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Ref. T 6/13.11.3 – AP054/12 (FS)

05 April 2012

**Subject:** First Meeting of the Asia Pacific Safety Reporting and Programme Ad hoc Working Group (AP-SRP AWG) Bangkok, Thailand, 13 – 15 June 2012

**Action required:** Reply for nomination of representative to the AP-SRP AWG by 30 May 2012

Sir/Madam,

I have the honour to draw your attention to the First Meeting of the Regional Aviation Safety Group (RASG-APAC) in October 2011 wherein the organizational structure and terms of reference (TOR) of the Asia Pacific Regional Aviation Safety Team (APRAST) and its Ad hoc Working Groups, i.e. the APRAST Accident Investigation Ad hoc Working Group (APRAST-AIG AWG) and the Asia Pacific Safety Reporting and Programme Ad hoc Working Group (AP-SRP AWG) was adopted by the Meeting. I am attaching the organizational structure of RASG-APAC and TOR of the AP-SRP AWG, **Attachment A** for ease of reference.

While deliberating on the Asia Pacific Safety Reporting and Programme Ad hoc Working Group (AP-SRP AWG), at the APRAST/1 Meeting (February 2012), ICAO sought support from stakeholders to establish a core group which could provide data and expertise to identify hazards in support of the APRAST Safety Enhancement Initiatives (SEI). The AP-SRP AWG would be led by the following State/Industry Vice-Chairpersons elected by APRAST:

- a) Vice-Chairperson – Mr. Fang Jun, Deputy Director, Safety Information Division of Aviation Safety Office of Civil Aviation Administration of China (CAAC).
- b) Vice-Chairperson – Mr. Gerardo Heuto, Chief Engineer, Aviation System Safety, Boeing Commercial Airplanes.

The other stakeholders agreed to provide a member in support of the AP-SRP AWG Core Team, which included CAA Singapore, EASA (to be confirmed), FAA/CAST, IATA, Airbus, COSCAP-SEA and ICAO Secretariat. APRAST developed the following conclusion:

**Conclusion APRAST 1/1**

that, States which have expertise related to safety data analysis may like to advise the ICAO Secretariat of their intention to provide a member to the AP-SRP AWG.

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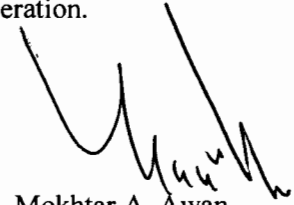
You may kindly recall that the RASG-APAC/1 Meeting while reviewing the TORs of the AP-SRP AWG recognized that this Ad hoc Working Group would not only develop an annual safety report, but would also be assisting in planning the work programme by collecting and analyzing safety data and proposing new work based upon the results of this analysis.

Please be informed that the First Meeting of the AP-SRP AWG will be held from 13 – 15 June 2012 at the ICAO Asia Pacific Office, Bangkok, Thailand commencing at 0900 hrs. The Registration desk will open at 0800 hours on the first day.

I am writing to request you to kindly advise the ICAO Asia Pacific Office of your intention to provide a member to the AP-SRP AWG by completing the form at **Attachment B** and returning it by 30 May 2012.

A Bulletin containing the details on the venue of the meeting, useful travel information and other information of interest to participants is at **Attachment C**.

Accept, Sir/Madam the assurances of my highest consideration.



Mokhtar A. Awan  
Regional Director

**Enclosures:**

- A – Organizational Structure of RASG and TOR of AP-SRP AWG
- B – Nomination Form
- C – Bulletin

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