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Международная
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منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: T 3/8.13, T3/8.13.3 – AP028/12 (ATM)

24 February 2012

Subject: The Seventh Meeting of the Bay of Bengal Reduced Horizontal Separation Implementation Task Force (BOB-RHS/TF/7) and the Second Meeting of the South Asia/Indian Ocean ATM Coordination Group (SAIOACG/2) (*Bangkok, Thailand, 14-18 May 2012*)

Action required: To reply by **30 April 2012**

Sir/Madam,

I have the honour to invite your Administration to participate at the Seventh Meeting of the Bay of Bengal Reduced Horizontal Separation Implementation Task Force (BOB-RHS/TF/7) and the Second Meeting of the South Asia/Indian Ocean ATM Coordination Group (SAIOACG/2) which will be held at the ICAO Regional Office, Bangkok, Thailand, from 14 to 18 May 2012. BOB-RHS/TF/7 will be held on 14 May 2012 and SAIOACG/2 will be subsequently held from 15 to 18 May 2012.

BOB-RHS/TF/7 will continue to implement changes to the longitudinal separation criteria in the area concerned.


SAIOACG/2 meeting will continue to identify, plan and implement Air Traffic Management improvements within airspace serving the Asian Regional Major Traffic Flows.

It is strongly recommended that parties submit papers to the meeting, which should be received by **no later than two weeks prior to the meeting date**, via email to the Regional Office. ICAO is moving towards a 'paperless' meeting environment by increasing use of electronic media for the distribution of meeting papers and reports; therefore, delegates should obtain copies of meeting materials from the website of the Asia/Pacific Regional office at <http://www.bangkok.icao.int/> prior to the commencement of the meeting.

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Enclosed herewith are the Provisional Agenda of BOB-RHS/TF/7 (**Attachment A**), Provisional Agenda of SAIOACG/2 (**Attachment B**), the Registration Form (**Attachment C**) and the Meeting Bulletin (**Attachment D**). I am requesting that you kindly provide the name(s) of the delegate(s) from your State that will be attending BOB-RHS/TF/7 and SAIOACG/2 by **30 April 2012**.

Accept, Sir/Madam, the assurances of my highest consideration.



Mokhtar A. Awan
Regional Director

Attachments:

- A — Provisional Agenda BOB-RHS/TF/7
- B — Provisional Agenda SAIOACG/2
- C — Registration Form
- D — Meeting Bulletin

**INTERNATIONAL CIVIL AVIATION ORGANIZATION
ASIA AND PACIFIC OFFICE**

**THE SEVENTH MEETING OF THE BAY OF BENGAL REDUCED HORIZONTAL
SEPARATION IMPLEMENTATION TASK FORCE (BOB-RHS/TF/7)**

(Bangkok, Thailand, 14 May 2012)

PROVISIONAL AGENDA – BOB-RHS/TF/7

- Agenda Item 1: Adoption of Agenda
- Agenda Item 2: Review Outcomes of Related Meetings
- Agenda Item 3: Review of CNS/ATM System Implementation
- Agenda Item 4: Review Current Southeast Asia Operations and Identify Problem Areas
- Agenda Item 5: ATS Route Development
- Agenda Item 6: Development of a Coordinated Action Plan
- Agenda Item 7: Review of BOB-RHS TF Task List
- Agenda Item 8: Any Other Business
- Agenda Item 9: Date and Venue of Next Meeting

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**INTERNATIONAL CIVIL AVIATION ORGANIZATION
ASIA AND PACIFIC OFFICE**

**THE SECOND MEETING OF THE SOUTH ASIA/INDIAN OCEAN
ATM COORDINATION GROUP (SAIOACG/2)**

(Bangkok, Thailand, 15-18 May 2012)

PROVISIONAL AGENDA – SAIOACG/2

- Agenda Item 1: Adoption of Agenda
- Agenda Item 2: Review Outcomes of Related Meetings
- Agenda Item 3: Review Current Operations and Identify Problem Areas
- Agenda Item 4: Implementation of New CNS/ATM Systems
- Agenda Item 5: ATS Route Developments
- Agenda Item 6: Development of State Contingency Plans
- Agenda Item 7: ANSP Coordination and Civil/Military Cooperation
- Agenda Item 8: Review and Update SAIOACG Task List
- Agenda Item 9: Any Other Business
- Agenda Item 10: Date and Venue of the Next Meeting

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**INTERNATIONAL CIVIL AVIATION ORGANIZATION
ASIA AND PACIFIC OFFICE**

**THE SEVENTH MEETING OF THE BAY OF BENGAL REDUCED HORIZONTAL
SEPARATION IMPLEMENTATION TASK FORCE (BOB-RHS/TF/7) AND THE
SECOND MEETING OF THE SOUTH ASIA/INDIAN OCEAN ATM COORDINATION GROUP
(SAIOACG/2)**

(Bangkok, Thailand, 14-18 May 2012)

REGISTRATION FORM

I will attend (please tick):

BOB-RHS/TF/7 *and/or*
(14 May 2012)

SAIOACG/2
(15 – 18 May 2012)

1. Name in full : _____
(as should appear in the official listing and name tag)

2. Title or Official Position: _____

3. State/Organization: _____

4. Mailing Address: _____

5. Telephone Number: _____
Fax Number: _____
E-mail: _____

6. Hotel _____

Note 1: Participants are expected to make their own hotel/visa arrangements

**Note 2: Participants may download meeting materials from the ICAO Asia/Pacific website
(<http://www.bangkok.icao.int/>) prior to the meeting.**

