



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización de
Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

Bureau Afrique Occidentale et Centrale / Western and Central African Office

Ref.: SR 3/80 -0720

31 October 2023

Subject: **First Meeting of the South Atlantic Steering Group (SAT/SG1), Virtual, 4 December 2023**

Action Required: Reply to confirm participation no later than 30 November 2023

Dear Sir/Madam,

I have the honor to invite you to the First Meeting of the South Atlantic Steering Group (SAT/SG1) to be held virtually, on 4 December 2023. The aim of the meeting is to review and discuss progress made in safety oversight and implementation activities as well as initiatives within the scope of the SAT.

Your Administration/Organization is kindly invited to participate in this meeting and contribute to the deliberations with Working and Information Papers on the items reflected in the tentative agenda provided as **Appendix A** to this letter. The Working and Information Papers should be forwarded to the Secretariat by **30 November 2023**, through icaowacaf@icao.int with copy to Mr. Tchanda Serge Guy (stchanda@icao.int), Regional Officer ATM/SAR of the ICAO WACAF Office.

The meeting will be held in the English language. The documentation will be issued in the same language and published on the ICAO WACAF website at <https://www.icao.int/WACAF/Pages/Meeting-SAT-SG1.aspx>

Participants are invited to register no later than **30 November 2023**, using the following link: <https://icao.zoom.us/meeting/register/tJ0ldemqqDwiGtE60Tlh2x9fBQh5ZwojVTr6>.

Please accept, Sir, the assurances of my highest consideration.

Prosper Zo'o Minto'o
Regional Director

Attachments:

1. Provisional Agenda, Explanatory notes and work programme
2. SAT Handbook