

## MEMORANDUM

Ref.: AN 10/3.1

To: Members, World Area Forecast System Operations Group (WAFSOPSG)  
From: WAFSOPSG Secretary  
Subject: **Documentation for the WAFSOPSG/7 Meeting**  
Action: a) note the information;  
b) indicate your participation and that of any advisors by 4 September 2012; and  
c) send your registration form to the ICAO SAM Office as soon as possible.

With regard to the seventh meeting of the World Area Forecast System Operations Group (WAFSOPSG/7) to be convened at the ICAO South American (SAM) Regional Office, Lima, Peru from 17 to 21 September 2012, all of you should be aware of the content of WAFSOPSG-Memo/37 dated 5 April 2012, and have received the corresponding formal letter of invitation. In WAFSOPSG Memo-37, you were kindly invited to advise me, at your earliest convenience, and no later than 31 July 2012, preferably by e-mail (rromero@icao.int), if you would be able to attend the meeting and to indicate the names of any advisors who would be accompanying you. So far, I have received replies from Australia, Brazil, Canada, China, France, Japan, New Zealand, Oman, Peru, Romania, South Africa, the United Kingdom and the United States. Those of you who have not replied should make sure that the information concerning your attendance reaches me by 4 September 2012, at the latest. Additionally, I would like to encourage those participants who still have not done so to complete the registration form (WAFSOPSG/7-IP/1, paragraph 6, refers) and send it to the ICAO SAM Office with a copy to ICAO Headquarters (attention: Raul Romero) as soon as possible.

Concerning the agenda of the WAFSOPSG/7 Meeting, it may be assumed that the forthcoming meeting will follow the provisional agenda as indicated in WAFSOPSG/7-WP/1 which was updated based on proposals for changes which were received. I am also pleased to inform you that the working papers submitted by you, together with the basic Secretariat working papers for the WAFSOPSG/7 Meeting on all the agenda items, have now been completed and placed on the WAFSOPSG website at <http://www.icao.int/safety/meteorology/wafsopsg/>.

Looking forward to seeing you all in Lima.

Best regards,

(signed by)  
Raul Romero