

SEMINAR BULLETIN



ICAO



الهيئة العامة للطيران المدني
CIVIL AVIATION AUTHORITY
قطر QATAR

ICAO Regional Seminar on Airports preparedness for the Airport Collaborative Decision Making (ACDM) Implementation (Doha, Qatar, from 21 to 23 November 2023)

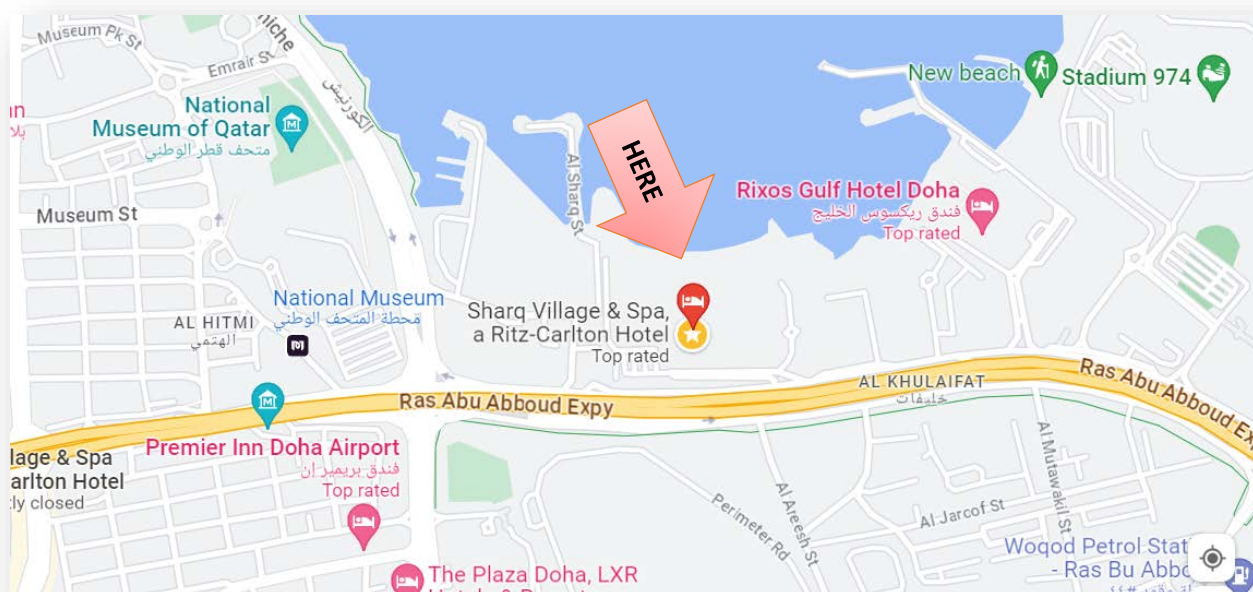
This Bulletin contains the main logistics information that may be useful for participants.

1. Schedule of the Regional Seminar

- 1.1 The ICAO Regional Seminar of the Airport Collaborative Decision Making (A-CDM) is going to be held in Doha from **21st** to **23rd** of **November 2023**.
- 1.2 During that period, the working hours will be from **09:00 AM** to **03:00 PM**.

2. General Information about **NEW** Venue and Reservation

- 2.1 **As newly updated**, the Seminar will be held in **Sharq Village & Spa, a Ritz-Carlton Hotel**



2.2 The **new Recommended Hotels list** with special corporate Rates

	Hotel Name	Address	Corporate Rate BB Single Occupancy	Contact details	Transport Airport pick up/ drop off
1	Sharq Village & Spa, A Ritz-Carlton, hotel	Ras Abu Abboud Street, Doha, P.O.Box 26662 Qatar	Qr. 800	Mohammed Saad Assistant Director of Sales D: +974 4425-6674 Email: Mohammed.saad@ritzcarlton.com	Standard Limo car at Qr.165 per way per car
2	The Plaza hotel	Umm Ghuwailina Area, C Ring road Doha, Qatar	Qr. 700	Mohamad Fakh Assistant Director of Sales D: +974 4040-2222 Email: mfakh@anantara.com	BMW Limo car at Qr.350 per way per car
3	Steigenberger Hotel Doha	Airport Street #9 Doha, Qatar	Qr. 450	Mohamad Dimachk Director of Sales & Marketing D: +974 4020 1636 Email: mohamad.dimachk@steigenberger.com	Included in the room rate
4	Hyatt Regency Oryx Doha hotel	Airport Road, Doha, Qatar PO Box 29922	Qr. 400	Suleiman Alhelou Associate Director of Sales D: +974 4141 1234 Email: suleiman.alhelou@hyatt.com	Standard Limo car at Qr.110 per way per car
5	Movenpick Hotel Doha hotel	Corniche Road , Al Meena Street, Doha, Qatar	Qr. 285	Mousa Samaan Sales Manager D: +974 44291231 Email: Mousa.samaan@movenpick.com	Included in the room rate

3. Registration of activity:

3.1 Participants are requested to register at the Secretariat's Desk located at the Seminar venue from **08:30 a.m. to 09:00 a.m. on 21st November (the opening day).**

