



International Civil Aviation Organization

**Third Meeting of the Middle East Regional Aviation Safety Group
(RASG-MID/3)**

(Kuwait, 27 - 29 January 2014)

BULLETIN

1. LOCATION

1.1 The Third Meeting of the Middle East Regional Aviation Safety Group (RASG-MID/3) will be held in Kuwait, from 27 to 29 January 2014. The meeting will take place at **Radisson Blu Hotel & Resorts**.

2. SCHEDULE OF THE MEETING

2.1 The opening session of the meeting will be held at 0900 hours on Monday 27 January 2014. Mr. Fawaz Abdulaziz Al-Farah, President of Kuwait Civil Aviation and Mr. Mohamed. R. Khonji, ICAO Middle East Regional Director will open the meeting.

2.2 The daily schedule and the order of the day will be announced at the opening session.

2.3 The meeting will be conducted in English.

3. REGISTRATION OF PARTICIPANTS

3.1 Participants are requested to register, at the Registration Desk located at the entrance of the Meeting Hall, between 0800 and 0900 hours on the opening day of the meeting. Participants are also requested to wear the Identification Badge which will be issued to them during registration.

4. ICAO PERSONNEL CONCERNED WITH THE MEETING

4.1 Mr. M. Khonji, Regional Director, ICAO Middle East Office, will serve as the Secretary of the Meeting, assisted by Mr. Mohamed Smaoui, Deputy Regional Director, Mr. Mashhor Alblowi, Regional Officer, Flight Safety and Mr. Adel Ramlawi, Regional Officer, Aerodromes and Ground Aids from Cairo Office.

4.2 Ms. Nancy Graham, Director, Air Navigation Bureau, ICAO Headquarters, will attend and support the meeting.

4.3 Mrs. Hoda Gabriel will provide the technical/secretarial assistance.

5. DOCUMENTS, PAPERS FOR DISTRIBUTION, ETC.

5.1 Kindly note that no documentation in hard copy will be available. However, all working and information papers related to the meeting will be available on the ICAO Website <http://www.icao.int/mid> at least 15 days prior to the event. Accordingly, participants are requested to download the documentation from the web and bring along their own hardcopies or their laptops, as appropriate.

6. HOTEL RESERVATIONS/RETURN AIRLINE BOOKINGS

6.1 Participants are requested to ensure that their return airline booking is confirmed, soon after their arrival in Kuwait, through their respective hotel reception desk. A list of hotels with the DGCA Kuwait corporate rate with the telephone/fax numbers and addresses is at the **Attachment A**. Participants will need to arrange their own hotel reservations.

7. TRANSPORTATION

7.1 Participants are requested to make their own arrangements for transportation from the airport to the city and return.

7.2 Airport Taxi Services operate from the Airport to Kuwait downtown is approx. 15-30 Minutes per vehicle.

8. INSURANCE

8.1 Participants are advised to have insurance coverage for any unexpected contingency including transport hazards (taxi, buses, rented cars etc.) and Medical Coverage.

9. SOME USEFUL TRAVEL INFORMATION

PASSPORT

9.1 All foreign nationals entering Kuwait must possess valid passports or other valid documents for travel.

VISA

9.2 It is mandatory that all participants obtain official visas from the Kuwait Embassy or Consulate in their country prior to their departure for Kuwait. Please also view paragraph 13.2.

(Please visit: <http://www.dgca.gov.kw/AxCMSwebLive/rasg.cms> for additional information including visa requirements)

CUSTOMS

9.3 The following items are allowed to be brought into Kuwait:

- a) Personal gifts with a value not exceeding (NO LIMIT).
- b) Additional quantities of the above items may also be purchased from the Airport duty free shop after clearing customs (NO LIMIT).

10. CURRENCY, CREDIT CARDS AND BANKING SERVICES

10.1 The unit of currency in Kuwait is Kuwaiti Dinar. The current rate of exchange for US \$ is US \$ 1= 0.284 Kuwaiti Dinar.

10.2 There are no restrictions on import of foreign currency.

10.3 International Credit Cards, such as American Express, Visa, Master Card, etc, are usually accepted at most hotels, department stores and restaurants.

10.4 All commercial banks exchange major foreign currencies and are open from 8:30 AM to 3:00 PM Sundays through Thursdays.

11. OTHER USEFUL INFORMATION

(Please visit: <http://www.dgca.gov.kw/AxCMSwebLive/rasg.cms> for more information)

SHOPPING

11.1 Shopping areas are available in Kuwait. Be prepared to bargain in small shops, sidewalk vendors etc. In large stores, however, the prices are fixed.

