Roles, Responsibilities and Process

Regional Performance Framework Workshop,
Bishkek, Kyrgyzstan, 21-23 May 2013
Roles and Responsibilities in the functioning of the ICAO EUR Performance Framework
- EANPG
- COG and contributory Bodies
- ICAO EUR Secretariat
- States

Processes at Regional and National level

Roadmap for implementation
Principles

- Who does What
- Keep the system as simple as possible
- Ensure clarity
- Make maximum use of existing arrangements (avoid huge effort)

To ensure active participation from stakeholders
ICAO EUR structure

AFSG
Aeronautical Fixed Service Group

FMG
Frequency Management Group

AWOG
All Weather Operations Sub Group

METG
Meteorology Group

ATMGE
Air Traffic Management Group – East

RDCE
Route Development Group – East

COG MET/ATM TF

COG AIM Task Force (Eastern Europe)

EUR/NAT VOLCEX SG (Volcanic Ash Exercises)

EANPC
European Air Navigation Planning Group

EUR/NAT WATF (Volcanic Ash Task Force)

PBN TF (Performance Based Navigation)

COG ICARD TF

COG PERF TF

EUR RASG
Regional Aviation Safety Group

EUR/NAT FPL 2012 TF

EANPC COG
EANPC Programme Coordinating Group

COG ATM Training Task Force (language proficiency)

COG ad-hoc TF on ANP-ECIP Alignment

20 May 2013
Roles and Responsibilities

EANPG (in cooperation with RASG in the Safety domain)

- Set and manage the performance framework:
  - Performance objectives
  - KPAs
  - KPIs
  - Metrics
  - Timeframe

- Monitor the application and results of the performance framework at every EANPG meeting through a Regional Performance Review Report (RPRR)

- Identify major achievements and area where improvements are possible

- Define a strategy for regional improvements
Roles and Responsibilities

COG and other Contributory Bodies

- Support the implementation of the performance framework
- Take into consideration the Regional performance framework in their planning activities
- Propose new technical elements for the continuous improvement of the performance framework
Roles and Responsibilities

**States**

- Develop and implement a national framework consistent with the regional performance framework set by EANPG
- Identify roles and responsibilities of national actors involved
- Collect national data
- Provide data and performance results (directly or through organizations entrusted by them)
- Monitor the performance of the national system and take remedial actions when needed
Roles and Responsibilities

ICAO EUR Secretariat

- Organize workshops to provide detailed guidance to States and stakeholders on the development and functioning of the regional and national performance frameworks
- Support States in developing national performance framework if they so request
- Collect and assemble indicator values provided by States
- Collect and assemble data related to the KPA “Participation by ATM community”
- Prepare the Regional Performance Review Report (RPRR) to be submitted annually to EANPG and ICAO HQ
Process (Regional – National)

Performance Process Flow Diagram of Regional activities

- Identify Key Performance Areas (KPAs)
- Define Performance Objectives
- Select Key Performance Indicators (KPIs)
- Define elements to be collected
- Collect and assemble Performance results from States
- Publish Regional Performance Review Report (RPRR)
- Identify Areas of major achievements and where improvements are needed

Performance Process Flow Diagram of National activities

- National Performance Framework based on the Regional framework (KPAs, KPIs) plus national elements (definition of roles and responsibilities, data provision procedures, etc.)
- Collect data, Assess Performance results, Provide performance results
- Identify Areas of major achievements and where improvements are needed
EANPG Conclusion on the definition of the details of the Regional Performance framework for the years N+

State Letter to inform on KPAs, Objectives, KPIs, data elements, etc.

States prepare the national Performance framework

States collect data for year N

(Mid year N+1) State Letter to request States to provide information for year N

ICAO Secretariat collect elements and prepare RPRR to be presented to autumn COG and then EANPG

EANPG assess the results of year N, identify areas where improvements are needed and define a strategy for regional improvements
**Process**

**Performance Process Flow Diagram of Regional activities**

- **December**
  - EANPG Conclusion on the definition of the details of the Regional Performance framework for the years N+

- **State Letter to inform States on KPAs, Objectives, KPIs, data elements, etc.**

- **States prepare the national Performance framework**

- **States collect data for year N**

- **June**
  - (Mid year N+1) State Letter to request States to provide performance results for year N

- **October**
  - ICAO Secretariat collect inputs and prepare RPRR to be presented to autumn COG

- **December**
  - EANPG assess the results of year N, identify areas where improvements are needed and define a strategy for regional improvements
Conclusions

- Roles of different players
- Flow of activities at Regional and National level
- Timeline for implementation

.......for the success of the Regional framework