



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref. T 6/13.11.1 – AP142/11 (FS)

03 November 2011

Subject: First Meeting of the Asia Pacific Regional
Aviation Safety Team (APRAST/1), 20 to 24 February
2012, Bangkok, Thailand

Action required: Respond at your earliest preferably
before **20 January 2012**

Sir/Madam,

I have the honour to invite you to the **First Meeting of the Asia Pacific Regional Aviation Safety Team (APRAST/1)** from 20 to 24 February 2012 at the ICAO Asia Pacific Office, Bangkok.

Kindly recall that at the First Meeting of the Regional Aviation Safety Group – Asia Pacific (RASG-APAC/1) in New Caledonia from 10-11 October 2011, the meeting adopted the organizational structure and terms-of-reference including the Asia Pacific Regional Aviation Safety Team and its ad hoc Working Groups, i.e. the APRAST Accident Investigation ad hoc Working Group (APRAST-AIG AWG) and the APRAST Safety Reporting and Programme ad hoc Working Group (APRAST-SRP AWG). The organizational structure and the terms-of-reference of the APRAST and its contributory bodies are attached for ease of reference, **Attachment A**.

You may also recall that the three Asia COSCAP safety teams had since been combined to form the Asia Regional Aviation Safety Team (ARAST) to improve efficiency, reduce duplication of effort and provide a wider forum for the exchange of best safety practices. The ARAST has now transitioned into the APRAST to include all States/Administrations in the Asia and Pacific regions.

The APRAST/1 meeting is open to all States/Administrations in the Asia and Pacific regions and Industry Partners of the RASG-APAC. Membership of the APRAST includes the regulatory authority (flight operations, airworthiness and air traffic management representatives), air operators, service providers, manufacturers and industry organizations. Recognizing that the industry input is important in developing meaningful safety enhancements, the regulatory authorities are requested to kindly extend an invitation to their air operators and service providers as considered appropriate. It is important for the States/Administrations to have a broad participation at the meeting. Continuity of the Team Members and their regular participation at the APRAST meeting is important to ensure thorough discussions and timely action on implementation of the recommend actions.

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I would like to take this opportunity to also thank the donor partners, aircraft manufacturers and the international organizations for their unfaltering support to ICAO and in particular the COSCAPs and the ARAST. We look forward to your continued cooperation and meaningful support to the APRAST as well.

In pursuance of the decision taken at the RASG-APAC/1 meeting, at the First Meeting of the Asia Pacific Regional Aviation Safety Team (APRAST/1), it is intended to elect the Co-chairs for the safety team from the nominated members. One Co-chair will be elected from a Contracting State and the other Co-chair from the industry. The APRAST Co-chairs will facilitate the proceedings of the meeting and encourage sharing of safety information and experiences among all stakeholders. It is also intended to initiate the establishment of the two ad hoc working groups (APRAST-AIG AWG and APRAST-SRP AWG) by electing a Chairperson and Vice-Chairperson each, from the nominated members from the participating States/Administrations.

At the APRAST/1 meeting we intend to pick up the thread from the work already done by the COSCAPs' ARAST. In one of its earlier meetings, the ARAST during its review of GASP/R implementation, considered the implementation of the ICAO standards for a State Safety Programme (SSP) and concluded that the implementation of an SSP would address, in an orderly manner/approach, the global safety initiatives and best practices of the GASP/R. In order for the APAC Office and the APRAST to establish priority and support activities, Member States/Administrations are invited to complete a preliminary gap analysis for review by the APAC Office. I would request you to send us the filled up forms at **Attachment B** at your earliest convenience so that the overall regional implementation status can be reviewed at the 1st APRAST meeting. Member-specific information will, of course, remain confidential and will not be disclosed at the meeting.

The Tentative/Provisional Agenda for the meeting is at **Attachment C**. To facilitate this Office to make appropriate preparations for the meeting, I would appreciate receiving from you the following via e-mail at icao_apac@bangkok.icao.int or fax +66 (2) 537-8199:

- a) any suggestion for additions/changes to the Tentative/Provisional Agenda of the meeting, keeping in view the Terms-of-Reference attached;
- b) the name, position and address of all attendees using the Nomination form provided at **Attachment D**; and
- c) the titles of any working/information papers your Administration intends to submit in accordance with the Tentative/Provisional Agenda. Kindly note in this regard that electronic copy of the papers in MS word format should be sent to this Office at your earliest convenience, by e mail to icao_apac@bangkok.icao.int preferably not later than **20 January 2012**.

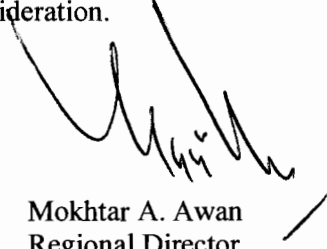
The documents for the 1st APRAST meeting are available on the ICAO APAC website <http://www.bangkok.icao.int/> under Regional Aviation Safety Group (RASG). A more detailed Agenda with supporting documentation will be made available to you on the APAC website at least two weeks before the meeting.