TAP WATER

11.2 It is recommended that all visitors drink only bottled water/beverages.

TELEPHONE AND INTERNET CARDS

11.3 Cards are available in the Kuwait Market for international calls, and internet connection.

12. WEATHER CONDITIONS

12.1 The main daily minimum and maximum temperatures for the month of January in Kuwait are between Min 20°C to Max 25°C. (Varies)

13. OTHER ASSISTANCE

13.1 The DGCA Kuwait will be glad to assist the participants to the meeting with any advice they may require.

13.2 In case of emergency in Kuwait, please contact Focal Point from the DGCA Kuwait:

1. **Mr. Hussam Al-Rasheed**

Mobile: +96599062246

E-mail: ha.alrasheed@dgca.gov.kw
eihussam@hotmail.com.

2. **Mrs. Diyaa Al-Sheredah**

Mobile: +96599681636

Email: dsh.asd@hotmail.com.

ATTACHMENT A

LIST OF HOTELS WITH KUWAIT CORPORATE RATES

HOTEL	RATE US \$	ADDRESS	TELEFAX NO.	E-MAIL	TELEPHONE NUMBER(s)	TRANSPORTATION BY TAXI TO THE MEETING VENUE (Minutes)
Radisson Blu Hotel & Resorts <i>(see Attachment B for additional information)</i>	- Single Room= 202.08 \$ Note: Breakfast Buffet Included with all of the above rooms + Free Transportation from/to the Airport.	Al Bida'a Road, Al Ta'awn Street, Salwa 13122	+965-25652999	ramadan.ali@radissonblu.com www.radissonblu.com/hotel-kuwait	+965-25673000	Meeting will take place at Radisson Blu
Safir Hotels & Resorts Kuwait	- Superior : - Single = 323.21 \$ - Double = 361.85 \$ - Executive Suite : - Single = 767.61 \$ - Double = 767.61 \$ - Diplomatic Suite : - Single = 1292.82 \$ - Double = 1292.82 \$	P.O Box 707 Salmiya 22000	+965-22244972	reservations@marinahotel.com www.marinahotel.com	+965-22230030	11 mins drive

HOTEL	RATE US \$	ADDRESS	TELEFAX NO.	E-MAIL	TELEPHONE NUMBER(s)	TRANSPORTATION BY TAXI TO THE MEETING VENUE (Minutes)
Hotel Missoni	- Single/Double = 282.90 \$	Arabian Gulf Street, P.O Box 1113, Salmiya 20112.		mohamed.imraan@hotelmissoni.com www.hotelmissoni.com	+965-25770000	10 mins drive
The Palms Beach Hotel	- Standard Single = 202.08 \$ - Deluxe = 282.90 \$	Al Bida'a Road 25, Al Ta'awn Street,	+965-25667382	ahmed.eldackrouri@thepalms-kuwait.com info@thepalms-kuwait.com	+965-25646266	3 mins drive
Movenpick Hotel & Resort Al Bida'a	- Single Bedroom = 242.41 \$ - Double Bedroom = 282.81 \$ Note: Breakfast Buffet Included with all of the above rooms + Free Transportation from/to the Airport.	P.O Box 7306 22084 Salmiya Al Bida'a, Kuwait	+965-22253101	resort.albidaakuwait@movenpick.com www.movenpick-albidaa-luwait.com	+965-22253100	6 mins

***Note: All of the above rates are NET prices (service charges included already).**

ATTACHMENT B

Service Offer from Radisson Blu

Free Airport Assistance on arrival.
Free Airport transfer Service.
Free Shuttle to and from the city center.
Free Welcome Drink upon arrival.
Free Daily Fruit Basket upon arrival.
Free Daily Newspaper.
Free Access to our Exclusive Recreational Club (Outdoor Swimming pool / Indoor pool with Aqua Gymn equipment & jet streams / Billiard room with 2 feet professional billiards / 2 Table Tennis rooms / Fully equipped Gymnasium with latest equipment / Male & Female Massage rooms / Sauna Jacuzzi, and Steam baths/ 2 Squash courts / Extensive Beach area with kids playground beach volleyball court and various water sports.
Free In-room Safe.
Free Coffee / Tea-Making Facilities.
Free High Speed Internet Access and Voice Mail.
24-hour Room Service.
3-hour Express Laundry Service.
Fully Equipped Business Center.
Shops / News Stand / Car Rental
Free Late Check out until 06:00 PM
Free Parking area

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