



International
Civil Aviation
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Organisation
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Международная
организация
гражданской
авиации

منظمة الطيران
المدنى الدولى

国际民用
航空组织

File Ref.: ME 4/1.1-18/302

19 September 2018

**Subject: Third Meeting of the MID Annual Safety Report Team (MID-ASRT/3)
(Cairo, Egypt, 20 – 22 November 2018)**

Action required: Reply not later than 30 October 2018

Sir,

I have the honour to inform you that the Third meeting of the MID Annual Safety Report Team (MID-ASRT/3) will be held at the ICAO MID Office Cairo, Egypt, **20-22 November 2018**. Your Administration/Organization is kindly invited to participate in this meeting.

The Provisional Agenda for the meeting and the Terms of Reference of the MID-ASRT are at **Attachments A and B**, respectively. Your comments on the attached Provisional Agenda, including any amendment you may wish to suggest, would be appreciated.

Administrative arrangements for the Meeting and other useful information for participants, including the MID Office Bulletin and the Hotel List are available on the ICAO MID Office website at: <https://www.icao.int/MID/Pages/MID-Office-Bulletin.aspx>.

This letter, all its relevant attachments and Working/Information Papers (as they become available), will be posted in PDF format on the ICAO MID website at: www.icao.int/mid.

States are required to prepare a presentation on *Safety Data Collection and Analysis* using the template at **Attachment C** to be presented during the meeting. The presentation should include inter-alia, data and analysis related to the following areas of concern:

- 1- Controlled Flight Into Terrain (CFIT);
- 2- Mid-Air Collision (MAC);
- 3- Fire/Smoke (non-impact) – F-NI;
- 4- System Component Failures- Non-Power Plant (SCF-NP);
- 5- Runway Incursion (RI);
- 6- Turbulence Encounter (TURB);
- 7- Wildlife (WILD); and
- 8- Birdstrike. (BIRD)

./..

Your Administration/Organization is encouraged to participate actively in the work of the meeting by submitting working, information papers and/or powerpoint presentations covering subjects contained in the Provisional Agenda. I would be grateful to receive your papers and presentations in an electronic format prior to **30 October 2018**, in order to allow time for processing and advance posting on the web.

I would appreciate if you could, as soon as possible, preferably not later than **30 October 2018**, confirm the participation of your Administration/Organization by submitting the Nomination Form at **Attachment D** to the following email address (icaomid@icao.int) with a copy to (Mchakib@icao.int).

Accept, Sir, the assurances of my highest consideration.



Mohamed Khalifa Rahma
Middle East Regional Director

Attachments

THIRD MEETING OF THE MID ANNUAL SAFETY REPORT TEAM

(MID-ASRT/3)

(Cairo, Egypt, 20 – 22 November 2018)

PROVISIONAL AGENDA

Agenda Item 1: Adoption of the Provisional Agenda and Election of Rapporteur

Agenda Item 2: Work Programme

- State's presentation on the Safety Data Collection and Analysis
- Seventh MID Annual Safety Report
 - Review and analysis of data
 - Identification of Focus Areas and Emerging Risks
 - Identification of root causes and contributing factors

Agenda Item 3: Future Work Programme

Agenda Item 4: Any other Business

APPENDIX 3B

MID ANNUAL SAFETY REPORT TEAM (MID-ASRT)

TERMS OF REFERENCE

A) Purpose of the MID-ASRT:

The MID-ASRT is established to:

- 1) gather safety information from different available sources to identify and determine the main aviation safety risks in the Middle East Region; and
- 2) develop the MID Region Safety Report on annual basis, for review and endorsement by the RASG-MID; ensuring the confidentiality/de-identification of data.

In order to meet its Terms of Reference, the MID-ASRT shall:

- 1) gather information from different available sources on the accidents and serious incidents that:
 - a) occurred in the MID Region (State of Occurrence);
 - b) involved aircraft registered in the MID Region (State of Registry); or
 - c) involved aircraft owned and/or operated by an Air Operator from the MID Region (State of the Operator).
- 2) review and analyse the accidents and serious incidents;
- 3) coordinate with MID States' focal points to get additional information on the accidents and serious incidents, as appropriate;
- 4) identify the risk category focus areas and emerging risks;
- 5) analyse the preliminary and final investigations reports of accidents and serious incidents conducted by States, including relevant safety recommendations; and safety analyses of incidents, and share the outcomes with the MID-RAST;
- 6) identify root causes and contributing factors, in order to support the MID-RAST in the development of mitigation measures;
- 7) develop an agreed and harmonized MID Regional dataset of accidents and incidents and provide feedback to the ICAO Safety Indicators Study Group (SISG); and
- 8) share the outcome of its meetings with the concerned MIDANPIRG subsidiary bodies, as appropriate.

B) Composition:

The MID-ASRT is composed of Members designated by the following RASG MID Member States and Partners:

States: All MID States

Partners: AACO, AIRBUS, Boeing, IATA, IFALPA and IFATCA

C) Roles and Responsibilities:

- MID-RAST Rapporteur – Coordinate MID-ASRT activities and provide overall guidance and leadership;
- ICAO – Support; and
- Partners – Provide technical expertise and collaborate in the development of material as requested by the MID-ASRT Rapporteur.

State Presentation- Safety Data Collection and Analysis

ASRT/3 Meeting, 20-22 Nov 2018

Systems and tools

- Safety data collection and storage (example: ECCAIRS)
- Safety data analysis tools
- Occurrence reporting systems in place (Mandatory reporting system, voluntary reporting system, confidential reporting system,...etc)

Statistics

- Accident Rate for the last five years
- Numbers/Distribution of accidents, serious incidents and incidents per category (Last five years) including the following 8 areas of concern:
 - 1) Controlled Flight Into Terrain (CFIT);
 - 2) Mid-Air Collision (MAC);
 - 3) Fire/Smoke (non-impact) – F-NI;
 - 4) System Component Failures- Non-Power Plant (SCF-NP);
 - 5) Runway Incursion (RI);
 - 6) Turbulence Encounter (TURB);
 - 7) Wildlife (WILD); and
 - 8) Birdstrike. (BIRD)

Analysis

- Identified safety risks/issues/trends
- Challenges
- Important safety recommendations

Recommendations

**INTERNATIONAL CIVIL AVIATION ORGANIZATION
MID REGIONAL OFFICE**

THIRD MEETING OF THE MID ANNUAL SAFETY REPORT TEAM

(MID-ASRT/3)

(Cairo, Egypt, 20 – 22 November 2018)

NOMINATION FORM

- 1. Name in full: _____
Mr. / Mrs. / Ms. (as should appear in the official listing and name tag)

- 2. Title or Official Position: _____

- 3. State/Organization: _____

- 4. Mailing Address: _____

- 5. Telephone Number: _____

Mobile Number: _____

E-mail: _____

- 6. Hotel _____

Date: Signature:

After completing, please send to: ICAO MID Office at the following e-mail address: (icaomid@icao.int).

Note 1: Participants are expected to make their own hotel/visa arrangements

Note 2: Please download meeting materials from ICAO MID Regional Office website.