



Airports Council International



International Civil Aviation Organization

Annual Airport Traffic Statistics

CITY:

AIRPORT:

Code:

Please indicate reporting period by specifying month/year.

Calendar Year or 12 Months Ending :

current year

previous year

I. Aircraft Movements

(a) Passenger and Combi (combination) Aircraft		
(b) All-Cargo Aircraft		
(c) Total Air Transport Movements (a + b)		
(c.i) International scheduled		
(c.ii) International non-scheduled		
(c.iii) Domestic scheduled		
(c.iv) Domestic non-scheduled		
(d) Other Aircraft Movements		
(d.i) Air taxi and commercial business flights		
(d.ii) All other aircraft movements		
Total Aircraft Movements (c + d)		

II. Commercial Passengers

(a) International Passengers (enplaned + deplaned)		
(a.i) International scheduled		
(a.ii) International non-scheduled		
(b) Domestic Passengers (enplaned + deplaned)		
(b.i) Domestic scheduled		
(b.ii) Domestic non-scheduled		
(c) Total Terminal Passengers (a + b)		
(c.i) Transfer passengers		
(d) Direct Transit Passengers		
Total Passengers (c + d)		

III. Cargo (Freight & Mail*) in Metric Tonnes

(1 metric tonne = 1000 kgs or 2205 lbs or 1.1 U.S. tons)

(a) International Freight (loaded + unloaded)		
(a.i) international loaded freight		
(a.ii) international unloaded freight		
(b) Domestic Freight (loaded + unloaded)		
(c) Total Freight (loaded + unloaded) (a + b)		
(d) Total Mail (loaded + unloaded)		
(e) Total Cargo (c + d)		
(e.i) Passenger and Combi (combination) Aircraft		
(e.ii) All-Cargo Aircraft		
(f) Transit freight (not included in Total Cargo)		
(g) Trucked freight (loaded + unloaded - not included in Total Cargo)		

Event(s) affecting traffic for the period reported:

Prepared by:

FAX/Phone/E-mail:

Reporting Instructions:

- 1 Complete one separate form for EACH airport being reported. If you need more copies of the form, please make copies of the original form. Indicate the airport and the three-letter IATA code in each form.
To report electronically, a FLAT FILE FORMAT can be found overleaf.
- 2 If exact data for some items are not available, best estimates should be entered in the appropriate space, identified by (e).
- 3 Please fill-in the box for the contact person and how he/she could be reached.
- 4 **Return completed forms to ACI Montreal no later than 20 February 2016.**
FAX: +1 514 373 1201 / Mailing address: PO Box 302, 800 Rue du Square Victoria, Montreal, Quebec H4Z 1G8, Canada
E-mail: stats@aci.aero

Definition of Terms:**Movements**

A movement is a landing or take-off of an aircraft or a helicopter at an airport.

Passenger and Combi (combination) Aircraft

Movements by aircraft and helicopters operated for commercial transport operations involving passengers, freight and mail (**excluding air taxi and business flights**)

All-Cargo and Mail Aircraft

Movements by aircraft and helicopters operated for commercial transport operations involving goods and/or mail only (**excluding air taxi and business flights**)

Air Transport Movements

An air transport movement is a landing or take-off of an aircraft operating a scheduled or non-scheduled service.

- **Scheduled Service:** any flight with a scheduled timetable; any additional flight resulting from extra traffic on services with a scheduled timetable.
- **Non-Scheduled:** any revenue flight and charter, other than 'scheduled service' flights, with the exception of positioning flights.

International Movement

An international movement is a landing or take-off of an aircraft or a helicopter that contains a flight having one or more international flights.

Domestic Movement

A domestic movement is a landing or take-off of an aircraft or a helicopter which performs a domestic flight.

Other Aircraft Movements

Movements of aircraft and helicopters belonging to:

- companies with an air taxi or air work license (**including business flights**)
- an individual, a flying club or a company whose main objective is not to provide revenue passenger transport

Positioning, test and training flights of airline, state and military aircraft.

Commercial Passengers

The number of revenue and non-revenue passengers arriving or departing via commercial aircraft and helicopters on a scheduled or non-scheduled flight.

Terminal Passengers

Total of terminating and transfer passengers.

- **Terminating:** passengers starting and ending their trip at the designated airport.
- **Transfer:** passengers arriving and departing on a different aircraft, or on the same aircraft bearing different flight numbers. They are counted TWICE: upon arrival and departure

Direct Transit Passengers

Passengers who arrive at and depart from the airport on a flight bearing the same number. They are counted only ONCE, either upon arrival or upon departure.

Cargo

Cargo is freight + mail, including express, loaded and unloaded (arriving or departing) at the airport. Freight comprises goods, newspapers, diplomatic bags, parcel post and express parcel. Mail comprises closed bags handed over by the postal service.

Cargo does not include passenger baggage and trucked freight.

Domestic

Traffic (passengers, freight and mail) performed between two airports located in the same country/territory.

International

Traffic (passengers, freight and mail) performed between the designated airport and an airport in another country/territory.

- **Loaded Freight:** Freight and express, with the exception of mail and passenger bags, that is loaded at the reporting airport.
- **Unloaded Freight:** Freight and express, with the exception of mail and passenger bags, that is unloaded at the reporting airport.

Transit Freight

Air freight that arrives and departs from the airport on a flight bearing the same number. They are counted only ONCE, either upon arrival or upon departure. Transit freight is not included in Total cargo

Trucked Freight

All freight arriving/departing by truck at the airport on an airway bill. Trucked freight is not included in Total cargo