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Международная
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авиации

منظمة الطيران
المدنى الدولى

国际民用
航空组织

File Ref.: ME 5/26-257

17 September 2017

**Subject: ICAO Seminar/Workshop on Aerodrome Operational Procedures PANS-Aerodromes
(Cairo, Egypt, 8 – 9 November 2017)**

Action required: Reply not later than 22 October 2017

Sir,

I have the honour to invite your Administration/Organization to participate in the ICAO Seminar/Workshop on Aerodrome Operational Procedures PANS-Aerodromes to be held at the ICAO MID Regional Office, Cairo, Egypt, **8-9 November 2017**.

The Air Navigation Commission, during its final review of Amendment 10 to Annex 14, Volume I, in June 2008 expressed the view that Annex 14, Volume I, was primarily a design document and the SARPs therein were appropriate for designing new aerodromes. The Air Navigation Commission during the seventh meeting of its 180th session on 26 February 2009 agreed to develop PANS- Aerodromes to complement Annex 14, Volume I.

The First Edition of the Procedures for Air Navigation Services-Aerodromes (PANS-Aerodromes) was issued in 2014. It contains material that provides for the suitable and harmonized application of aerodrome Standards and Recommended Practices (SARPs) and operational procedures found in Annex 14 - Aerodromes, Volume I -Aerodrome Design and Operations. An Amendment 1 to PANS –Aerodrome was incorporated in the Second Edition-2016 issued with applicability date of 10 November 2016.

RASG-MID/5 recognized the importance of familiarization with PANS-Aerodromes by the aerodrome operators in the MID Region and supported the MSG/5 meeting Conclusion 5/1 related to the organization of a Seminar/Workshop on the implementation of PANS-Aerodromes (Doc 9981) in 2017.

The objective of the Seminar/Workshop is to promote the operational procedures to be applied by aerodrome operators to ensure aerodrome operational safety particularly where full compliance with the SARPs in Annex 14, Volume I cannot be achieved.

The following subjects will be addressed:

- general principles and procedures to be followed through all of the suggested stages of certifying an aerodrome operator;

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- methodologies and procedures to be followed when undertaking a safety assessment; and
- methodology and procedures to assess the compatibility between aeroplane operations and aerodrome infrastructure.

The Seminar/Workshop will be conducted in English. The Provisional Programme is at **Attachment A**.

Administrative arrangements for the Seminar/Workshop and other useful information for participants, including the MID Office Bulletin and the Hotel List are available on the ICAO MID Office website at: (<http://www2010.icao.int/MID/Pages/MID-Office-Bulletin.aspx>).

For more effectiveness, I shall be grateful if you could ensure that your delegation consists of experts in airport operations, planning engineers, aviation authorities' inspectors and aerodrome auditing staff in charge of certifying aerodromes and monitoring the compliance of the aerodrome infrastructure with the applicable regulations.

Your Administration/Organization is encouraged to participate actively in the Seminar/Workshop by submitting presentation(s) covering subjects contained in the Provisional Programme under **Session 2** - Issues and challenges facing States with regard to the implementation of aerodrome certification. I would be grateful to receive your presentations(s) by **22 October 2017**, in order to allow time for processing and advance posting on the web.

I would appreciate if you could, as soon as possible, preferably not later than **22 October 2017**, confirm the participation of your Administration/Organization by submitting the Nomination Form at **Attachment B** to the ICAO MID Regional Office at the following email address (icaomid@icao.int).

Accept, Sir, the assurance of my highest consideration.



for/ Mohamed Khalifa Rahma
Middle East Regional Director

Attachments



International Civil Aviation Organization

**ICAO Seminar/Workshop on Aerodrome Operational Procedures
PANS-Aerodromes**

(Cairo, Egypt 8 - 9 November 2017)

PROVISIONAL PROGRAMME

Day	Schedule	Activity
Wednesday 8 Nov. 2017	08:30 – 09:00	Registration of participants
	09:00 – 09:15	Opening
	09:15 – 10:15	Session 1 — Setting the scene - Issues and challenges facing States with regard to the implementation of aerodrome certification – USOAP CMA results in certification of aerodromes, safety assessment and aerodrome compatibility.
	10:15 – 10:45	Group Photo and 1st Break
	10:45 – 12:30	Session 2 — Issues and challenges facing States with regard to the implementation of aerodrome certification. – State Views Introduction to PANS–Aerodromes (Doc 9981, 2 st Edition)
	12:30 – 13:00	2nd Break
	13:00 – 14:30	Session 3 — Roll out of PANS–Aerodromes, 2 nd Edition (Doc 9981) General principles and procedures to be followed through all of the suggested stages of certifying an aerodrome operator
Thursday 9 Nov. 2017	08:30 – 10:30	Session 4 — Roll out of PANS–Aerodromes, 2 nd Edition (Doc 9981) – Methodologies and procedures to be followed when undertaking a safety assessment
	10:30 – 11:00	1st Break
	11:00 – 12:30	Session 5 — Roll out of PANS–Aerodromes, 2 nd Edition (Doc 9981) – Methodology and procedures to assess the compatibility between aero plane operations and aerodrome infrastructure
	12:30 – 13:00	2nd Break
	13:00 – 14:30	Session 6 — Roll out of PANS–Aerodromes, (Doc 9981) – Amendment 1 included at 2 nd Edition - 2016 Session 7 — Amendment 13 included at Annex 14, Volume I Seventh Edition –July 2016 Session 8 —Wrap up and closing

INTERNATIONAL CIVIL AVIATION ORGANIZATION
MID REGIONAL OFFICE

ICAO SEMINAR/WORKSHOP ON
AERODROME OPERATIONAL PROCEDURES PANS-AERODROMES

(Cairo, Egypt, 8-9 November 2017)

NOMINATION FORM

1. Name:
Mr. / Mrs. / Ms. _____

First Name	Middle Name	Last Name
_____	_____	_____

2. Title or Official Position: _____

3. State/Organization: _____

4. Mailing Address: _____

5. Fax Number: _____

Telephone Number: _____

Mobile Number: _____

E-mail: _____

6. Hotel _____

Date: Signature:

After completing, please send to ICAO MID Office at the following e-mail address: (icaomid@icao.int).

Note 1: Participants are expected to make their own hotel/visa arrangements
Note 2: Please download Seminar/Workshop materials from ICAO MID Office website.