



INTERNATIONAL CIVIL AVIATION ORGANIZATION

**FIRST MEETING OF THE ASIA PACIFIC –
SAFETY REPORTING AND PROGRAMME
AD HOC WORKING GROUP
(AP–SRP AWG/1)**

REPORT

Bangkok, Thailand, 13 – 15 June 2012

The views expressed in this Report should be taken as those of the Meeting and not the Organization.

Approved by the Meeting
and published by the ICAO Asia and Pacific Office

**First Meeting of the Asia Pacific – Safety Reporting and Programme Ad-hoc Working Group
(APRAST – SRP AWG/1)**

13 – 15 June 2012, Bangkok, Thailand

REPORT

1. Registration

1.1 The AP–SRP AWG/1 Meeting was attended by 28 participants from 11 Member States/Administrations i.e. Australia, Bangladesh, Cambodia, China, Japan, Lao PDR, Nepal, Republic of Korea, Singapore, Thailand, Timor-Leste and 4 Industry Partners i.e. Commercial Aviation Safety Team (CAST), International Federation of Air Line Pilots' Associations (IFALPA), Airbus and Boeing.

2. Opening Session and Meeting Arrangements

2.1 The AP–SRP AWG/1 meeting was held at the ICAO Asia and Pacific Office, Bangkok, Thailand, from 13 – 15 June 2012.

2.2 Mr. Amal Hewawasam, Regional Officer Flight Safety, International Civil Aviation Organization (ICAO), Asia and Pacific delivered the opening remarks and announced the meeting arrangements.

2.3 Mr. Fang Jun, Deputy Director, Safety Information Division of Aviation Safety Office, Civil Aviation Administration of China and Mr. Gerardo M. Hueto, Chief Engineer, Aviation System Safety, Boeing, Vice-Chairpersons of AP-SRP AWG made the welcome address.

2.4 The Vice-Chairperson requested the delegates to introduce themselves.

3. Adoption of Agenda (WP/1)

3.1 The Secretariat presented working paper AP–SRP AWG/1 – WP/1 on Adoption of Agenda. The attached revised agenda (**Annex A**) was adopted by the meeting. (Australia proposed. Singapore seconded.)

4. Agenda Item 1: Review of AP-SRP AWG Terms of Reference

4.1 Review the Terms of Reference of the Asia Pacific – Safety Reporting and Programme Ad hoc Working Group (WP/2) - Secretariat

4.1.1 The meeting noted the contents of the paper.

Discussion.

4.1.2 The meeting decided that there may be a need to amend the TORs to address the scope of the Report and include time-line for implementation if necessary and postponed the adoption of the TORs to the last day of AWG meeting.

4.1.3 On the last day of the AWG meeting the participants adopted the attached revised TORs at **Annex B**. (Bangladesh proposed. CTA COSCAP-SEA seconded.)

5. Agenda Item 2: State’s Safety Reporting and Information Management

2A. ICAO and States’ Requirements of Safety Reporting

2B. State’s Safety Data Collection and Analysis

5.1 Regional Mechanism to Leverage Safety Data (IP/2) – Secretariat

5.1.1 The meeting discussed the contents of the paper.

6. Agenda Item 3: ICAO Initiatives for Safety Information Sharing

3A. Regional Cooperation Initiatives

3B. Data-Driven Safety Risk Management

3C. Industry Sources of Safety Information

3D. Development of a Regional Annual Safety Report

(Format – Review of Existing Regional Reports, Content, Information Sources)

6.1 Safety Information (WP/3) – Secretariat

Discussion

6.1.1 The meeting agreed that developing the report should be undertaken by four different groups, namely the information gathering group, the information processing group, the analyzing group and the publishing group.

6.1.2 The meeting agreed to develop an action plan for the production of the Asia/Pacific Annual Safety Report during the workshop sessions.

6.2 The meeting also agreed that the four groups responsible for publishing the Asia/Pacific Annual Safety Report will develop guidance material for future use.

7. Workshop

7.1 During the workshop session the meeting agreed to the following:

Information Gathering Group (Championed by Bangladesh with technical assistance from CTA – COSCAP SEA).

7.1.1 The meeting decided that the initial report will consider only data (reactive) related to hull losses and fatal accidents (both on ground and in flight) involving commercial aeroplanes over 5700 KG. The group will limit the initial collection of data to these accidents.

7.1.2 The group will develop a draft letter to be sent to Boeing, Airbus, CAST, IATA and ICAO requesting safety data, for approval by the AWG during the workshop session. The letter will specify the class of aircraft and the accident categories sought by the AWG. The representatives of Airbus, Boeing, CAST and ICAO agreed to provide the available accident data that will be sought by this AWG with the least possible delay but not exceeding two to three weeks from the time of receiving a request. In the absence of a representative of IATA the Secretariat offered to request Co-Chair APRAST’s assistance to obtain the data required from IATA in a timely manner.

7.1.3 The group will limit the information to only those related to the 40 States/Administrations accredited to the APAC Office.

7.1.4 A draft letter for requesting accident data from the sources specified above was presented by Bangladesh for consideration by the meeting. The letter was accepted by the meeting with a few minor changes. Meeting also agreed that the letter should be sent by the ICAO RO.

