



International  
Civil Aviation  
Organization

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de l'aviation civile  
internationale

Organización  
de Aviación Civil  
Internacional

Международная  
организация  
гражданской  
авиации

منظمة الطيران  
المدني الدولي

国际民用  
航空组织

Ref.: T3/10.1.16 – AP030/16 (ATM)

29 February 2016

**Subject:** Operational Data Link Seminar and Fifth Meeting of the  
FANS Interoperability Team - Asia (FIT-Asia/5)  
(Bangkok, Thailand, 02 – 06 May 2016)

**Action required:** To reply by **15 April 2016**

Sir/Madam,

I have the honour to invite your Administration to participate in Operational Data Link Seminar and Fifth Meeting of the FANS Interoperability Team - Asia (FIT-Asia/5) which will be held at ICAO APAC Regional Office, Bangkok, Thailand from 02 – 06 May 2016.

The Operational Data Link Seminar will be held from 02 – 04 May 2016. It will provide participants with information on ICAO requirements for Performance-Based Communications and Surveillance (PBCS), and the opportunity to gain from the knowledge and experience of members of the ICAO Operational Data Link Panel (OPLINKP). States are invited to submit brief presentations on their current and planned data link implementation status via email to the ICAO Regional Office.

The FIT-Asia/5 meeting, will be held from 05 – 06 May 2016, and will review the progress of data link performance monitoring and airspace safety in the Asia/Pacific Region.

I draw to your attention the Annex 11 requirement for post-implementation monitoring of data link performance. FIT-Asia States should ensure that they are registered on the FIT-Asia Central Reporting Agency (CRA) website at <http://www.ispacg-cra.com>. A template for reporting data link performance to FIT-Asia/5 may be found on the ICAO Asia/Pacific Regional Office website at: <http://www.icao.int/APAC/Pages/edocs.aspx>.

Enclosed also herewith are the Provisional Programme for the Operational Data Link Seminar (**Attachment A**), the Provisional Agenda of FIT-Asia/5 (**Attachment B**), the Registration Form (**Attachment C**) and the Meeting Bulletin (**Attachment D**). I am requesting that you kindly provide the name(s) of the delegate(s) from your State who will be attending the seminar and/or meeting by **15 April 2016**. A finalized program for the seminar will be available on the ICAO APAC website in due course.

In order to make the seminar and meeting more productive and effective, it is strongly urged that States/International Organizations submit seminar presentations and meeting papers **no later than two weeks prior to the seminar/meeting date**, via email to the Regional Office. In the event that papers are received after **Wednesday 27 April 2016**, these will normally be treated as a flimsy. Meeting materials will be available on ICAO APAC website. Participants requiring paper copies are expected to download them from the website.

Asia and Pacific Office  
252/1 Vibhavadi Rangsit Road  
Chatuchak  
Bangkok 10900  
Thailand

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[www.bangkok.icao.int](http://www.bangkok.icao.int)  
E-mail: [apac@icao.int](mailto:apac@icao.int)

Accept, Sir/Madam, the assurances of my highest consideration.

  
Arun Mishra  
Regional Director

**Attachments:**

- A — Provisional Programme - Operational Data Link Seminar
- B — Provisional Agenda FIT-Asia/5
- C — Registration Form
- D — Meeting Bulletin

**INTERNATIONAL CIVIL AVIATION ORGANIZATION  
ASIA AND PACIFIC OFFICE**

**OPERATIONAL DATA LINK SEMINAR**

*(02 – 04 May 2016, Bangkok, Thailand)*

**Provisional Programme**

<b>Session</b>		<b>Topics</b>	<b>Presenter/s</b>
1.	Understanding Data link Planning and Implementation Status	State Summaries of Implementation Status	ICAO, States
2.	Introduction to Data link	Global and Regional Plans ICAO Provisions Data link Benefits Overview of DLIC, CPDLC and ADS-C	ICAO, OPLINKP
3.	Preparation for Data link Implementation	ANSP Project Planning System Safety Assessment ATC Automated Data link Functions Aeronautical Information Notification and Inter-Facility Agreements Procedure Development Controller Training Trial Operation and Validation  Aircraft Operator Operational Approvals Operations Policy Training Flight Crew and Flight Operations Officers  ANSP and Aircraft Operator Performance-Based Communication and Surveillance (PBCS) monitoring	OPLINKP
4.	Implementation Issues, Challenges and Lessons Learned	ANSP Perspective Aircraft Operator and/or Pilot Perspective Aircraft Manufacturer Perspective CSP Perspective	OPLINKP, International Organizations, Aircraft Manufacturers
5.	Seminar Outcomes	Recommendations to APANPIRG	ICAO

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**INTERNATIONAL CIVIL AVIATION ORGANIZATION  
ASIA AND PACIFIC OFFICE**

