American Express, Diners Club, Visa, Master Card, Carte Blanche, etc. are usually accepted at most hotels, department stores and restaurants.

9.4 All commercial banks exchange major foreign currencies are open from 0800 to 2000, Sundays through Thursdays. There are plenty of official exchange services. ATM machines are available all over Qatar.

10. OTHER USEFUL INFORMATION

SHOPPING

10.1 Be prepared to bargain in small shops, sidewalk vendors etc. In large stores, however, the prices are fixed.

TAP WATER

10.2 It is recommended that all visitors drink only bottled water/beverages, however, tap water is safe for drinking.

TELEPHONE

10.3 Mobile SIM Cards are available at the Service providers' outlets at the airport arrival terminal and all major commercial centers.

11. WEATHER CONDITIONS

11.1 The main daily maximum and minimum temperatures for the month of October are between 35°C by day and drops down to 25°C during the nights. Please refer to Qatar Meteorology website for further updates.

12. OTHER ASSISTANCE

12.1 Qatar Civil Aviation Authority will be glad to assist the participants to the meeting with any advice they may require.

12.2 In case of emergency in Qatar, please call the Focal Point from Qatar CAA Mrs. Faariha Faiz email: Faariha.Faiz@caa.gov.qa.

List Of Hotels - QCAA Corporate Rates 2023

	Hotel Name	Address	Corporate Rate BB Single Occupancy	Contact details	Transport Airport pick up/ drop off
1	Sharq Village & Spa, A Ritz-Carlton, hotel	Ras Abu Abboud Street, Doha, P.O.Box 26662 Qatar	Qr. 800	Mohammed Saad Assistant Director of Sales D: +974 4425-6674 Email: Mohammed.saad@ritzcarlton.com	Standard Limo car at Qr.165 per way per car
2	The Plaza hotel	Umm Ghuwailina Area,C Ring road Doha, Qatar	Qr. 700	Mohamad Fakh Assistant Director of Sales D: +974 4040-2222 Email: mfakh@anantara.com	BMW Limo car at Qr.350 per way per car
3	Hyatt Regency Oryx Doha hotel	Airport Road, Doha, Qatar PO Box 29922	Qr. 400	Suleiman Alhelou Associate Director of Sales D: +974 4141 1234 Email: suleiman.alhelou@hyatt.com	Standard Limo car at Qr.110 per way per car
4	Movenpick Hotel Doha hotel	Corniche Road , Al Meena Street, Doha, Qatar	Qr. 285	Mousa Samaan Sales Manager D: +974 44291231 Email: Mousa.samaan@movenpick.com	Included in the room rate
5	Century Hotel Doha	Old Salata, 820 Malik Bin Anas Street, Doha, Qatar	Qr. 250	Afsal Abdul Gafoor Sales Manager D: +974 444 55120 Email: afsal@centuryhoteldoha.com	Included in the room rate

**INTERNATIONAL CIVIL AVIATION ORGANIZATION
MID REGIONAL OFFICE**

**FIFTH MEETING OF THE SAFETY ENHANCEMENT IMPLEMENTATION GROUP (SEIG/5) AND NATIONAL
CONTINUOUS MONITORING COORDINATOR (NCCM) MEETINGS**

(Doha, Qatar, 15-17 October 2023) and

REGIONAL NATIONAL AVIATION SAFETY PLAN (NASP) WORKSHOP

(Doha, Qatar, 18-19 October 2023)

NOMINATION FORM

Please indicate which event(s) you will attend:

**SEIG/5 & NCCM
15-17 October 2023**

**NASP
18-19 October 2023**

1. Name in full: _____
Mr. / Mrs. / Ms. (as should appear in the official listing and name tag)
2. Title or Official Position: _____
3. State/Organization: _____
4. Mailing Address: _____

5. Telephone Number: _____
Mobile Number: _____
E-mail: _____
6. Hotel _____

Date: Signature:

After completing, please send to ICAO MID Office at the following e-mail address: (icaomid@icao.int) with copy to (mchakib@icao.int).