Date Signature

After completing, please send to: ICAO Regional Office for Asia and Pacific, P.O. Box 11, Samyaek
Ladprao, Bangkok 10901, Thailand, Fax: 66 (2) 537 8199 or E-mail: icao_apac@bangkok.icao.int

**INTERNATIONAL CIVIL AVIATION ORGANIZATION
ASIA AND PACIFIC OFFICE**

**THE SEVENTH MEETING OF THE BAY OF BENGAL REDUCED HORIZONTAL
SEPARATION IMPLEMENTATION TASK FORCE (BOB-RHS/TF/7) AND THE
SECOND MEETING OF THE SOUTH ASIA/INDIAN OCEAN ATM COORDINATION GROUP
(SAIOACG/2)**

(Bangkok, Thailand, 14-18 May 2012)

MEETING BULLETIN

1. Dates and Venue

1.1 The Seventh Meeting of the Bay of Bengal Reduced Horizontal Separation Implementation Task Force (BOB-RHS/TF/7) and the Second Meeting of the South Asia/Indian Ocean ATM Coordination Group (SAIOACG/2) will be held at Kotaite Wing of ICAO Asia and Pacific Office from Monday, 14 May to Friday, 18 May 2012. The meeting will start at 0830 hours each day. The ICAO Regional Office is located at:

ICAO Building
252/1 Vibhavadi Rangsit Road
Chatuchak, Bangkok 10900
Tel: +66-2-537-8189 to 97
Fax: +66-2-537-8199
E-mail: icao_apac@bangkok.icao.int
Website: <http://www.bangkok.icao.int>.

1.2 Participants are requested to register at the Registration Desk in the reception area of Kotaite Wing between 0830 and 0900 hours on the opening day of the meeting. Participants are also requested to wear the identification badge, which will be issued to them, when they are in the ICAO premise.

2. Officers and Secretariat Concerned with the Meeting

2.1 Mr. Len Wicks, Regional Officer Air Traffic Management, ICAO Asia and Pacific Office, will act as the Secretary of the BOB-RHS/TF/7 and SAIOACG meetings, assisted by Mr. Shane Sumner, Regional Officer Air Traffic Management and Mr. Soon Boon Hai, ATM Expert. The daily conference services are the responsibility of Ms. Sarangtip Sundarachampaka, Administrative Officer, and Ms. Sunisa Charoenmin, Technical Assistant Air Traffic Management.

3. Meeting Documents, Papers for Distribution, etc.

3.1 Participants are kindly requested to note that working or information papers for the meetings **must reach this office at least 10 working days before the commencement of the meeting.** Meeting documents will be available on ICAO APAC website (<http://www.bangkok.icao.int/>) prior to the meeting. A hotspot for Wi-Fi connection to the Internet is also available in the premise of the APAC Office to allow viewing papers on-line.

4. **Passport, Visa and Customs**

4.1 Participants may wish to obtain information on Thailand entry requirements by accessing the web page <http://www.mfa.go.th/web/12.php>

4.2 International certificates of vaccination against yellow fever are required if arriving within 6 days after leaving or transiting an infected area. Participants must be medically fit and in possession of medical insurance coverage to meet expenses for any sickness or medical emergency during the meeting.

4.3 There are no restrictions on import of foreign currency. However, if the amount exceeds US\$10,000 it must be declared on entry. Foreign currencies may be taken out of the country up to the amount imported and declared. (Current exchange rate US\$1 = Baht 30.00 approx).

5. **Hotel Reservations and Transportation**

5.1 Information giving the details of the address, fax number, tariff, etc. of hotels is provided at ICAO APAC website <http://www.bangkok.icao.int>. Participants should contact the hotel directly by telephone/fax/e-mail for reservation.

5.2 Participants are required to make their own arrangements for transportation from the airport to the city. When departing, the hotel can arrange for transportation to the airport. Taxis, which are less expensive than hotel taxis, are also available. Most taxis have a fare meter.

5.3 Participants are requested to make their own arrangements for transportation from their hotels to ICAO Regional Office, Bangkok for attending the meeting.

5.3.1 The nearest BTS (Skytrain) station to the ICAO Bangkok Office is *Mo Chit*. From *Mo Chit* Station, a taxi to the Office will cost approximately Baht 45.00. An instruction to be given to the taxi driver in Thai language is provided on the ICAO APAC website.

5.3.2 The nearest MRTA sub-way station to ICAO Asia and Pacific Office is *Phahon Yothin*. At the station, take Exit No. 3 and walk over the Vibhavadi Rangsit Road through the pedestrian overpass.

6. **Further Information**

6.1 For further information, please contact Mr. Len Wicks, Regional Officer ATM or Mr. Soon Boon Hai, ATM Expert of ICAO Asia and Pacific Office, at:

Tel: 66-2-537 8189 ext 152
Fax: 66-2-537 8199
E-mail: lwicks@bangkok.icao.int
icao_apac@bangkok.icao.int

6.2 Information about Bangkok climate may be found on the website of Thai Meteorological Department at <http://www.tmd.go.th>. Tropical or light weight and washable cottons will suffice and woollens are not necessary. **Casual clothing is not suitable for the meeting.**