**FIFTH MEETING OF THE FANS INTEROPERABILITY TEAM-ASIA  
(FIT-Asia/5)**

*(Bangkok, Thailand, 05 – 06 May 2016)*

**PROVISIONAL AGENDA**

- |                       |                                    |
|-----------------------|------------------------------------|
| <u>Agenda Item 1:</u> | Adoption of Agenda                 |
| <u>Agenda Item 2:</u> | Central Reporting Agency Report    |
| <u>Agenda Item 3:</u> | Review of ADS/CPDLC Operations     |
| <u>Agenda Item 4:</u> | Data Link Guidance Material        |
| <u>Agenda Item 5:</u> | FIT-Asia Task List                 |
| <u>Agenda Item 6:</u> | Any Other Business                 |
| <u>Agenda Item 7:</u> | Date and Venue of the Next Meeting |

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**INTERNATIONAL CIVIL AVIATION ORGANIZATION  
ASIA AND PACIFIC OFFICE**

**OPERATIONAL DATA LINK SEMINAR AND FIFTH MEETING OF THE FANS  
INTEROPERABILITY TEAM-ASIA (FIT-Asia/5)**

*(Bangkok, Thailand, 02 – 06 May 2016)*

**REGISTRATION FORM**

I will attend (please tick):

- Operational Data Link Seminar, 02 – 04 May 2016  
 Fifth Meeting Of the Fans Interoperability Team-Asia (FIT-Asia/5), 05 – 06 May 2016

PLEASE PRINT OR TYPE CLEARLY

1. Name in full : \_\_\_\_\_  
(as should appear in the official listing and name tag)
2. Title or Official Position: \_\_\_\_\_
3. State/Organization: \_\_\_\_\_
4. Mailing Address: \_\_\_\_\_  
\_\_\_\_\_
5. Telephone Number: \_\_\_\_\_  
Fax Number: \_\_\_\_\_  
E-mail: \_\_\_\_\_
6. Hotel \_\_\_\_\_

**Note 1: Participants are expected to make their own hotel/visa arrangements**

**Note 2: Please download meeting materials from the ICAO Asia/Pacific website  
(<http://www.icao.int/apac>) prior to the meeting.**

Date ..... Signature .....

After completing, please send to: ICAO Regional Office for Asia and Pacific, 252/1 Vibhavadi Rangsit Road, Chatuchak, Bangkok 10900, Thailand, Fax: 66 (2) 537 8199 or E-mail: APAC@icao.int or pjarawiwatkul@icao.int

INTERNATIONAL CIVIL AVIATION ORGANIZATION  
ASIA AND PACIFIC OFFICE

OPERATIONAL DATA LINK SEMINAR AND FIFTH MEETING OF THE FANS  
INTEROPERABILITY TEAM-ASIA (FIT-Asia/5)

*(Bangkok, Thailand, 02 – 06 May 2016)*

MEETING BULLETIN

1. Dates and Venue

1.1 Operational Data Link Seminar and Fifth Meeting of the FANS Interoperability Team - Asia (FIT-Asia/5) will be held at Kotaite Wing of ICAO Asia and Pacific Office from Monday, 02 to Friday, 06 May 2016. The meeting will start at 0900 hours each day. The ICAO Regional Office is located at at:

ICAO Building  
252/1 Vibhavadi Rangsit Road  
Chatuchak, Bangkok 10900  
Tel: +66-2-537-8189 to 97  
Fax: +66-2-537-8199  
E-mail: APAC@icao.int  
Website: <http://www.icao.int/APAC>

1.2 Participants are requested to register at the Registration Desk in the reception area of Kotaite Wing between 0830 and 0900 hours on the opening day of the meeting. Participants are also requested to wear the identification badge, which will be issued to them, when they are in the ICAO premise.

1.3 The House Keeping Video is available on the APAC Office website through the link 'About APAC Region' <http://www.youtube.com/embed/BIVilcMprnc>

2. Officers and Secretariat

2.1 Mr. Shane Sumner, Regional Officer Air Traffic Management, ICAO Asia and Pacific Office, will act as the Secretary of the meeting.

2.2 The daily conference services are the responsibility of Ms. Kirimoke Drollett, Administrative Officer, ICAO APAC Regional Office.

3. Meeting Documents, Papers for Distribution. etc.

3.1 Participants are kindly requested to note that working or information papers for the meetings **must reach this office at least two weeks before the commencement of the meeting.** Meeting documents will be available on ICAO APAC website (<http://www.icao.int/APAC>) prior to the meeting. A hotspot for Wi-Fi connection to the Internet is also available in the premise of the APAC Office to allow viewing papers on-line.

#### 4. Passport, Visa and Customs

4.1 Participants may wish to obtain information on Thailand entry requirements by accessing the web page <http://www.mfa.go.th/web/12.php>

4.2 International certificates of vaccination against yellow fever are required if arriving within 6 days after leaving or transiting an infected area. Participants must be medically fit and in possession of medical insurance coverage to meet expenses for any sickness or medical emergency during the meeting.

