



International Civil Aviation Organization

Aviation Security and Facilitation Plan Development Group

Third Meeting (SECFAL PDG/3)

(Kuwait, 8 – 10 May 2018)

BULLETIN

1. LOCATION

1.1 The Third meeting of the Aviation Security and Facilitation Plan Development Group (SECFAL PDG/3) gratefully hosted by the Directorate General of Civil Aviation-Kuwait (DGCA) at the **Radisson Blu Hotel** in Kuwait, from **8 to 10 May 2018**.

2. SCHEDULE OF THE MEETING

2.1 The opening session of the Meeting will be held at 09:00 hours on Tuesday, 8 May 2018.

2.2 The schedule and order of the day will be announced at the opening session.

2.3 The Meeting will be conducted in English.

3. REGISTRATION OF PARTICIPANTS

3.1 Participants are requested to register, at the Registration Desk located at the entrance of the designated conference between 08:00 and 09:00 hours on the opening day of the Meeting. Participants are also requested to wear the Identification Badge which will be issued to them during registration.

4. DOCUMENTATION

4.1 Please note that no documentation will be available in hard copy format. However, documentation related to the Meeting will be available on the ICAO MID Regional Office website. Accordingly, participants are requested to download the documentation from the web and bring along their own hard copies or their laptops to the meeting, as appropriate.

5. HOTEL RESERVATIONS

5.1 Participants will need to arrange their own hotel and travel reservations. A list of hotels with DGCA corporate, with telephone/fax numbers, emails and addresses, is attached to the bulletin for your convenience

5.2 Participants are requested to ensure that their return airline booking is confirmed.

6. TRANSPORTATION

6.1 Participants are requested to make their own arrangements for transportation from/to the airport to the city and return.

6.2 Airport Taxi Services are available from the Airport to Kuwait downtown and takes approx. 15-30 minutes.

7. INSURANCE

7.1 Participants are advised to have insurance coverage for any unexpected contingency including transport hazards (taxi, buses, rented cars, etc.) and Medical Coverage.

8. SOME USEFUL TRAVEL INFORMATION

PASSPORT/VISA

8.1 All foreign nationals entering Kuwait must possess valid passports for six months.

8.2 It is mandatory that all participants obtain official visas from the Kuwait Embassy or Consulate in their Country prior to their departure for Kuwait.

CUSTOMS

8.3 The following items are allowed to be brought into Kuwait:

- a) Personal gifts with a value not exceeding (NO LIMIT).
- b) Additional quantities of the above items may also be purchased from the Airport duty free shop after clearing customs (NO LIMIT).

9. CURRENCY, CREDIT CARDS AND BANKING SERVICES

9.1 The unit of currency in Kuwait is Kuwaiti Dinar. The current rate of exchange for US \$ is US \$ 1= 0.301995 Kuwaiti Dinar.

9.2 There are no restrictions on import of foreign currency.

9.3 International Credit Cards, such as American Express, Visa, Master Card, etc, are usually accepted at most hotels, department stores and restaurants.

9.4 All commercial banks exchange major foreign currencies and are open from 8:30 AM to 3:00 PM Sundays through Thursdays.

10. OTHER USEFUL INFORMATION

SHOPPING

10.1 Shopping areas are available in Kuwait. Be prepared to bargain in small shops, sidewalk vendors etc. In large stores, however, the prices are fixed.

DRINKING WATER

10.2 It is recommended that all visitors drink only bottled water/beverages.

11. WEATHER CONDITIONS

11.1 The mean daily minimum and maximum temperatures for the month of May in Kuwait are 36°C and 23°C. Participants may also wish to check the weather forecasting prior to travel.

12. OTHER ASSISTANCE

12.1 The DGCA Kuwait will be glad to assist the participants to the Meeting with any advice they may require.

12.2 In case of emergency in Kuwait, please contact the Focal Point from the DGCA Kuwait:

Mr. Fahad Sh Alanzi

Mobile: +965 99069955

E-mail: fs.alanzi@dgca.gov.kw

Engr. Mohanned Abdulkarem Alibrahim

Mobile: +965 99641844

E-mail: m.al.brahim@gmail.com

List of Hotels with DGCA Corporate Rates - KUWAIT

| Name | * Venue of the Meeting | | |
|--|------------------------------------|------------------------|--|
| Radisson Blu Hotel* | ROOMS: | | |
| | TYPE | PRICE IN KD NET | NOTE |
| | STANDARD ROOM size: 37sqm | 57.500 | The room includes working desk, media hub, bathroom (standing shower and bathtub) Added Benefits: 50% Discount on Laundry |
| | BUSINESS CLASS ROOM size: 37sqm | 80.500 | The room includes working desk, media hub, bathroom (standing shower and bathtub). Added Benefits: <ul style="list-style-type: none"> • Access to Business Class Lounge where complimentary refreshments & hot snacks are served from 10:00 to 22:30hrs • free minibar • 2 pieces Laundry free of charge. • Coffee machine in the room |
| | JUNIOR SUITE size: 54sqm | 115.000 | The suite consists of one bedroom and separate saloon, working desk, media hub, bathroom (standing shower and bathtub). Added Benefits: <ul style="list-style-type: none"> • Access to Business Class Lounge where complimentary refreshments & hot snacks are served from 10:00 to 22:30hrs • free minibar • 2 pieces Laundry free of charge. • Coffee machine in the suite |
| | EXECUTIVE SUITE size: 76sqm | 140.000 | The suite consists of one bedroom and separate saloon, working desk, media hub, 2 bathrooms (standing shower and bathtub); one in master bedroom and the other for the guest in the saloon. Added Benefits: <ul style="list-style-type: none"> • Access to Business Class Lounge where complimentary refreshments & hot snacks are served from 10:00 to 22:30hrs • free minibar • 2 pieces Laundry free of charge. • Coffee machine in the suite |
| Radisson Blu Hotel P.O. Box: 26199, Safat 13122, Kuwait T: +965 2567 3000 F: +965 2575 0155 sales.kuwait@radissonblu.com radissonblu.com/hotel-kuwait | | | |
| ** Note: for reservation, please contact jubran.ibrahim@radissonblu.com or call +96597275019 | | | |

| Name | Address | Type of Room | Rate of Room | E-mail Contact | Telephone Number(s) |
|-------------------------|---|---------------|-------------------------|--|---------------------|
| <i>Movenpick</i> | Movenpick Hotel Resort Al Bida'a Al Ta'awen Street, 22084,Salmiya, Kuwait. | Standard Room | 65 KD with breakfast | www.movenpick-albidaa-kuwait.com E-mail: resort.albidaakuwait@movenpick.com , emad.abdelrahim@moevenpick.com | +965 96007816 |
| <i>Jumeriah</i> | Almassilah, Alta'awn St | Standard Room | 65 KD with breakfast | E-mail: jmbinfo@jumeirah.com | +965 22269600 |