



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: T 3/10.1 – AP091/14 (ATM)

11 June 2014

Subject: Second Meeting of the Air Traffic Management Sub-Group (ATM/SG/2) of APANPIRG (Hong Kong, China, 04 – 08 August 2014)

Action required: To reply before **11 July 2014**

Sir/Madam,

I have the honour to invite your Administration to arrange for attendance by your designated experts at the Second Meeting of the Air Traffic Management Sub-Group (ATM/SG/2) of APANPIRG to be held at the Civil Aviation Department Headquarters in Hong Kong, China, from 04 to 08 August 2014. The designated experts may be accompanied by adviser(s), as appropriate.

Enclosed herewith are the ATM/SG/2 Provisional Agenda (**Attachment A**), Registration Form (**Attachment B**) and the Meeting Bulletin (**Attachment C**). Any comment concerning the proposed agenda should be forwarded as soon as possible.

In order to make the meeting more productive and effective, it is strongly urged that States/International Organizations submit papers to the meeting **no later than two weeks prior to the meeting date**, via email to the Regional Office. Meeting materials will be available on the ICAO APAC website <http://www.icao.int/APAC/Meetings/Pages/default.aspx>. Participants requiring paper copies are expected to download the information from the website.

To progress meeting arrangements, please confirm prior to **11 July 2014** that your Administration plans to send a representative to attend the meeting. Kindly provide names, positions and addresses of all attendees using the attached Registration Form.

Accept, Sir/Madam, the assurances of my highest consideration.

Arun Mishra
Regional Director

Attachments:

- A – Provisional Agenda ATM/SG/2
- B – Registration Form
- C – Meeting Bulletin