



International  
Civil Aviation  
Organization

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Международная  
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منظمة الطيران  
المدني الدولي

国际民用  
航空组织

Ref.: AN 3/3 – AP079/12 (AGA)

01 June 2012

**Subject:** Twenty-Third Meeting of the Asia/Pacific  
Air Navigation Planning and Implementation Regional Group  
(APANPIRG/23) (Bangkok, Thailand, 10-14 September 2012)

**Action Required:** Reply at your earliest convenience,  
preferably not later than

- 1) **15 August 2012** for submission of Nomination form
- 2) **24 August 2012** for submission of papers and presentation slides

Dear Sir/Madam,

I am pleased to inform you that the Twenty-Third Meeting of the Asia/Pacific Air Navigation Planning and Implementation Regional Group (APANPIRG/23) will be held at the ICAO Regional Office, Bangkok from 10 to 14 September 2012.

I have the pleasure in inviting your Organization to attend the APANPIRG/23 Meeting. The Provisional Agenda for the meeting and explanatory notes on Agenda Items are placed in **Attachment A** to this letter. A Bulletin containing information about the arrangements for the meeting is in **Attachment B** to this letter. Information about recommended hotels in Bangkok, location of Regional Office and other information of interest for the participants available on the ICAO APAC website at: <http://www.bangkok.icao.int>.

To facilitate this Office to make appropriate preparations for the meeting, I would appreciate receiving from you the following via e-mail at [apac@icao.int](mailto:apac@icao.int) or fax +66 (2) 537-8199:

- a) any suggestion for additions/changes to the Provisional Agenda of the meeting, keeping in view the Terms of Reference of APANPIRG approved by the ICAO Council;

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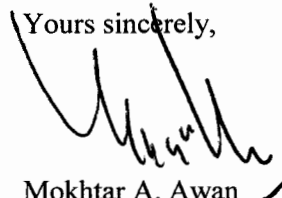
- b) the titles of any Working and Information Papers your Organization intends to submit in accordance with the Provisional Agenda. Kindly note in this regard that electronic copy of the paper(s) should be sent to this Office by e mail at your earliest convenience, preferably not later than **24 August 2012**.

The documents for the APANPIRG/23 Meeting will be made available on the ICAO APAC website [www.bangkok.icao.int](http://www.bangkok.icao.int). Please note that the working papers/information papers are meant for restricted use and can be accessed using: username: **apanpirg** and password: **BKKapac** (case-sensitive).

Participants are advised that the ICAO Regional Office is moving towards a 'paperless' meeting environment by the increasing use of electronic media for the distribution of meeting materials. Meeting participants are encouraged to take advantage of the wireless network facility available in APAC Office. Participants are requested to bring a portable computer equipped with Wi-Fi networking capability for the meeting.

I will be grateful to receive your reply at the earliest, preferably not later than **15 August 2012** for attendance by your Organization. Please also complete a Nomination Form for each of your nominees using the form in **Attachment C** to this letter and forward via e-mail to [apac@icao.int](mailto:apac@icao.int) or fax +66 (2) 537 8199.

Yours sincerely,



Mokhtar A. Awan  
Regional Director

**Enclosures:**

- A – Provisional Agenda (WP/1)
- B – Meeting Bulletin (IP/1)
- C – Nomination Form