



International  
Civil Aviation  
Organization

Organisation  
de l'aviation civile  
internationale

Organizacion  
de Aviación Civil  
Internacional

Международная  
организация  
гражданской  
авиации

منظمة الطيران  
المدنى الدولى

国际民用  
航空组织

File Ref.: AN 5/26-17/278

12 October 2017

**Subject: Aerodrome Safeguarding Workshop  
(Cairo, Egypt, 4-6 December 2017)**

**Action required: Reply not later than 20 November 2017**

Sir/Madam,

I have the honour to inform you that the Aerodrome Safeguarding Workshop will be gratefully hosted by the Egyptian Civil Aviation Authority (ECAA). The Workshop will be held at the **Egyptian Civil Aviation Authority Building, Conference Hall, Cairo, Egypt, from 4 to 6 December 2017.**

Your Administration/Organization is kindly invited to participate in this Workshop. The Provisional Programme for the Workshop is at **Attachment A.**

The Workshop is organized in support of the MID Regional Aviation Safety Team Safety Enhancement Initiative (MID-RAST/RGS/4) under the RASG-MID framework. The objective of the Workshop is to exchange information, experience and best practices, related to aerodrome safeguarding processes including analysis of obstacles, assessment, mitigations, data management and quality control for sustainability. The Workshop will also provide the aerodrome operators and authorities with the skills on land use development, whilst ensuring the ongoing safety of aircraft operations.

For more effectiveness, it is strongly recommended that your delegation consists of experts, from relevant fields such as Aerodrome regulators and Operators, Air Navigation Service Providers, Air Carriers, etc.

Administrative arrangements for the Workshop and other useful information for participants, including the MID Office Bulletin and the Hotel List are available on the ICAO MID Office website at: (<http://www2010.icao.int/MID/Pages/MID-Office-Bulletin.aspx>).

Therefore, your Administration/Organization is encouraged to participate actively in the work of the Workshop by submitting presentation(s) addressing the Aerodrome Safeguarding Processes and Management including the challenges and lessons learnt. I would be grateful to receive your presentation(s) by **20 November 2017**, in order to allow time for processing and posting on the ICAO MID website.

./..

I would appreciate if you could, as soon as possible, preferably not later than **20 November 2017**, confirm the participation of your Administration/Organization by submitting the Nomination Form at **Attachment B** to the following email address ([icaomid@icao.int](mailto:icaomid@icao.int)) with a copy to ([nahady@icao.int](mailto:nahady@icao.int)).

Accept, Sir/Madam, the assurances of my highest consideration.



Mohamed Khalifa Rahma  
Middle East Regional Director

**Attachments**

INTERNATIONAL CIVIL AVIATION ORGANIZATION  
MID REGIONAL OFFICE

**AERODROME SAFEGUARDING WORKSHOP**

*(Cairo, Egypt, 4 – 6 December 2017)*

**PROVISIONAL PROGRAMME**

*Day 1– 4 December 2017:*

**Safeguarding Aerodromes: Requirements, Regulations and Implementation**

- ICAO Requirements and Regulations
- Activities hazardous to aviation at or in the Vicinity of Aerodromes and Navigational Aids Safeguarding Protection
- Implementation-Data Referencing, Airport and Obstacle Limitation Surfaces (OLS) Modeling.
- Practical Session I: Defining the OLS for an Aerodrome.

*Day 2 – 5 December 2017*

**Obstacle Identification, Assessment and Mitigation**

- Obstacles -Types, Nature and Impact
- Data Collection-Data Types, Sources, Collection Techniques, Equipment, Competency of surveyors
- Data Assessment & Analysis, Mitigating the risks associated with obstacles
- Practical Session II: Integrating Data with OLS

*Day 3 – 6 December 2017*

**Managing Aerodrome Safeguarding Activities**

- Aerodrome Data reported to AIM
- Data Management and Quality Control for Sustainability.
- Land use Development' potential whilst maintaining aviation safety requirements
- Practical Session III: Data Analysis and Management.

*Note: Participants need to bring their own laptops during the Workshop.*

-END-

INTERNATIONAL CIVIL AVIATION ORGANIZATION  
MID REGIONAL OFFICE

AERODROME SAFEGUARDING WORKSHOP

*(Cairo, Egypt, 4 – 6 December 2017)*

NOMINATION FORM

1. Name:  
Mr. / Mrs. / Ms. \_\_\_\_\_

_____	_____	_____
First Name	Middle Name	Last Name

2. Title or Official Position: \_\_\_\_\_

3. State/Organization: \_\_\_\_\_

4. Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

5. Fax Number: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Mobile Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

6. Hotel \_\_\_\_\_

Date: ..... Signature: .....

After completing, please send to ICAO MID Office at the following e-mail address: (icaomid@icao.int).

*Note 1: Participants are expected to make their own hotel/visa arrangements*  
*Note 2: Please download Workshop materials from ICAO MID Office website.*