



*International Civil Aviation Organization*

**Second Meeting of the RASG-MID Steering Committee (RSC/2)**

*(Amman, Jordan, 28-30 October 2013)*

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## **BULLETIN**

### **1. LOCATION**

1.1 The Second Meeting of the RASG-MID Steering Committee (RSC/2) will be held in Amman, Jordan from 28-30 October 2013. The Meeting will take place at the **IATA MENA Office**.

### **2. SCHEDULE OF THE MEETING**

2.1 The opening session of the Meeting will be held at 0900 hours on Monday 28 October 2013.

2.2 The daily schedule and the order of the day will be announced at the opening session.

2.3 The Meeting will be conducted in English.

### **3. REGISTRATION OF PARTICIPANTS**

3.1 Participants are requested to register, at the Registration Desk located at the entrance of the meeting Hall, between 0800 and 0900 hours on the opening day of the Meeting. Participants are also requested to wear the identification badge, which will be issued to them when inside the meeting room.

### **4. DOCUMENTS, PAPERS FOR DISTRIBUTION, ETC.**

4.1 No documentation in hard copy will be available. However, a CD ROM containing the working papers and information papers will be provided during the meeting. Accordingly, participants are requested to bring along their laptops to the Meetings.

### **5. HOTEL RESERVATIONS/RETURN AIRLINE BOOKINGS**

6.1 Participants are requested to ensure that their return airline booking is confirmed, soon after their arrival in Amman, through their respective hotel reception desk. An outline of the hotel's offered rates is attached for your convenience. You will need to arrange your own hotel reservation.

## **6. TRANSPORTATION**

6.1 Although we would very much wish to welcome participants, it will not be possible to meet them on arrival and provide transportation. Participants are, therefore, requested to make their own arrangements for transportation from the airport to the city and return.

6.2 Airport taxi service is available from the airport, and costs around US\$ 28 to US\$ 35 from the airport to downtown Amman.

## **7. INSURANCE**

7.1 Participants are advised to have insurance coverage for any unexpected contingency including transport hazards (taxi, buses, rented cars etc.) and Medical Coverage.

## **8. SOME USEFUL TRAVEL INFORMATION**

### **8.1 PASSPORT**

All foreign nationals entering the Hashemite Kingdom of Jordan must possess valid passports or other valid documents for travel.

### **8.2 VISA**

Except for those listed in item B of the attached Visa Requirements (**Attachment A**), it is mandatory that all participants obtain official visas from the Jordanian Embassy or Consulate in their country prior to their departure for Amman.

In case assistance required, please contact [SOIMENA@iata.org](mailto:SOIMENA@iata.org), and [Hanan.Qabartai@CARC.GOV.JO](mailto:Hanan.Qabartai@CARC.GOV.JO), and copy [icaomid@icao.int](mailto:icaomid@icao.int).

### **8.3 CUSTOMS**

The following items may be brought into Jordan:

- a) Personal gifts with a value not exceeding 200 JD.
- b) Only one liter of alcoholic drinks for every person above 18 years of age.
- c) Only 200 Cigarettes for every person above 18 years of age.
- d) Camera or Video camera.
- e) Effects for personal use. Such as perfume and clothing
- f) Personal computer (laptop)
- g) Equipment for professional use

### **8.4 WEATHER CONDITIONS**

The main daily maximum and minimum temperatures for the month of October are: 26 °C and 15 °C.

## **8.5 SHOPPING**

Be prepared to bargain in small shops, sidewalk vendors etc. In large stores, however, the prices are fixed.

## **8.6 TAP WATER**

It is recommended that all visitors drink only bottled water/beverages.

## **8.7 TELEPHONE CARDS**

Cards are available in Jordanian Shops for international calls.

## **9. CURRENCY, CREDIT CARDS AND BANKING SERVICES**

9.1 The unit of currency in Jordan is the Jordanian Dinar with notes of 50, 20, 10, 5, 1 and coins of 50, 25, 10, 5, 1, 0.5 and 0.25. Current rate of exchange for US \$ is **1 Jordanian Dinar = 1.41343 US Dollars** approximately.

9.2 There are no restrictions on import of foreign currency.

9.3 International Credit Cards, such as American Express, Diners Club, Visa, Master Charge, Carte Blanche, etc. are usually accepted at most hotels, department stores and restaurants.

9.4 All commercial banks exchange major foreign currencies and are open from 0830 to 1500 hours Sundays through Thursdays.

## **10. OTHER ASSISTANCE**

10.1 In case further information is required, please contact [icaomid@icao.int](mailto:icaomid@icao.int), and copy [SOIMENA@iata.org](mailto:SOIMENA@iata.org).