4.3 There are no restrictions on import of foreign currency. However, if the amount exceeds US\$10,000 it must be declared on entry. Foreign currencies may be taken out of the country up to the amount imported and declared. (Current exchange rate US\$1 = Baht 35.00 approx).

#### 5. Hotel Reservations and Transportation

5.1 Information giving the details of the address, fax number, tariff, etc. of hotels is provided at ICAO APAC website (<http://www.icao.int./APAC>) Participants should contact the hotel directly by telephone/fax/e-mail for reservation.

5.2 Participants are required to make their own arrangements for transportation from the airport to the city. When departing, the hotel can arrange for transportation to the airport. Taxis, which are less expensive than hotel taxis, are also available. Most taxis have a fare meter.

5.3 Participants are requested to make their own arrangements for transportation from their hotels to ICAO Regional Office, Bangkok for attending the meeting.

5.3.1 The nearest BTS (Skytrain) station to the ICAO Bangkok Office is *Mo Chit*. From *Mo Chit* Station, a taxi to the Office will cost approximately Baht 45.00. An instruction to be given to the taxi driver in Thai language is provided on the ICAO APAC website.

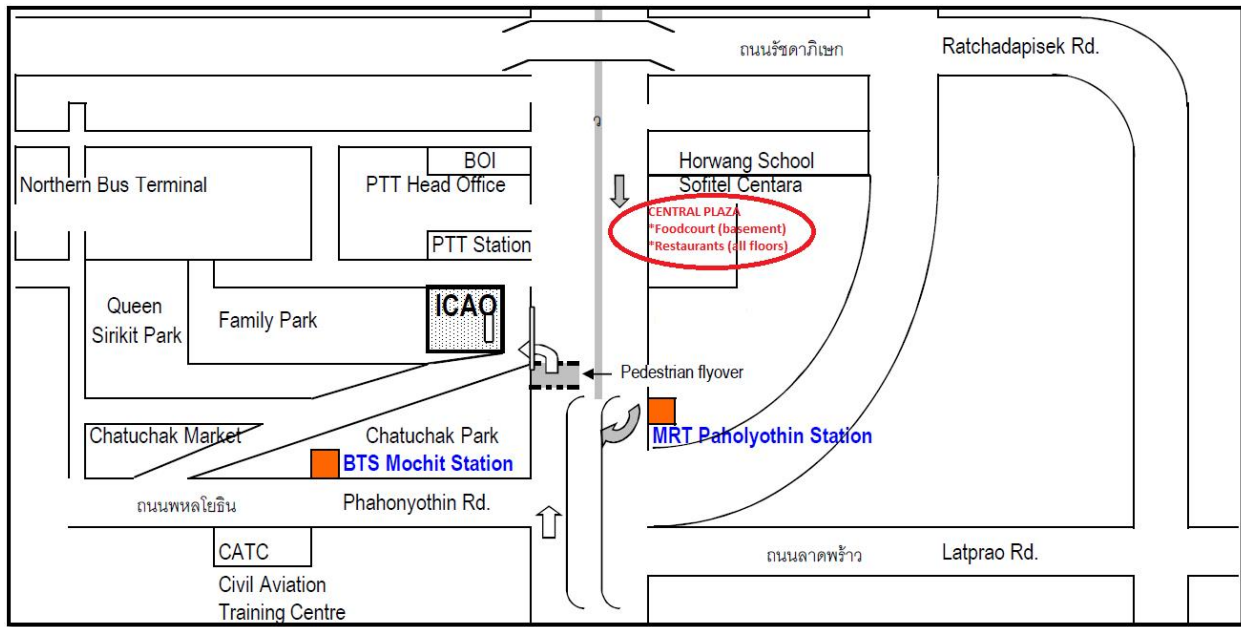
5.3.2 The nearest MRT sub-way station to ICAO Asia and Pacific Office is *Phahon Yothin*. At the station, take Exit No. 3 and walk over the Vibhavadi Rangsit Road through the pedestrian overpass.

#### 6. Catering Arrangements

6.1 Tea and Coffee will be provided for morning and (where programmed) afternoon breaks.

6.2 **Please be informed that meeting participants are required to make their own arrangements for lunch, which will not be provided during the meeting.** Participants will find highlighted on the locality map in red the possible venue available to purchase meals within the Office vicinity.

6.3 Participants should note that the meeting Order of Business will resume promptly at the programmed time following the lunch break (normally 1 hour).



*ICAO Asia/Pacific Regional Office Locality Map*

**7. Further Information**

7.1 For further information, please contact Mr. Shane Sumner, Regional Officer ATM of ICAO Asia and Pacific Office, at:

Tel: 66-2-537 8189 ext 159  
 Fax: 66-2-537 8199  
 E-mail: ssumner@icao.int or apac@icao.int

7.2 Information about Bangkok climate may be found on the website of Thai Meteorological Department at <http://www.tmd.go.th>. Tropical or light weight and washable cottons will suffice and woollens are not necessary. **Casual clothing is not suitable for the meeting.**

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