



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref. T 6/13.11.2 – AP045/12 (FS)

03 April 2012

Subject: First Meeting of the Asia Pacific Regional
Aviation Safety Team – Accident Investigation
Ad hoc Working Group (APRAST-AIG AWG/1)
(Bangkok, Thailand, 6-8 June 2012)

Action required: Reply at your earliest convenience for

- 1) nomination of representative to the APRAST-AIG AWG;
- 2) nomination of candidate for position of Vice-Chairperson
by State/Administration;
- 3) submission of papers and presentation slides by 21 May 2012.

Sir/Madam,

I have the honour to refer to the State letter ref. T 6/13.11.2 – AP010/12 (FS) dated 25 January 2012 notifying States/Administrations, International Organizations and Industry Partners of the First APRAST Accident Investigation Ad hoc Working Group (APRAST-AIG AWG) meeting.

Please be informed that at the APRAST/1 meeting, it was agreed that the APRAST-AIG AWG/1 Meeting will now be held on 6-8 June 2012 at the ICAO APAC Office, Bangkok, Thailand.

You may recall that at the First Meeting of the Regional Aviation Safety Group – Asia Pacific (RASG-APAC/1) in New Caledonia from 10-11 October 2011, the meeting adopted the organizational structure and terms-of-reference (TOR) of the Asia Pacific Regional Aviation Safety Team (APRAST) and its Ad hoc Working Groups, i.e. the APRAST Accident Investigation Ad hoc Working Group (APRAST-AIG AWG) and the Asia Pacific Safety Reporting and Programme Ad hoc Working Group (AP-SRP AWG). I am attaching the organizational structure of RASG-APAC and TOR of the APRAST-AIG AWG, **Attachment A**, for ease of reference.

As you may kindly note in the APRAST-AIG AWG TOR, membership of the APRAST-AIG AWG will come from participating accident investigating organizations in the Region. Others may be invited to participate. I am writing to request that your State/Administration/Organization kindly nominate a member to the APRAST-AIG AWG.

In addition, please be informed that at the APRAST/1 meeting Mr. Chan Wing Keong, Director, Air Accident Investigation Bureau (AAIB) of Singapore was unanimously elected as Chairperson for the APRAST-AIG AWG. At the first meeting of APRAST-AIG AWG, it is intended to elect the Vice-Chairperson. States/Administrations are requested to kindly nominate their candidate for the Vice-Chairperson position if they wish to.

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The objective of the APRAST is to recommend interventions to the Regional Aviation Safety Group-Asia Pacific (RASG-APAC) that will reduce aviation risks. As a sub-group of the APRAST, the APRAST-AIG AWG is therefore required to identify interventions in the area of accident investigation systems. To enhance productivity of the APRAST AIG-AWG, States/Administrations/Organizations are requested to kindly ensure continued and regular participation of their representative(s) at the APRAST-AIG AWG meetings.

The Provisional Agenda for the meeting is at **Attachment B**. To facilitate this Office to make appropriate preparations for the meeting, I would appreciate receiving from you the following via e-mail at APAC@icao.int or fax +66 (2) 537-8199:

- a) any suggestion for additions/changes to the Provisional Agenda of the meeting, keeping in view the attached TOR;
- b) advising the ICAO Secretariat, if you wish to be a member of the APRAST-AIG AWG by providing the name, position and address of your representative by using the Nomination form provided at **Attachment C**; and
- c) the titles of any working/information papers your State/Administration/Organization intends to submit in accordance with the Provisional Agenda. Kindly note in this regard that electronic copy of the paper in MS word format should be sent to this Office at your earliest convenience, by e-mail to APAC@icao.int, preferably not later than 21 May 2012 using the attached template.

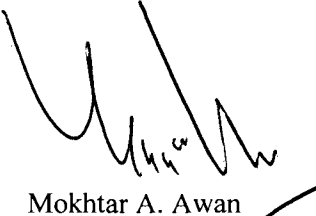
The documentation for the APRAST-AIG AWG/1 Meeting is available on the ICAO APAC website under "Meetings" at <http://www.bangkok.icao.int/cns/meeting.do>.

Participants are advised that ICAO is moving towards a 'paperless' meeting environment by the increasing use of electronic media for the distribution of meeting materials. In this context, all meeting working/information papers will be made available in soft copy. Meeting participants are encouraged to take advantage of the wireless network facility available in the meeting venue. A portable computer equipped with Wi-Fi networking capability is required.

A Bulletin containing the details on the venue of the meeting, useful travel information and other information of interest to participants is at **Attachment D**.

I would be grateful to receive your confirmation on the participation of your State/Administration/Organization at the meeting, in addition to the information requested in subparagraphs a), b) and c) above at the earliest, but preferably not later than 21 May 2012.

Accept, Sir/Madam, the assurances of my highest consideration.



