



**TENTH WORKING GROUP MEETING OF  
AERONAUTICAL TELECOMMUNICATION  
NETWORK IMPLEMENTATION CO-ORDINATION  
GROUP (ATNICG WG/10)**



Jaipur, India, 26-29 September 2011

**MEETING BULLETIN**

**1. Location & Schedule of Meeting**

1.1 The Tenth Working Group Meeting of Aeronautical Telecommunication Network Implementation Co-ordination Group (ATNICG WG/10) will be held from 0900 hrs on Monday 26 September 2011 to Thursday 29 September 2011 at the Jai Mahal Palace Hotel, Jaipur, India. The Meeting will be hosted by Airports Authority of India (AAI).

1.2 Jai Mahal Palace Hotel, the venue of the meeting is located about 15 km from Jaipur Airport. The contact person details / address of the hotel is as follows.

Mr. Ashish Pathak  
Sales Manager – The Jai Mahal Palace  
Jacob Road, Civil Lines  
Jaipur-302006, India  
Tel: +91 (141) 660 1111  
Fax: +91 (141) 222 0707  
Mobile: + 91 773706 8001  
Email: [ashish.pathak@tajhotels.com](mailto:ashish.pathak@tajhotels.com) Website: [www.tajhotels.com](http://www.tajhotels.com)

1.2.1 Jaipur is the first planned city of India, located in the dessert State of Rajasthan and serves as its capital. Most of the buildings in the city are painted pink and hence the city is aptly known as the Pink City. The city is also known for its ancient monuments including the famous historical structures like Hawa Mahal, City Palace, Nahar Garh Fort and Amber Fort and many artistic temples. Another tourist spot of interest is Chokhi Dhani Village, around 15 Kms from Jaipur Airport. The village showcases the ethnic & cultural heritage of Rajasthan and traditional Rajasthani cuisine is a specialty of this village. The village is a blend of tradition, culture and modernity.

**1.3 Flights**

1.3.1 Jaipur is connected with International destinations like Dubai, Muscat and Sharjah. Details of domestic flight connections to Jaipur from Delhi & Mumbai are as given below:-

**Delhi to Jaipur**

Day	Flight	Departure (IST)	Arrival (IST)
Daily	IT 4315	0620	0730
Daily	9W-2623	0750	0850
Daily	IT-4301	1135	1440
1,3,4,5,6,7	9W-2625	1815	1915
Daily	IT-4312	1830	1930
Daily	IT-4634	1930	2030

**Mumbai to Jaipur**

<b>Day</b>	<b>Flight</b>	<b>Departure (IST)</b>	<b>Arrival (IST)</b>
Daily	6E-207	0545	0740
Daily	9W-2373	0550	0735
1,2,3,4,5,6	SG-106	0825	1300
Daily	IC-0611	1050	1225
Daily	G8-111	1450	1630
1,2,3,4,5,7	SG-344	1735	1925
6	SG-344	1755	1945
Daily	9W-2053	1835	2010
Daily	6E-217	2010	2145

1.4 Jaipur is situated at a distance of 260km (approx) from Delhi, the capital of India with a flying time of about 40 minutes and the distance from Mumbai, the commercial capital of India is about 1204 km, with flying time of 2 hours.

1.5 The daily schedule & order of business will be announced at the Meeting.

**2. Registration of Participants**

2.1 All the participants are requested to complete their registration formalities between 0830 and 0900 hrs on 26<sup>th</sup> September, 2011 at the venue of the meeting.

**3. Officers & Secretariat concerned with the Meeting**

3.1 The Meeting will be chaired by Mr. Hoang Tran (AMHS Programme Manager, FAA, USA), Chairman of ATNICG and Mr. Sujan K. Saraswati will act as Secretary of the Meeting.

**4. Meeting Documents, papers for distribution etc.**

4.1 In order to enable the Secretariat to take appropriate action, participants wishing to present Working/Information Papers for distribution during the Meeting are requested to forward the papers in MS Word or Power Point format by E-mail, as early as possible but not later than Monday, 12 September 2011 to ICAO Regional Office at the following e-mail addresses:

[icao\\_apac@bangkok.icao.int](mailto:icao_apac@bangkok.icao.int) ; [ssaraswati@bangkok.icao.int](mailto:ssaraswati@bangkok.icao.int)

**5. Hotel Accommodation**

5.1 A block booking has been made at the Jai Mahal Palace Hotel, Jaipur for the participants of this Meeting. Participants are requested to contact Hotels directly by telephone / fax for reservation. Participants can also reserve their accommodation through Airports Authority of India using the “Hotel Reservation Form” enclosed with this bulletin (as attachment 1). The reservation request should be sent to reach AAI latest by Monday 30<sup>th</sup> August 2011 for the Airports Authority of India staff to process the request. Participants are encouraged to make their accommodation arrangements at the venue of the Meeting “The Jai Mahal Palace Hotel” for their convenience.