Participants are advised that ICAO is moving towards a 'paperless' meeting environment by the increasing use of electronic media for the distribution of meeting materials. In this context, all meeting working/information papers will be made available in soft copy. Meeting participants are encouraged to take advantage of the wireless network facility available in the meeting venue. A portable computer equipped with Wi-Fi networking capability is required.

A bulletin containing the details on the venue of the meeting, useful travel information and other information of interest to participants is at **Attachment E**.

I would be grateful to receive your confirmation on the participation of your Administration/Organization at the meeting, in addition to the information requested in sub-paragraphs a), b) and c) above at the earliest, but preferably not later than **20 January 2012**.

Accept, Sir/Madam, the assurances of my highest consideration.



Mokhtar A. Awan
Regional Director

Enclosures:

- A - Organizational Structure and TORs of the APRAST and its contributory bodies
- B - SSP GAP Analysis
- C - Tentative/Provisional Agenda
- D - Nomination / Registration Form
- E - Meeting Bulletin
Annex I – List of Recommended Hotels

Distribution List APRAST
States/Administrations, International Organizations and Industry Partners

Deputy Minister of Technical and Operation
Ministry of Transport and Civil Aviation
Ansari Watt, Kabul
AFGHANISTAN

Attention: President of Flight Safety

Executive Director
Aviation and Airports
Department of Infrastructure and Transport
AUSTRALIA

Director of Aviation Safety
Civil Aviation Safety Authority (CASA)
AUSTRALIA

Chief Commissioner
Australian Transport Safety Bureau (ATSB)
AUSTRALIA

Chairman
Civil Aviation Authority of Bangladesh
BANGLADESH

Director of Civil Aviation
Department of Civil Aviation
Ministry of Communications
Royal Government of Bhutan
BHUTAN

Director of Civil Aviation
Department of Civil Aviation
BRUNEI DARUSSALAM

Secretary of State
State Secretariat of Civil Aviation
CAMBODIA

Director General
State Secretariat of Civil Aviation
CAMBODIA

Director General
Transport Canada

Director
International Aviation and Technical Programs
Transport Canada

Administrator
Civil Aviation Administration of China
CHINA

Director-General of Civil Aviation
Civil Aviation Department
HONG KONG SAR, CHINA

President
Civil Aviation Authority of Macao
MACAO SAR, CHINA

Secretary
Ministry of Tourism and Transport
Department of Civil Aviation
COOK ISLANDS

Director General
General Administration of Civil Aviation
DPR KOREA

Permanent Secretary
Ministry of Foreign Affairs, International Cooperation
and Civil Aviation
FIJI

The Chief Executive
Civil Aviation Authority of the Fiji Islands (CAAFI)
FIJI

Director General of Civil Aviation
Ministry of Civil Aviation
INDIA

Director General of Civil Aviation
Directorate General of Civil Aviation
Ministry of Transportation
INDONESIA
cc: Director of Air Safety

Director-General
Civil Aviation Bureau
Ministry of Land, Infrastructure, Transport and
Tourism
JAPAN

Director of Civil Aviation
Ministry of Communications, Transport and Tourism
Development
KIRIBATI

Director General
Department of Civil Aviation
LAO PDR

Director General
Department of Civil Aviation, Malaysia
MALAYSIA

Deputy Director General
Civil Aviation Department
Ministry of Transport and Civil Aviation
MALDIVES

Director
Directorate of Civil Aviation
Ministry of Transport and Communications
MARSHALL ISLANDS

Secretary
Department of Transportation, Communications and
Infrastructure
MICRONESIA

Cc: Assistant Secretary, Division of Civil Aviation,
Department of Transportation, Communications and
Infrastructure, **MICRONESIA**

Director General
Civil Aviation Authority of Mongolia
MONGOLIA

Director General
Department of Civil Aviation
MYANMAR

Director of Civil Aviation
Department of Civil Aviation
NAURU

Cc: Secretary for Transport & Telecommunications,
NAURU

Director General
Civil Aviation Authority of Nepal
NEPAL

Director of Civil Aviation
Civil Aviation Authority of New Zealand
NEW ZEALAND

Director General
Civil Aviation Authority
PAKISTAN

Minister of State
Office of the Minister
Ministry of State
PALAU

Secretary
Department of Transport & Civil Aviation
PAPUA NEW GUINEA

Cc: Director & Chief Executive Officer
Civil Aviation Authority of Papua New Guinea

Director General
Civil Aviation Authority of the Philippines
PHILIPPINES

Deputy Minister
Office of Civil Aviation
Ministry of Land, Transport and Maritime Affairs
REPUBLIC OF KOREA