4. Focal Point of Contact for the Seminar

4.1 The focal points of contact for the Seminar are:

From ICAO: Middle East (MID) Office

Mrs. Hoda Gabriel
Technical assistant
Direct: +20 1001005520
E-mail : h.gabriel@icao.int

Mr. Mohamed Iheb Hamdi
Regional Officer, Aerodromes & Ground Aids
Direct: +20 1030988290
E-mail: mhamdi@icao.int

a) From Qatar CAA :

Executive Secretary - Air Safety Department
Mrs. F. Faariha M. Faiz

Technical Assistant
Mrs. Sabrina Fernandes

Email : faariha.faiz@caa.gov.qa
Direct : (+974) 44557304

Email: sabrina.fernandes@caa.gov.qa
Direct : (+974) 44571548

4.2 The daily secretarial and administrative support of the Seminar will be provided by the office of Air Safety Department (emails: faariha.faiz@caa.gov.qa and sabrina.fernandes@caa.gov.qa).

4.3 Complimentary lunch/coffee breaks per day will be provided to all participants during the Seminar on the courtesy of Qatar CAA.

5. Passport, VISA and customs formalities

5.1 Very Important: Normally upon having any delegations or participants arriving at Doha on an official visit to meet with the officials of QCAA or to participate at any event organized by QCAA so it is recommended **to have their visas issued by QCAA**, therefore we kindly request to provide us with a list of all the participants' details along with clear passports copies to **facilitate the Visa process as deemed necessary by 21st of October 2023.**

5.2 For entry into the Qatar, all visitors must hold a passport valid for at least 6 months or other valid travel documents. To check whether you are required to obtain a visa to enter Qatar as well as the customs formalities, please visit the website: <https://hukoomi.gov.qa/en/article/visas>

5.3 Airport Car Rental Service

- a) Airport car rental service is available near exit of the terminal.
- b) Car/taxis are also available on the side of the terminal building.
- c) Metro is also available.

6. Other Useful Information

6.1 Internet Broadband and wireless internet services are available in all major hotels. Free wireless internet is also available in some shopping centers and public buildings in the city.

6.2 Language

Arabic is the national mother tongue, is the national language in Qatar. However, the locals can also speak in English.

6.3 Money Exchange

There are money exchange companies and commercial banks both in arrival and departure at Hamad International Airport, where you can exchange your money. There are ATMs available in the malls, hotel, Metro.

The Qatar Riyal (**QAR**) is the local currency used. Current exchange rate is **1 USD** equivalent to **3.6 QAR**. Credit cards such as American Express, Visa, and Mastercard are acceptable by the hotels and all the stores in the shopping malls.

6.4 Sim Card

Sim Cards and sim card top-up or refills are available in the arrival passenger lounge and in all

the malls.

Qatar country code is +974. The international dialing codes and dialing format to call landline in Qatar is: (Country Code) + Recipient's Number.

The international dialing codes and dialing format to call mobile number in Qatar is: (Country Code) + Digits Cellular Number.

To make an international call to landline phone number from Qatar, the dialing format should be: 00 - Country Code - Area Code – Landline phone number without the 0 at the beginning of the number.

To make a call or send a text message internationally from Qatar, the dialing format should be: 00 - Country Code - Mobile Phone Number excluding the 0 at the beginning of the number

6.5 Time Difference:

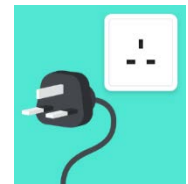
Qatar is 3 hours ahead of Coordinated Universal Time (UTC +3).

6.6 Weather

The weather in November usually sits at around 30- 32 Degrees °C in the daytime and 20-24 Degrees °C in the evening.

6.7 Electric Plug and Socket

Qatar operates power plug sockets of type G. The standard voltage is 240 V and the frequency is 50 Hz We suggest you bring a universal travel adapter plug to charge your laptop and mobile electronic devices.



6.8 Tourist Information

Further tourist information can be found at <https://www.qatartourism.com/en>

PLACES TO VISIT IN QATAR



1 National Museum of Qatar

The National Museum of Qatar gives voice to Qatar's unique history and its people from the earliest of times to the present day.

2 Souq Waqif

Souq Waqif is the oldest and the one of the few buildings constructed to show the old Qatari village style, it provides with shops, restaurants, and cafes in one place.

3 The Pearl Qatar

The Pearl-Qatar is a man-made island off the coast of Qatar featuring Mediterranean style marinas, residential towers and homes, internationally renowned hotels, private villas and premium shopping experience at top branded boutiques and showrooms.

4 Katara Cultural Village

Katara Cultural Village is a maze of cobblestone pathways and alleys reminiscent of a very traditional Souq.

5 Villaggio Mall

Villaggio Mall is the biggest and the most famous shopping mall in Doha with all international brands and a huge food court with a variety of food options.

6 Place Vendome Mall

Located in Lusail City, Place Vendome is soon going to be the fashion capital in Qatar. The mall, with its mesmerizing beauty and marveling architecture, has amazed all.

7 Oxygen Park

Oxygen Park is a public park in Education City on the outskirts of Qatar's capital, Doha, Located between the Qatar National Library and Education City Mosque, the park has two «zones» – the Western side for sports, and the Eastern for recreation.