5.2 In addition to the The Jai Mahal Palace Hotel, there are some other contracted hotels near the Meeting location. There is no block booking at these hotels, however, these hotels have been contacted and informed about the Meeting and about the likely reservation by participants. Information about these hotels is given in the “Hotel Reservation Form”.

5.3 In order to get the contracted rate for the hotels as mentioned above, please specify to the hotel that the reservation is for “ATNICG Meeting” when making reservation.

## **6. Reception at Airport**

6.1 Airports Authority of India will provide transportation from Jaipur Airport to the recommended hotels on 25<sup>th</sup> September, 2011 (Sunday). Participants, who wish to avail the transportation facility, are requested to inform the Contact Points of Airports Authority of India (mentioned at Sl. No.8) about their arrival flights in advance.

6.2 Those wishing to make their own arrangement for transportation can use taxi service which provides transfers from Jaipur Airport to the hotel at a reasonable cost. For any assistance, the participants can contact the following :

Terminal Manager, Airports Authority of India, Jaipur Airport, Jaipur  
Tel: +91 (141) 272 3655 / 272 5284

## **7. Miscellaneous Information**

- (i) **Climate**  
Weather at Jaipur during the Meeting is expected to be humid with occasional moderate to heavy rainfall. The min/max temperature is likely to be around 25°C to 35°C.
- (ii) **Time**  
India is 5 hours 30 minutes ahead of Universal Coordinated Time (UTC +0530 hours)
- (iii) **Electric System**  
The electric system in India operates on 220 Volt 50 cycles. Adaptor to suit two/three round pin outlets (5A and 15A) will be required for connecting appliances to the electric distribution system. In the conference room, extension power cord will be made available to the users. Plugs in each guest room are also suitable for notebook computers.
- (iv) **Water**  
Although tap water in Jaipur is chemically treated and meets World Health Organization (WHO) Standards, it is still recommended that visitors drink only bottled water.
- (v) **Passport & Visa**  
All foreign nationals entering India must possess valid passport and other valid travel documents. If any clarification is required on visa requirements, please contact Airports Authority of India at the address mentioned in item No.: “8”.

- (vi) **Currency, Credit Cards & Banking Service**  
The monetary unit in India is Rupee. A Rupee is divided into 100 paise (like cent in US currency). ` 1,000, ` 500, ` 100, ` 50, ` 20 and ` 10 Rupee banknotes are in circulation, along with ` 5, ` 2, ` 1, and 50 Paise coins. The current exchange rate is US\$1 = Rupee 44 (approx.)
- (vii) International Credit cards such as American Express, Visa, Master, Diners Club etc. are widely accepted at major hotels, departmental stores, shops & restaurants.
- (viii) Foreign Exchange service is available round-the-clock in the Domestic Terminal and during flight hours in the International Terminal of Jaipur Airport on all the days.
- (ix) Exchange booths are also available in several shopping areas and these are open on weekends and public holidays from 1000 to 2000 hours. Private money exchange services may offer better rates, but please check first if they are authorized.

## 8. Contact Point

8.1 Correspondence pertaining to travel arrangement such as information of participants' arrival details, visa, request for hotel accommodation other than the recommended hotel and other relevant matters should be directed to Mr. P K Kapoor or Mr. N K Sharma of Airports Authority of India. The contact address is:-

Mr. P K Kapoor  
Executive Director (CNS – O&M)  
Airports Authority of India  
Rajiv Gandhi Bhawan  
Safdarjung Airport  
New Delhi-110 003

Tel : +91 (11) 2465 2075  
Fax : +91 (11) 2465 4142  
Mobile : +919871610011  
E-mail : [pk Kapoor@aai.aero](mailto:pk Kapoor@aai.aero)

Mr. N K Sharma  
OSD to Airport Director  
Airports Authority of India  
Sawai Mansingh Airport  
Jaipur (Rajasthan)

Tel : +91 (141) 255 0623 (Office)  
Fax : +91 (141) 272 1585  
Mobile : +919460408726  
E-mail : [nksharma@aai.aero](mailto:nksharma@aai.aero)

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**HOTEL RESERVATION FORM**  
**Tenth Working Group Meeting of**  
**Aeronautical Telecommunication Network Implementation Coordination Group**  
**(ATNICG WG/10)**  
**Jaipur, India 26-29 September, 2011**

First Name.....Surname.....

