

**ICAO/CANSO REGIONAL RUNWAY SAFETY SEMINAR  
(PROTEA HOTEL, LIVINGSTONE, ZAMBIA, 9 – 10 OCTOBER 2014)**

**INFORMATION BULLETIN**

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**1. Venue**

- 1.1 The seminar will be convened at the Zambezi Sun, Livingstone, Zambia from 9 to 10 October 2014.

**Zambia Contacts for the Seminar**

No.	Name	Contacts
1.	Ms. Agness Chaila Planning & Business Development Manager	Tel:+260 977 799 778 Email: <a href="mailto:agness.chaila@lun.aero">agness.chaila@lun.aero</a>
2.	Mr. Moses Mapulanga Sales and Marketing Officer	Tel:+260 979 375 654 Email: <a href="mailto:moses.mapulanga@lun.aero">moses.mapulanga@lun.aero</a>
3.	Mr. Vivian Sikanyela Airport Manager, HMNIA	Tel:+260 977 77 0961 Email: <a href="mailto:nacliv@zamnet.zm">nacliv@zamnet.zm</a>

**2. Registration**

- 2.1 Registration of participants will take place on 9th October, 2014 from 08:00 hours-09:00hours at the:  
Protea Hotel – Livingstone (Safety Seminar Venue Hotel)

**Contact email:** [reservations@phlivingstone.co.zm](mailto:reservations@phlivingstone.co.zm); [agness.chaila@lun.aero](mailto:agness.chaila@lun.aero);

**Contact person:** Pamela Maambo (Reservations Agent)

**Room Rate B & B:** **ZMK660.00**

**Zambezi Sun Hotel – Livingstone (CANSO Conference Venue)**

Contact email: [venoster.phiri@suniinternational.com](mailto:venoster.phiri@suniinternational.com)

Contact person: Venoster Phiri

**Room Rate B & B:** **ZMK787.50**

**3. Opening Session**

- 3.1 The official opening of the seminar will take place on 9<sup>th</sup> October, 2014 at 09:00 hours.

**4. Working Language**

- 4.1 The Seminar will be conducted in the English Language only.

**5. Transport**

**5.1 From the Airport**

Participants to use taxis or transfer buses by Bushtracks labelled **CANSO'S 2<sup>ND</sup> AFRICA CONFERENCE 2014** at the rate of 18USD. All participants to communicate their travel details to [agness.chaila@lun.aero](mailto:agness.chaila@lun.aero) and [moses.mapulanga@lun.aero](mailto:moses.mapulanga@lun.aero). They will be met and facilitated at the airport.

## **5.2 To the Seminar venue**

Participants to use taxis labelled CANSO'S 2<sup>ND</sup> AFRICA CONFERENCE 2014 at the rate of 14USD

## **6. Hotel Information**

### **6.1 *We recommend that participants book at the venue hotel which is Protea Hotel***

Please make your hotel accommodation reservation at;

**Protea Hotel – Livingstone (Safety Seminar Venue Hotel)**

**Contact email:** [reservation@phlivingstone.co.zm](mailto:reservation@phlivingstone.co.zm); [agness.chaila@lun.aero](mailto:agness.chaila@lun.aero)

**Contact Person:** Pamela Maambo (Reservations Agent)

**OR:**

### **6.2 Zambezi Sun Hotel – Livingstone**

Contact email: [venoster.phiri@suniinternational.com](mailto:venoster.phiri@suniinternational.com) [agness.chaila@lun.aero](mailto:agness.chaila@lun.aero)

Contact person: Venoster Phiri

## **7. Entry Visa**

### **7.1 *Please see the attachment indicating the following;***

1. Countries not requiring to pay for any Visa Entry
2. Countries requiring Visa but can pay and obtain visa upon arrival
3. Countries requiring to obtain visa before departure for Zambia

## **8. Health**

8.1 It is strongly recommended that participants should have travel insurance (including health) for the duration of their stay in Zambia.

8.2 It is also recommended to take Malaria preventative drugs especially when coming from non- malaria infested areas are taken.

## **9. Weather –visit <http://www.weatherforecastmap.com/zambia/livingstone/>**

### **9.1 Weather in Livingstone**

9.2 Livingstone does not have the standard winter and summer seasons! Instead, it has the rainy, dry and hot seasons. The hot season, from September to October, is the best season for wildlife viewing; and the wet season, during the period November to March, animals are difficult to spot as they have food in all areas of the park and therefore do not need to come to specific watering holes. The parks are further not very accessible due to impassable roads during this period. Livingstone travel and Victoria Falls tours during the off-season can be a very unique kind of experience.

9.3 There are huge variations in the temperature in Livingstone, with extreme temperatures of up to 40.6 °C (105 °F) in October (the hottest month) and -0 °C (32 °F) in June and July, the dry winter season. from April to July the weather is mild and it is the perfect time to travel to Livingstone. The annual rainfall is 500 mm.

## **10. Currency information**

- 10.1 The Zambian currency is the kwacha, K (international currency code ZMW), which is equivalent to 100 ngwee. Zambian banknotes are in denominations of K100, 50, 20, 10, 5 and 2. Coins are in denominations of K1 and 50, 10 and 5 ngwee.
- 10.2 The Kwacha can be converted easily against most of the major currencies such as the United States Dollar, the British Pounds, The Euro and the South African Rand. The current exchange rate for the dollar is US\$1 to K6.12. These currencies can be exchanged at any currency exchange outlets which are available at the airport, the hotel and in the city center.

### **Credit cards**

- 10.3 Most hotels, restaurants, travel agents and bigger shops accept credit cards. Visa is more readily accepted than MasterCard or American Express.

### **ATM**

- 10.4 ATMs are available within Livingstone and some of the major towns in Zambia. Standard Chartered and Barclays Bank have ATMs which accept Visa but not MasterCard.

### **Banking hours**

- 10.5 Vary from bank to bank. Most are open Mon-Fri 0830-1430 but some stay open until 1600. Some banks also open from 0815-1030 or 1200 on Saturdays.

## **11. Telephones**

- 11.1 Worldwide direct connections are available, using the international code or telephone operator as necessary. From outside Zambia, dial +260 followed by the area code (for landline numbers) and the required number. There are three cellular phone (mobile) operators in Zambia namely; Airtel, ZAMTEL and MTN.

## **12. Security**

- 12.1 Zambia is generally a safe country to visit. Around 800,000 tourists visit Zambia every year and most visits are trouble-free.
  - 12.2 Petty theft is as common as any major city where unemployment is high. Be very awake when walking around carrying anything of value, there are master pickpockets here and there. Never leave your vehicle unlocked and never change money on the streets. For the most part, however, Zambians are very friendly and helpful. As far as personal safety is concerned, one could easily hitchhike alone throughout the country without a problem. Theft however is possible in the bigger towns and cities as it is the world over. It is not advisable to walk around with valuable things, only carry necessary items on you and you walk around.
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**NOTE: PLEASE SEE ATTACHMENT BELOW FOR VISA REQUIREMENTS**