

## TERMS OF REFERENCE

The Terms of Reference for the Statistics Panel (STAP) were originally presented in Assembly Resolution A16-34, which directed the Council “to maintain a panel of statistical and accounting experts of States whom the Secretariat may consult at any time”. This Resolution was replaced by Resolution A38-14, Consolidated Statement of continuing ICAO policies in the air transport field. In light of the work programme endorsed by the 38th Session of the Assembly, and the work to be undertaken thereon, the Panel was renamed the *Aviation Data and Analysis Panel (ADAP)* and the following new Terms of Reference were approved:

“The Aviation Data and Analysis Panel (ADAP) will undertake the following tasks to assist the Secretariat in work required in the areas of statistics and aviation data:

1. review the Statistics Programme and propose changes with a view to meeting more effectively the needs of the Organization, Member States, and other users;
2. establish the necessary metrics to monitor the performance of the Organization in meeting its Strategic Objectives;
3. improve the uniformity of the format and content of ICAO statistics and related analysis, as well as the timeliness and completeness of reporting by Member States;
4. develop a process by which to enable harmonization of aviation data emanating from sources other than ICAO including means by which to ensure cooperation with other international organizations active in the collection and distribution of aviation data;
5. create, host, and manage a platform where the aviation community can share and promote its data and electronic tools;
6. develop and maintain a single set of long-term traffic forecast from which customized and/or detailed forecasts can be produced for purposes such as, inter alia, air navigation systems planning and environmental analysis;
7. ensure that the Planning and Implementation Groups (PIRGs), through their respective Traffic Forecasting Groups (TFGs), provide input related to their regional forecasting needs;
8. develop methodologies for the assessment and analysis of the economic impact of new measures to meet the needs of the Organization, the regional air navigation planning groups, environmental planning bodies and other activities of the Organization; and
9. support other tasks as may be assigned by the Air Transport Committee.

The Panel will take into account the interests of all stakeholders, as well as the importance to States of effective and sustained participation in the Statistics Programme; in addition, its work will reflect the Strategic Objectives of ICAO”.