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Международная
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منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: AN 3/3 – AP-AGA 0036/12

15 February 2012

Mr. Norman Lo
Director-General of Civil Aviation
Civil Aviation Department
Queensway Government Offices
66 Queensway
Hong Kong, China

E-mail: nsmlo@cad.gov.hk; lfong@cad.gov.hk;

Subject: Scheduling of DGCA Conference
being held in the same year as ICAO Assembly

Dear Mr. Norman Lo,

You may kindly recall that Australia presented a discussion paper (DGCA-47/DP/9c/3) at the 47th DGCA Conference (Macao, China) on scheduling DGCA Conference being held in the same year as ICAO Assembly Session. Taking cognizance of the issues mentioned in the paper the Conference adopted Action Item 47/16, the text of which is reproduced below for easy reference.

Taking cognizance of the difficulties mentioned in the DGCA 47/DP/9c/3 (Scheduling of DGCA Conferences being held in the same years as ICAO Assemblies) paper, the Conference agrees that during an ICAO Assembly year, the DGCA Conference should be held in a reasonable timeframe before or after the ICAO Assembly, noting that this may require some adjustments to the rescheduling of other related regional meetings.

The Action Item was further supported by 15 Administrations. The ICAO Regional Office has been looking at various options and in consultation with CASA (originator of the proposal) and CAANZ worked out the following draft program keeping in view the overall objective of efficient management of meetings, cost effectiveness and resources within Regional Office for year 2013.

- Reduction in number of APANPIRG meeting days from 5 to 3;
- Holding RASG APAC Meeting back to back with APANPIRG Meeting;
- Holding DGCA Conference consecutively with APANPIRG & RASG Meetings.

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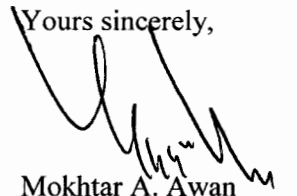
The plan for 2013 is to hold the APANPIRG Meeting first from Monday to Wednesday followed by two days for RASG. The DGCA Conference will be convened the following week from Monday to Wednesday.

APANPIRG/24 is scheduled to be held from 24 to 26 June 2013 and the dates for the SG Meetings will be advanced accordingly. The meeting scheduled for 2013 attached to APANPIRG/22 Report on Agenda Item 5 will be readjusted with new dates.

The Regional Office has drafted a State Letter for circulation to APAC States and International Organizations informing this change. Before the letter is circulated we wish to solicit your suggestions if any on the draft letter.

With warm personnel regards,

Yours sincerely,



Mokhtar A. Awan
Regional Director

Enclosure:
Draft letter

Ref.: AN 3/3 – AP xxx

xx February 2012

Subject: Scheduling of APANPIRG Meeting
in ICAO Assembly Year - 2013

Action Required: To Note and confirm acceptance
by 30 April 2012

Sir/Madam,

I have the honor to refer to Australia's Discussion Paper DGCA-47/DP/9c/3 on '*Scheduling of DGCA Conferences being held in the same years as ICAO Assemblies*' presented at the 47th DGCA Conference held in Macao, China from 25 to 29 October 2010 stating that when DGCA Conference and the ICAO Assembly fall within the same year, preparations for both meetings can place significant strain on the scarce resources of Civil Aviation Administrations. Moreover ICAO Assembly sessions are invariably scheduled for late September/early October and DGCA Conference mid-October. Australia, therefore, proposed that the DGCA Conference should precede the ICAO Assembly when both fall within the same year.

The 47th DGCA Conference taking cognizance of the issues related to planning of the meetings agreed that during an ICAO Assembly year, the DGCA Conference should be held in a reasonable timeframe before or after the ICAO Assembly and adopted Action Item 47/16.

This Action Item was further supported by 15 Administrations. Taking note of the DGCA Action Item 47/16, the ICAO Regional Office has been looking at various options and in consultation with CASA and CAANZ worked out the following draft program keeping in view the overall objective of efficient management of meetings, cost effectiveness and resources within regional Office for year 2013.

- Reduction in number of APANPIRG Meeting days from 5 to 3;
- Holding RASG APAC Meeting back to back with APANPIRG Meeting;
- Holding DGCA Conference consecutively with APANPIRG & RASG Meetings

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APANPIRG/24 is scheduled to be held from 24 to 26 June 2013 and the dates for the SG Meetings will be advanced accordingly. The meeting scheduled for 2013 attached to APANPIRG/22 Report on Agenda Item 5 will be readjusted with new dates.

I would urge your Administration to note this information in your meeting schedule for 2013 and will appreciate your confirmation by e mail at apac@icao.int preferably before 30 April 2012.

Accept, Sir/Madam, the assurances of my highest consideration.

Mokhtar A. Awan
Regional Director