

INTERNATIONAL CIVIL
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ORGANIZACIÓN DE AVIACIÓN
CIVIL INTERNACIONAL
Oficina Europa y Atlántico Norte



ORGANISATION DE L'AVIATION
CIVILE INTERNATIONALE
Bureau Europe et Atlantique Nord

МЕЖДУНАРОДНАЯ ОРГАНИЗАЦИЯ
ГРАЖДАНСКОЙ АВИАЦИИ
Европейское/Североатлантическое бюро

3 bis villa Emile Bergerat, 92522 Neuilly-sur-Seine Cedex, France

When replying please quote

Reference: EUR/NAT 19-0450.MET (KEC/SAN)

14 October 2019

Subject: **Workshop on Implementation of the New Global Reporting Format for Runway Surface Conditions – ICAO EUR Region**
(Helsinki, 28-29 January 2020)

Dear Madam/Sir,

1. I wish to invite you to the *Workshop on Implementation of the New Global Reporting Format for Runway Surface Conditions – ICAO EUR Region* that will take place at the Finnish Aviation Museum in Helsinki, Finland from **28 to 29 January 2020, starting at 09:30 hours** on the first day.
2. This workshop aims at increasing international awareness of related personnel of all stakeholders (airports, ANSPs, airlines) in advance of the November 2020 applicability date of the new ICAO methodology for assessing and reporting runway surface conditions. This new methodology, commonly known as the Global Reporting Format (GRF), ensures a harmonized assessment and reporting of runway surface conditions and a correspondingly improved flight crew assessment of take-off and landing performance.
3. The draft agenda and venue information are provided in the Attachment to this letter. You are kindly requested to disseminate this invitation letter to the Operators of the International Airports in your States. The expected audience for this workshop include State authorities, aerodrome operators, aircraft operators and ANSPs.
4. Please note that all workshop documentation will be posted on the ICAO EUR/NAT public website at <https://www.icao.int/eurnat/pages/welcome.aspx> (EUR/NAT Meetings -> Other Meetings Seminars and Workshops -> GRF Workshop (Helsinki) – EUR).
5. Please confirm your attendance to the meeting to icaoeurnat@paris.icao.int and nsavvina@paris.icao.int no later than **15 December 2019**.

Yours faithfully,

Silvia Gehrer
ICAO Regional Director
Europe and North Atlantic

Enclosures: Agenda & venue information

Distribution: ICAO EUR/NAT States of accreditation, ACI, CANSO, IATA, IFALDA, IFALPA, IFATCA, EASA, EUROCONTROL, Friction Task Force

Tel.: National 01 46 41 85 85
International +33 1 46 41 85 85

Fax: National 01 46 41 85 00
International +33 1 46 41 85 00

E-mail: icaoeurnat@paris.icao.int
Web: www.icao.int/EURNAT/

Workshop on Implementation of the New Global Reporting Format for Runway Surface Conditions – ICAO EUR Region

Draft Agenda

What	Objectives	In charge	Support from
Introduction		ICAO RO	
Overview of GRF	A description of the GRF methodology, both ground and airborne aspects, history, development process	ICAO (FTF)	FTF Member
ICAO documentation	Introduce ICAO provisions (in Annex 14, Circ. 355, Doc. 9981 and Doc. 10068)	ICAO (FTF)	FTF Member
Case Studies	A detailed case study examining the planning, training, implementation activities, challenges and lessons learnt	FAA	Example of local implementation
Implementation view (airports)	Implementation perspective from 1 (or more) airport, perhaps representing the regional environment	ACI	ACI representative of airport within region.
Implementation view (airlines)	Implementation perspective from 1 (or more) airlines, perhaps representing the regional environment	IATA	IATA or airline within region
Implementation view (ANSP)	Implementation perspective from 1 (or more) ANSP, perhaps representing the regional environment	CANSO	CANSO or ANSP within region
State Perspective	Example of a States perspective of implementation, planning, regulatory approach etc.	States	ICAO Regional Office (PIRG)
AIS aspects	AIM aspects (including promulgation by SNOWTAM)	ICAO	AIM Officer from within region
Training requirements/resources	Training requirements and resources	ICAO	ACI, IATA, CANSO etc.
Conclusions	Review GRF implementation checklist	ICAO RO	

Venue information

Finnish Aviation Museum

Karhumäentie 12

Vantaa, Finland

<http://ilmailumuseo.fi/en/>

The Finnish Aviation Museum located in the heart of the Aviapolis area in Vantaa is just a short way from Helsinki Airport. It is an approximately 20-25 minute walk from the terminal and you can access the museum also by local trains I and P (only 2 minutes from terminal), the closest train station is Aviapolis.

Restaurant: you may have lunch at the Aviation Museum restaurant or at the Clarion Hotel Airport restaurant.

Accommodations:

- **Hotel Clario**

- *Next building to Finnish Aviation Museum is Clarion Hotel Helsinki Airport.*
- You can use booking code **EVENTS**, which gives 10% discount on the daily rate. Promotional code is available for all room categories as long as there are hotel rooms available.
- Reservations with booking code **EVENTS** can be made at the following website: <https://www.nordicchoicehotels.fi/>

- **Other Hotels at Helsinki Airport**

- [Hotel Hilton Helsinki Airport](#)
 - Hotel Hilton Helsinki Airport offers Guest Room category rooms 28.-29.1.2020.
 - 138 € / single room / night
 - 158 € / double room / night
 - Prices include breakfast, VAT and wireless internet and they are available as long as there are hotel rooms available.
 - Please use reservation code **G1FINA** when booking the rooms
 - Link for bookings:
https://secure3.hilton.com/en_US/hi/reservation/book.htm?inputModule=HOTEL&ctyhocn=HELAIHI&spec_plan=G1FINA&arrival=20200128&departure=20200129&cid=OM,WW,HILTONLINK,EN,DirectLink&fromId=HILTONLINKDIRECT
 - You may also book directly with the hotel by email helai.airport@hilton.com or by telephone +358973220. Credit card details are needed to guarantee the booking.
- [GLO hotel Helsinki Airport](#)
- [Scandic Helsinki Airport](#)

- **Hotels nearby Helsinki Airport**

- [Scandic Helsinki Aviapolis](#)
- [Scandic Helsinki Aviacongress](#)
- [Holiday Inn Helsinki-Vantaa Airport](#)
- [Sokos Hotel Flamingo](#) .

If you need any information about agenda please contact Mr. Heikki Heinijoki at heikki.heinijoki@finavia.fi and other arrangements Ms. Minna Halonen at minna.halonen@finavia.fi.