10.2 You can also find further information on the web-site <http://www.visitjordan.com/Default.aspx>.

**ATTACHMENT A**

**VISA REQUIREMENTS**

**A. Citizens of the following states should obtain visas from Jordanian embassies in their respective states:**

Iran, Angola, Ethiopia, Uganda, Albania, Pakistan, Botswana, Burkina Faso, Burundi, Chad, Togo, Tanzania, Djibouti, Gabon, Zambia, Sri Lanka, Sierra Leone, Somalia, Gambia, Ghana, Kenya, Tropical Kenya, Kenya, Papua New Guinea, Vietnam, Liberia, Philippines, Kenya, Magnolia, Madagascar, Mali, Mozambique, Nepal, Nigeria, India (except tourist, provided that he/she holds more than 1000 USD), Sudan, South Sudan, Cuba, Afghanistan, Cameroon, Belize, Mauritania, Cambodia, Macedonia, Moldova, Colombia, Arteries, Uzbekistan, middle Africa, Iraq, Congo, Tambia, Laos, Zaire, Moons Islands, Bosnia and Herzegovina, Bangladesh, Niger, Bight of Benin, Cote de voar, Moons islands, Myanmar, Dominican Republic, Guatemala.

**B. Citizens of the following states can obtain visas either from Jordanian embassies in their states or upon entry to Jordan:**

Malawi, Maldives, Malta, Malaysia, Egypt, Mexico, Norway, Austria, Nicaragua, New Zealand, Haiti, Honduras, Hungary, Netherlands, Hong Kong, USA, Japan, Yemen, Greece, Vatican, France, Venezuela, Finland, Fiji, Cyprus, Qatar, Croatia, Canada, North Korean, South Korean, Costa Rica, Kuwait, Lebanon, Luxemburg, Libya, Zimbabwe, KSA, Salvador, Syria, Sweden, Switzerland, Oman, Grenada, Slovenia, Burma, Poland, Panama, Bolivia, Peru, Thailand, Turkey, Trinidad and Tobago, Czech, Chile, Tunisia, Alger, Denmark, Dominican republic, Rwanda, Spain, Israel, Germany, Indonesia (except labor), Uruguay, Italy, Argentine, Australia, Ecuador, UAE, Iceland, Bahrain, Brazil, Brunei, UK, Portugal. United of Micronesia, Andorra, Armenia, Bulgaria, Barbados, Ukraine, Paraguay, Al Bahamas, Bhutan, Tonga, Jamaica, Solomon Islands, Marshals Islands, South Africa, Georgia, San Marino, San Vainest and Grenadier, Saint Christopher, Surinam, china, Kosovo, Latvia, Lithuania, Monaco, Turkmenistan, Tuvalu, Nauru, Saint Lucia, Sao Tome and Principe, Samoa, Antigua and Barbuda, Azerbaijan, Lesotho, Liechtenstein, Belarus, Russia, Romania, Serbia, Montenegro, Estonia, Ireland, seashell, Belgium, Taiwan, Morocco (females between 15-30 should be accompanied by parents or husband), Tajikistan, Uzbekistan, Kerghistan, Kazakhstan, Cape Verde, Crebaty, fanwato, Citizens holding Palestinian documents, Singapore, Cooperative Republic of Guyana, Commonwealth of Dominica.

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LIST OF HOTEL AND RATES

Name	Type/Rate of Room	Contact Email
<b>Intercontinental Hotel</b>		
<b>Millennium Hotel Amman</b>	<b>Single Room: 85JD</b> - Above rates includes Buffet Breakfast -Above rates are Subject to 10% Service charge & 16% Government taxes.	<a href="mailto:Reservation@mill-amman.com">Reservation@mill-amman.com</a>
<b>Le Royal Hotels &amp; Resorts – Amman</b>	<b>Single Room: 128 JD</b> - Above rates includes Buffet Breakfast -Above rates are inclusive 10% Service charge & 16% Government tax.	<a href="mailto:ahmad.bashir@leroyalamman.com">ahmad.bashir@leroyalamman.com</a>
<b>Geneva Hotel- Amman</b>	<b>Single Room : JD 70.000</b> <b>Double Room : JD 80.000</b> - Above rates includes Buffet Breakfast -Above rates are inclusive 10% Service charge & 16% Government tax.	<a href="mailto:r.robin@genevahotel-amman.com">r.robin@genevahotel-amman.com</a>
<b>InterContinental Hotel</b>	<b>Reference to the attached Form</b>	<b>Reference to the attached Form</b>

**Important Notes:**

- 1- Participants should directly contact the hotels for the booking of their stay.**
- 2- To benefit from the granted above rates, kindly make sure to mention in your reservation request that you are a Participant in an ICAO Meeting, hosted by IATA and CARC.**

For any assistance required please contact: [SOIMENA@iata.org](mailto:SOIMENA@iata.org)