Chief Executive Officer
Ministry of Works, Transport & Infrastructure
SAMOA

Director General of Civil Aviation
Civil Aviation Authority of Singapore
SINGAPORE

Director
Air Accident Investigation Bureau (**AAIB**) of
Singapore
Ministry of Transport
Singapore

Controller of Civil Aviation
Civil Aviation Division
Department of Communication, Aviation &
Meteorology
Ministry of Infrastructure & Development
SOLOMON ISLANDS

Director-General and Chief Executive Officer
Civil Aviation Authority of Sri Lanka
SRI LANKA

Director General
Department of Civil Aviation
THAILAND

Director
Ministry of Infrastructure, Secretary of State of
Transports, Equipments and Communications
TIMOR-LESTE

Minister of Transport
Ministry of Transport (Civil Aviation, Marine and
Ports Authority)
TONGA

Cc: Acting Director of Civil Aviation
Civil Aviation Department, **TONGA**

ICAO Focal Point
Department for Transport
Aviation Directorate
International Aviation and Safety Division 4 (IASD4)
London, **UNITED KINGDOM**

Copy to: International Technical Coordination
Civil Aviation Authority
Aviation House
Gatwick Airport South
West Sussex
RH6 0YR
UNITED KINGDOM

Administrator
Federal Aviation Administration
Washington, D.C.
UNITED STATES
Attn: Principal Staff Officer
Interagency Group on International Aviation

FAA Associate Administrator for Aviation Safety
**United States Commercial Aviation Safety Team
(CAST)**
U.S.A.

FAA Chief Scientist and Technical Advisor for
Vulnerability Discovery and Safety Measurement
**United States Commercial Aviation Safety Team
(CAST)**
U.S.A.

Manager, International Operations
**United States Commercial Aviation Safety Team
(CAST)**
U.S.A.

Chairman
National Transportation Safety Board (**NTSB**)
Headquarters
Washington, DC U.S.A.

Attention: Chief Technical Advisor
NTSB – International Affairs

Director
Civil Aviation Authority of Vanuatu
VANUATU

Director General
Ministry of Infrastructure and Public Utilities
VANUATU

Cc: Technical Advisor
Civil Aviation Authority of Vanuatu

Director General
Civil Aviation Administration of Viet Nam
VIET NAM

Director of Civil Aviation
Civil Aviation Authority
FRENCH POLYNESIA

Director of Civil Aviation
Department of Civil Aviation
NEW CALEDONIA

**INTERNATIONAL ORGANIZATIONS AND
INDUSTRY PARTNERS**

Secretary General
Airports Council International (**ACI**)
Headquarters
Switzerland

cc: Regional Director
Airports Council International
Asia-Pacific Region
Hong Kong International Airport
Hong Kong, China

Vice President
Product Integrity Division
Airbus
France

Director
Bureau d'Enquêtes et d'Analyses pour la sécurité de
l'aviation civile (**BEA**)
France

Head of Information and International Affairs
Department
BEA France

Cc: Director-General Civil Aviation, France

Manager International Cooperation
Airbus Industrie
 France

Vice President, Operational Regulatory Affairs
 Boeing Commercial Airplanes (**Boeing**)
 Seattle, Washington
 U.S.A

Director of Aviation Safety
 Boeing Commercial Airplanes (**Boeing**)
 Seattle, Washington
 U.S.A

Manager of CRJ Training
 Bombardier Aerospace (**Bombardier**)
 Training Centre
 Canada

Regional Manager
 Field Operations
 Bombardier Aerospace (**Bombardier**)

Director Asia Pacific Affairs
 Civil Air Navigation Services Organization (**CANSO**)
 Asia Pacific Office
 Singapore

President and CEO
 Flight Safety Foundation (**FSF**)
 Headquarters
 Alexandria, Virginia
 U.S. A

Director Safety, Operations & Infrastructure
 International Air Transport Association (**IATA**)
 Regional Office - Safety, Operations & Infrastructure
 (Asia/Pacific)
 Singapore

Director General
 International Business Aviation Council (**IBAC**)
 19 Royal Hunt Court
 Ottawa, Ontario
 K1V 9L9, Canada

President
 International Federation of Air Line Pilots'
 Associations (**IFALPA**)
 Interpilot House, Gogmore Lane
 Chertsey, Surrey KT16 9AP
 England

cc: Regional Officer, IFALPA Headquarters, England

Director of International Aviation
 European Aviation Safety Agency (**EASA**)
 Cologne, Germany

International Cooperation Officer
 European Aviation Safety Agency (**EASA**)
 Cologne, Germany

Director General
 Association of Asia Pacific Airlines (**AAPA**)
 Kuala Lumpur, Malaysia

COPY TO:

D/ANB
 C/OPS, ANB
 RPC COSCAP-SA
 CTA COSCAP-SEA
 CTA COSCAP-NA
 General Manager - PASO