Mokhtar A. Awan
Regional Director

Enclosures:

- A - Organizational Structure of RASG-APAC and
TOR of the APRAST-AIG AWG
- B - Provisional Agenda including Explanatory Notes
- C - Nomination Form
- D - Bulletin
Working Paper Template

Distribution List
States/Administrations, International Organizations and Industry Partners

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Ministry of Transport and Civil Aviation
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Attention: President of Flight Safety

Director of Aviation Safety
Civil Aviation Safety Authority (**CASA**)
AUSTRALIA

Cc: Department of Infrastructure and Transport
AUSTRALIA

Chief Commissioner
Australian Transport Safety Bureau (**ATSB**)
AUSTRALIA

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Civil Aviation Authority of Bangladesh
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Department of Civil Aviation
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l'aviation civile (**BEA**) France

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BEA France

Cc: Director-General Civil Aviation, **France**

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Civil Aviation Authority
FRENCH POLYNESIA

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Department of Civil Aviation
NEW CALEDONIA

Permanent Secretary
Ministry of Foreign Affairs, International Cooperation and
Civil Aviation
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The Chief Executive
Civil Aviation Authority of the Fiji Islands (CAAFI)
FIJI

Director General of Civil Aviation
Ministry of Civil Aviation
INDIA

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Directorate General of Civil Aviation
Ministry of Transportation
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cc: Director of Air Safety

National Transportation Safety Committee
Ministry of Transport
INDONESIA

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Civil Aviation Bureau
Ministry of Land, Infrastructure, Transport and Tourism
JAPAN

Director-General
Secretariat of Japan Transport Safety Board
Ministry of Land, Infrastructure, Transport and Tourism
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Department of Civil Aviation, Malaysia
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Deputy Director General
Civil Aviation Department
Ministry of Transport and Civil Aviation
MALDIVES

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Directorate of Civil Aviation
Ministry of Transport and Communications
MARSHALL ISLANDS

Secretary
Department of Transportation, Communications and
Infrastructure
MICRONESIA

Cc: Assistant Secretary, Division of Civil Aviation,
Department of Transportation, Communications and
Infrastructure, **MICRONESIA**

Director General
Civil Aviation Authority of Mongolia
MONGOLIA

Air Accident Investigation Bureau Mongolia
MONGOLIA

Director General
Department of Civil Aviation
MYANMAR

Director of Civil Aviation
Department of Civil Aviation
NAURU

Cc: Secretary for Transport & Telecommunications,
NAURU

Director General
Civil Aviation Authority of Nepal
NEPAL

Director of Civil Aviation
Civil Aviation Authority of New Zealand
NEW ZEALAND

The Chief Executive Officer
Transport Accident Investigation Commission
NEW ZEALAND

Director General
Civil Aviation Authority
PAKISTAN

Minister of State
Office of the Minister
Ministry of State
PALAU

Secretary
Department of Transport & Civil Aviation
PAPUA NEW GUINEA

Cc: Director & Chief Executive Officer
Civil Aviation Authority of Papua New Guinea

Director General
Civil Aviation Authority of the Philippines
PHILIPPINES

Deputy Minister
Office of Civil Aviation
Ministry of Land, Transport and Maritime Affairs
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Aviation and Railway Accident Investigation Board
Ministry of Construction and Transportation
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Chief Executive Officer
Ministry of Works, Transport & Infrastructure
SAMOA

Director General of Civil Aviation
Civil Aviation Authority of Singapore
SINGAPORE

Director
Air Accident Investigation Bureau (**AAIB**) of Singapore
Ministry of Transport
SINGAPORE

Controller of Civil Aviation
Civil Aviation Division
Department of Communication, Aviation & Meteorology
Ministry of Infrastructure & Development
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Director-General and Chief Executive Officer
Civil Aviation Authority of Sri Lanka
SRI LANKA

Director General
Department of Civil Aviation
THAILAND

Director
Ministry of Infrastructure, Secretary of State of Transports,
Equipments and Communications
TIMOR-LESTE

Minister of Transport
Ministry of Transport (Civil Aviation, Marine and Ports
Authority)
TONGA

Cc: Acting Director of Civil Aviation
Civil Aviation Department, **TONGA**

ICAO Focal Point
Department for Transport
Aviation Directorate
International Aviation and Safety Division 4 (IASD4)
London, **UNITED KINGDOM**

Copy to: International Technical Coordination
Civil Aviation Authority
Aviation House
Gatwick Airport South
West Sussex
RH6 0YR
UNITED KINGDOM

Administrator
Federal Aviation Administration
Washington, D.C.
UNITED STATES
Attn: Principal Staff Officer
Interagency Group on International Aviation

FAA Associate Administrator for Aviation Safety
**United States Commercial Aviation Safety Team
(CAST)**
U.S.A.

FAA Chief Scientist and Technical Advisor for
Vulnerability Discovery and Safety Measurement
**United States Commercial Aviation Safety Team
(CAST)**
U.S.A.

Manager, International Operations
**United States Commercial Aviation Safety Team
(CAST)**
U.S.A.

Chairman
National Transportation Safety Board (**NTSB**)
Headquarters
Washington, DC U.S.A.

Attention: Chief Technical Advisor
NTSB – International Affairs

Director
Civil Aviation Authority of Vanuatu
VANUATU

Director General
Ministry of Infrastructure and Public Utilities
VANUATU

Cc: Technical Advisor
Civil Aviation Authority of Vanuatu

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Asia Pacific Office, Singapore

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Flight Safety Foundation (**FSF**)
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19 Royal Hunt Court
Ottawa, Ontario, K1V 9L9, Canada

President
International Federation of Air Line Pilots' Associations
(**IFALPA**)
Interpilot House, Gogmore Lane
Chertsey, Surrey KT16 9AP, England

cc: Regional Officer, IFALPA Headquarters, England

Director of International Aviation
European Aviation Safety Agency (**EASA**)
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Director of Aviation Safety
Boeing Commercial Airplanes (**Boeing**)
Seattle, Washington, U.S.A

Manager of CRJ Training
Bombardier Aerospace (**Bombardier**)
Training Centre, Canada

Regional Manager
Field Operations
Bombardier Aerospace (**Bombardier**)

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