Organization.....Country.....

Mailing Address:

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.....

Telephone:.....Fax:.....E-mail:.....

If available, please provide Credit Card number to guarantee the  
Reservation: .....

Arrival Jaipur: Flight.....Date.....Time.....

Departure Jaipur Flight.....Date.....Time.....

**CHOICE OF ROOM TYPES IN VARIOUS HOTELS (Please tick the accommodation required):**

<b>Jai Mahal Hotel</b>	<input type="checkbox"/>	Deluxe	(Single INR 5000/- + taxes @ 15.15%) (Twin INR 5500/- + taxes @ 15.15%)
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<input type="checkbox"/>	Luxury Room	(Single INR 6500/- + taxes @ 15.15%) (Twin INR 7000/- + taxes @ 15.15%)
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<input type="checkbox"/>	Deluxe Suite	(Single INR 17000/- + taxes @ 15.15%) (Twin INR 17000/- + taxes @ 15.15%)
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<b>Marriott Hotel</b>	<input type="checkbox"/>	Deluxe	(Single INR 6000/- + taxes @ 15.15%) (Twin INR 6500/- + taxes @ 15.15%)
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<b>Hotel Sheraton Rajputana</b>	<input type="checkbox"/>	Deluxe	(Single INR 6500/- + taxes @ 15.15%) (Twin INR 7500/- + taxes @ 15.15%)
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**PLEASE FAX OR EMAIL COMPLETED FORM TO:**

Mr. P K Kapoor  
Executive Director (CNS – O&M)  
Airports Authority of India  
Rajiv Gandhi Bhawan  
Safdarjung Airport,  
New Delhi-110 003

Mr. N K Sharma  
OSD to Airport Director  
Airports Authority of India  
Sawai Mansingh Airport  
Jaipur (Rajasthan)

Tel: +91 (11) 2465 2075  
Fax: +91 (11) 2465 4142  
Mobile: +919871610011  
E-mail: [pk Kapoor@aai.aero](mailto:pk Kapoor@aai.aero)

Tel : +91 (141) 255 0623 (Office)  
Fax : +91 (141) 272 1585  
Mobile: +919460408726  
E-mail: [nksharma@aai.aero](mailto:nksharma@aai.aero)

( \*Tariff includes complimentary breakfast)

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**DETAILS OF HOTELS**

**The Jai Mahal Palace ( Distance 15 Km from Airport ) - (Venue of Meeting)**

Jacob Road  
Civil Lines  
Jaipur-302006  
Rajasthan, India  
Ph: +91 (141) 660 1111  
Fax: +91 (141) 222 0707  
Mobile: + 91 7737068001  
Email: [ashish.pathak@tajhotals.com](mailto:ashish.pathak@tajhotals.com)  
Website: [www.tajhotals.com](http://www.tajhotals.com)

**Welcom Hotel Sheraton Rajputana (Distance from The Jai Mahal Palace – 01 Km)  
(Distance from Airport – 16 Km)**

Palace Road  
Jaipur-302006  
Rajasthan, India  
Tel: +91 (141) 405 1807 / + 91 (141) 510 0100  
Fax: +91 (141) 405 1835  
E-mail: [benu.mishra@itwelcomgroup.in](mailto:benu.mishra@itwelcomgroup.in)  
Website: [www.itwelcomgroup.in](http://www.itwelcomgroup.in)

**Hotel Marriott (Distance from The Jai Mahal Palace – 15 Km)  
(Distance from Airport – 02 Km)**

Ashram Marg,  
Near Jawaha Circle  
Jaipur-302015  
Rajasthan, India  
Tel: +91 (141) 456 7777  
Fax: +91 (141) 456 7887  
E-mail: [lovesh.sharma@marriott.com](mailto:lovesh.sharma@marriott.com)  
Website: [www.jaipurmariott.com](http://www.jaipurmariott.com)

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