

INTERNATIONAL CIVIL AVIATION ORGANIZATION
**Fourth Meeting of the APIRG Airspace and Aerodrome Operations Sub-Group
(AAO SG/4), Virtual Meeting, 16 to 18 August 2021**
Agenda Item 3: Planning and Implementation
3.3 Other Air Navigation Initiatives
IMPLEMENTATION OF THE SPECIAL SAT (S-SAT) MEETING REPORT
(Presented by Secretariat)

SUMMARY
The paper presents the outcome of the Special Informal Meeting on the improvement of air traffic services over the South Atlantic (S-SAT) that was conducted virtually via ZOOM platform on Wednesday 14 July 2021.
Action required from the meeting is per Paragraph 3
REFERENCE(S): <ul style="list-style-type: none"> • Report of S-SAT Meeting • Reports of APIRG/22 and APIRG/23 • Report of SAT/24 • Report of ACM/2
APPENDICES SAT Handbook
Related ICAO Strategic Objective(s): A: Safety – Enhance Global Civil Aviation Safety B: Capacity and Efficiency

1. INTRODUCTION

1.1 Mr. Stephen Creamer officially opened the Special SAT Meeting that One-Hundred and Thirty Nine (139) participants from Twenty-Six (26) States of the ICAO AFI, EUR/NAT, NACC and SAM regions as well as their Air Navigation Service Providers and representatives of the aeronautical industry and international organizations attended.

1.2 The meeting recalled various initiatives and reports by States, the Air Navigation Commission, Council, PIRGs and the SAT Group to establish a more formalized framework, workable structures and methods for the attainment of the SAT objectives. The meeting recalled the draft SAT Structure and Handbook that had been endorsed by SAT/24, APIRG/22, and was referred to ASECNA and France for refinement. The S-SAT recalled that after the ACM/2, further incorporation of a SAT vision and the SAT Concepts of Operation (CONOPS) were modelled in consideration of the NAT Vision 2030.

2. DISCUSSION

2.1 The meeting reviewed the Terms of Reference of the SAT Steering Group (SSG), SAT Implementation Management Group (IMG) and SAT Oversight Group (SOG) and accepted the proposed revisions in order to provide clarity on the leadership roles, functions and responsibilities of the SAT Steering Group (SSG).

2.2 The meeting adopted a SAT Structure and Handbook with the Terms of Reference as in the **Appendix** as its formal governance document for implementation with effect from **1 October 2021**.

2.3 The meeting mandated the Secretariat to coordinate with the other ICAO Regional Offices requesting States to submit appropriately qualified nominees to take positions in the SAT governance structure and to support them to deliver on SAT responsibilities and tasks.

2.4 Nominating States were urged to provide a nomination letter including the Curriculum Vitae (CVs) of those nominated to SAT positions. In addition, the SAT Group was mandated to ensure that appropriately qualified experts occupy all Steering Group, IMG and SOG chairperson positions at the beginning of SAT/25 meeting.

2.5 The SAT Group emphasized the urgent need for a normal SAT meeting and agreed in principle for the meeting to be held before the end of 2021, and preferably before 31 October 2021. The Secretariat was mandated to liaise with other ICAO Regional Offices to determine a suitable date and organize the Twenty-Fifth meeting of the SAT Group (SAT/25) by the end of December 2021.

2.6 The various regional and national travel restrictions and different COVID-19 protocols pose significant challenges towards organization and hosting of face-to-face meetings. Consequently, the Secretariat has been engaging stakeholders to reach some level of consensus on meeting format (virtual, physical or hybrid) as well as suitable dates and agenda. AAO-SG/4 suggestions would be most welcome in this regard.

3. ACTION BY THE MEETING

3.1 The meeting is invited to:

- a) Take note of the formalized SAT Structure and Handbook in the **Appendix** to this working paper and the 1st October 2021 implementation of date;
- b) Urge States to nominate appropriately qualified experts for the SSG, IMG and SOG chair and vice-chair positions by providing a nomination letter including the Curriculum Vitae (CVs) of those nominated to SAT positions;
- c) Consider the formats and plausible dates of hosting SAT/25 meeting and make appropriate recommendations, and urge States that can host physical meeting to inform the Secretariat;