Information Processing Group (Championed by Bangladesh with technical assistance from CTA – COSCAP SEA).

7.1.5 The group developed a format for collection of safety data the approval of AWG. The meeting agreed that the format developed by Bangladesh will be reserved for future use but for the initial attempt at developing the Asia/Pacific Annual Safety Report the working group will use the formats currently in use with Boeing, CAST, ICAO, IATA and Airbus.

7.1.6 The meeting agreed that this group will process the information received in different formats and transmit to the analyzing group.

Analyzing Group (Championed by Singapore and assisted by Australia and China)

7.1.7 The meeting agreed that the group should identify the top three accident categories in accordance with ICAO/CAST taxonomy related to fatality risks and other significant emerging safety hazards in the Asia Pacific Region.

Publishing Group (Championed by Australia)

7.1.8 The meeting agreed that the “Publishing Group” will be responsible for the editorial work and for the production of the final report complete with an executive summary.

8. Action Plan

8.1 The AWG after much deliberation developed the action plan at **Annex C**.

9. Conclusion

9.1 The meeting developed the following conclusion:

Conclusion SRP 1/1

that, all members of the AP-SRP AWG will strive hard to implement the action plan at Annex C.

that, the ICAO RO to provide any assistance the group may need.

10. Agenda Item 4: Other Business

10.1 Meeting agreed to hold a tele/video conference to discuss the final draft report before being published. Dates for the tele/video conference to be determined.

10.2 Meeting agreed that an information paper on the progress of SRP action plan will be presented to APRAST/2 by the Champions, Bangladesh, Singapore, Australia and China.

10.3 Meeting agreed that there should be a limit on the number on pages of the report and requested the Champions to recommend a limit for approval by the members of AWG.

10.4 Meeting also agreed that subject to the availability of the resources the Asia/Pacific Annual Safety Report be produced in both ICAO official languages English and Chinese which are predominately used in the APAC region.

11. Date and Venue for AP-SRP AWG/2

11.1 The next meeting will be held in June 2013. Dates of the meeting to be determined.

12. Adoption of Conclusions and Recommendations

12.1 The AP-SRP AWG/1 meeting adopted this report. (Nepal proposed. Republic of Korea seconded.)

REVISED AGENDA

- Agenda Item 1** **Review of AP-SRP AWG Terms of Reference**
- Agenda Item 2** **State’s Safety Reporting and Information Management**
- 2A. ICAO and States’ Requirements of Safety Reporting
- 2B. State’s Safety Data Collection and Analysis
- Agenda Item 3** **ICAO Initiatives for Safety Information Sharing**
- 3A. Regional Cooperation Initiatives
- 3B. Data-Driven Safety Risk Management
- 3C. Industry Sources of Safety Information
- 3D. Development of a Regional Annual Safety Report
 (Format – Review of Existing Regional Reports, Content,
 Information Sources)
- Agenda Item 4** **Other Business**

REVISED TERMS-OF-REFERENCE

**ASIA PACIFIC – SAFETY REPORTING AND PROGRAMME AD HOC WORKING GROUP
(AP-SRP AWG)**

A) Purpose of the AP – SRP AWG:

- Gather safety information from different available sources to determine the main aviation safety risks in the Asia and Pacific Regions;
- Develop and organize an Annual Safety Report in three main Sections, one for each safety information category:
 - a) Reactive Information;
 - b) Proactive Information; and
 - c) Predictive Information.
- Based on the risk areas identified in the annual report, make recommendations to the RASG-APAC, through the APRAST, for safety enhancement initiatives; and

B) Membership:

- The 40 States/Administrations accredited to the ICAO APAC Office and Industry Partners

C) Roles and Responsibilities:

- ICAO HQ – Support;
 - ICAO APAC Regional Office – Support; and
 - Working group Partners – Provide technical expertise and collaborate in the development of the report as requested by the Champions.
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**ACTION PLAN FOR THE PRODUCTION OF THE ASIA/PACIFIC
ANNUAL SAFETY REPORT**

1. The meeting after much deliberation developed the following action plan to be implemented by the SPR-AWG:

i. ICAO

Action	Completed by
ICAO should send the letter requesting for accident data to Boeing, CAST, IATA, Airbus and ICAO AIG unit.	19 Jun 2012
Upon the receipt of data ICAO RO to forward the same to Bangladesh the Champion for information gathering and processing.	10 Jul 2012

ii. INFORMATION GATHERING GROUP (Bangladesh)

Action	Completed by
This Group will process all information and forward to the analyzing group; Singapore and Australia.	24 Jul 2012

iii. ANALYZING GROUP (Singapore/Australia)

Action	Completed by
Circulate the draft analysis to SRP-AWG members.	04 Sept 2012
Members to forward comments to Singapore/Australia.	19 Sept 2012
Final draft with comments from members incorporated.	03 Oct 2012

iv. PUBLISHING GROUP (Australia)

Action	Completed by
Circulate draft report to SRP-AWG members for comments.	31 Oct 2012
Members' comments to reach Australia.	13 Nov 2012
Report to be published.	27 Nov 2012

v. ALL GROUPS (Bangladesh, Singapore and Australia)

Action	Completed by
Will develop guidance material for the production of the report for future use.	Jun 2013