



INTERNATIONAL CIVIL AVIATION ORGANIZATION

**ICAO SPECIAL IMPLEMENTATION PROJECT: WORKSHOP ON
“PREPARATIONS FOR AN CONF/12 – ASBU METHODOLOGY”**

Nadi, Fiji Islands, 21 to 25 May 2012

WORKSHOP BULLETIN

1. Schedule of Workshop

The opening session of the workshop will be held at 0900 hours on Monday 21st May 2012 at Civil Aviation Authority of Fiji Conference Room, Civil Aviation Authority of Fiji HQ, Ottawa Road, Namaka, Nadi Airport, Fiji Islands. The daily Order of Business will be announced on the first day of the workshop.

2. Contact point for CAAF

Chief Executive, **Mr Netava Waqa**

Email: **ce@caaf.org.fj**

Cc: **cgs@caaf.org.fj**

Phone: **(679) (721555)** Fax: **(679) 6721500**

- Recommended means of transportation between hotel and the CAAF building About 2-7 km away and can be reached by a short taxi trip or public bus along the Queens road.

3. Visa and Entry Requirements for Fiji

Visitors from most countries do not require a visa but some do. Please check the Fiji Immigration Department Visa and Entry Requirements (www.immigration.gov.fj/) to determine your Visa or Entry Permit requirements, and the length of stay permitted in Fiji. You can also obtain further advice from your closest Fijian Diplomatic or Consular Mission.

4. Currency and Credit Cards

The Fijian Dollar is pegged to the US\$ at FJ\$1.8 to US\$1. Fiji has a comprehensive ATM network and most establishments accept Credit Cards.

5. Language

The official languages are English and Fijian (widely spoken in the service industry).

6. Weather

Fiji has a warm tropical climate perfect for beachside holidays. Maximum temperatures rarely move out of the 31°C (88°F) to 26°C (79°F) range all year round. Southeast trade winds from March to November bring dry weather and the rainy season runs from December to April. On average there are 15 cyclones per decade, and two to four actually cause severe damage. They occur from November to April and with greatest frequency in January and February. There is more risk in the outlying northwest island groups.

Fiji does have a wet season, which is characterised by heavy, brief local showers and contributes most of the country's annual rainfall. The wet season is normally from November to April and results from the southerly movements of the South Pacific Convergence Zone. Typically the smaller islands in Fiji receive less rainfall than the main Island with various amounts according to their location and size. Cyclones do occur in Fiji and are normally confined to wet season.

The best months for holidaying in regards to Fiji weather is late March through to early December.

7. Electricity

Electricity is 220-240 volts, 50Hz. Most sockets accept primary socket type (Aust style AS-3112).

8. Water

Water from public mains meets international health standards. Electric kettles are available in most hotels. Bottled water is readily available.

9. Telephone

Public telephones accept coins, credit card or phone card. Phone cards can be purchased at convenience stores

10. Time Zone

Fiji is twelve hours ahead of Greenwich Mean Time (UTC+12hrs + 1hr Daylight Savings to end of March).

11. Other Useful Information

Bula ME or Fiji Me (www.fjime.com/ or www.tourism.gov.fj/) is a web-site hosted by the Fiji Tourism Board which provides you with other useful information.

RECOMMENDED HOTELS

Please note that room rates for 2011 are subject to change

No.	Hotel	Room Type		Net Price in FJD
1. HEXAGON International				
	Martintar, Nadi Tel: +679 672 0044 Fax: +679 672 0071 Email reservation: hexagonintl@connect.com.fj www.hexagonfiji.com Taxis or public bus available:	3 Bedroom Apartment 2 Bedroom Apartment Studio Deluxe Family Room Deluxe Poolside/Balcony Room Normal Deluxe Room Standard Air-conditioned Room Extra Person Per Nite	Main - 1 Queen Bed 2 nd - 1 Queen Bed 3 rd - 1 Single Bed Main - 1 Queen Bed or 2 Single Beds 2 nd - 2 Single Beds 1 Queen Bed 1 Queen Bed & 2 Single Beds 1 Queen Bed & 1 Single Bed 1 Queen Bed & 2 Single Beds 1 Queen Bed & 1 Single Bed	FJD205 (2A2C) FJD220 (3 paxs) FJD235 (4 paxs) FJD250 (5 paxs) FJD163 (2A2C) FJD179 (3 paxs) FJD194 (4 paxs) FJD118 FJD123 (2A2C) FJD113 (3 paxs) FJD90 (2 paxs) FJD99 (3 paxs) FJD77 FJD68 FJD15
2. HEXAGON Group of Hotels - The Grand Melanesian Hotel				
	Namaka, Nadi Tel: +679 672 2438 Fax: +679 672 0425 Email reservation: melnesianhotl@connect.com.fj www.hexagonfiji.com Taxi or 5 minutes walk to CAAFI:	Deluxe Double Room (1 large room) Deluxe Family Room (1 large room) Deluxe Dormitory Room (1 large room)	1 Double Bed & 1 Single Bed 1 Double Bed & 2 Single Beds 1 Double Bed & 4 Single Beds 6 Beds	FJD69 (2 paxs) FJD79 (3 paxs) FJD129 (5 paxs) FJD159 (6 paxs)

3. MERCURE Hotel			
Queens Road, Martintar, Nadi Tel: +679 672 2255 Fax: +679 672 0187 Email : reservations@mercurenadi.com.fj www.accorhotels.com.fj Taxis or public bus available:	Standard Deluxe		FJD115 FJD155
4. NOVOTEL Hotel			
Queens Road, Votualevu, Nadi Tel: +679 672 2000 Fax: +679 672 0590 Email reservations: tima@novotelnadi.com.fj www.novotel.com/Nadi or www.accorhotels.com.fj Taxis or public bus available:	Standard Deluxe Suite		TBA
5. RAFFLES Gateway Hotel			
Queens Road, Nadi Airport, Nadi Tel: +679 672 2444 Fax: +679 672 0620 Email reservations: reserve@rafflesgateway.com www.rafflesgateway.com Taxis or public bus available:	Standard Deluxe Suite		FJD101 FJD167 FJD226
6. TANOAH International Hotel			
Queens Road, Votualevu, Nadi Tel: +679 672 0277 Fax: +679 672 0212 Email reservations: eam@tanoahotels.com.fj www.tanoahotels.com Taxis available:	Deluxe	1 Double Bed & 1 Single Bed	FJD160 (2 paxs Incl Bfast)
7. TOKATOKA Resort Hotel			
Queens Road, Nadi Airport, Nadi Tel: +679 672 0222 Fax: +679 672 0400 Email reservations: reservations@tokatokaresort.com.fj www.tokatokaresortfiji.com Taxis or public bus available:			
NOTE:			
<ol style="list-style-type: none"> 1. Above rates are inclusive of all taxes i.e. Turn over tax and VAT. 2. In some hotels a key & TV remote control deposit of FJD60 is charged, this is refunded at checkout when keys and TV remotes are returned. 3. Usual amenities of Air-con, TV, Fridge, Tea & Coffee facilities are provided in all 4. Please contact the hotel directly for room rates of the room types not specified in the list. 5. Hotel rates are subject to change without notice. 6. All hotels are located within 5-8 minutes ride by taxi from Civil Aviation Authority of Fiji Building. 			