



International Civil Aviation Organization

**First Meeting of the Asia Pacific - Safety Reporting and Programme
Ad hoc Working Group (AP-SRP AWG/1)**

(Bangkok, Thailand, 13 - 15 June 2012)

Agenda Item 1: Review of AP-SRP AWG Terms of Reference

**REVIEW THE TERMS OF REFERENCE OF THE ASIA PACIFIC –
SAFETY REPORTING AND PROGRAMME AD HOC WORKING GROUP**

(Presented by the Secretariat)

SUMMARY

This paper presents Terms of Reference (TORs) for the Asia Pacific – Safety Reporting and Programme Ad hoc Working Group for review by the meeting.

Action by the meeting is at Paragraph 3.

1. INTRODUCTION

1.1 At the APRAST/1 Meeting in February 2012 the Secretariat presented working paper on Establishment of the RASG-APAC Organizational Structure and Terms-of-Reference. The Secretariat informed the meeting that following the decision of the ICAO Council in May 2011 the Regional Aviation Safety Group- Asia Pacific was established. The concept was endorsed by the 47th DGCA Conference in October 2010 and support was further reiterated by the COSCAPs' Steering Committee and the Pacific Aviation Safety Office (PASO). The First Meeting of the RASG-APAC which was held in October 2011 adopted the organizational structure and TORs of the RASG-APAC and its subsidiary bodies, which include the Asia Pacific Regional Aviation Safety Team (APRAST) a sub-group, and the two Ad hoc Working Groups i.e. APRAST - Accident Investigation Ad hoc Working Group (APRAST-AIG AWG) and the Asia Pacific - Safety Reporting and Programme Ad hoc Working Group (AP-SRP AWG). The APRAST noted the TORs of APRAST and its subsidiary bodies i.e. ARPAST-AIG AWG and AP-SRP AWG.

1.2 The TORs of AP-SRP AWG is provided at the **Attachment** to this paper for review.

2. DISCUSSION

2.1 The AP-SRP AWG is convened to collate, analyse and process safety data to serve as a tool for RASG-APAC in its decision making process.

3. ACTION BY THE MEETING

3.1 The meeting is invited to:

- a) review the attached TORs for the Ad hoc Working Group and amend as necessary to meet the objectives of the AP-SRP AWG; and
 - b) adoption of the revised TORs.
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ATTACHMENT

TERMS-OF-REFERENCE

**ASIA PACIFIC – SAFETY REPORTING AND PROGRAMME AD HOC WORKING GROUP
(AP–SRP AWG)**

A) Purpose of the AP – SRP AWG:

- Gather safety information from different available sources to determine the main aviation safety risks in the Asia and Pacific Regions;
- Develop and organize an Annual Safety Report in three main Sections, one for each safety information category:
 - a) Reactive Information;
 - b) Proactive Information; and
 - c) Predictive Information.
- Based on the risk areas identified in the annual report, make recommendations to the RASG-APAC, through the APRAST, for safety enhancement initiatives; and
- Prepare a draft progress report to the ANC based on the Annual Safety Report, the safety enhancement initiatives and detailed implementation plans.

B) Membership:

- RASG-APAC Partners.

C) Roles and Responsibilities:

- ICAO HQ – Support;
- ICAO APAC Regional Office – Support; and
- Workgroup Partners – Provide technical expertise and collaborate in the development of material as requested by APRAST.

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