

ASSOCIATION OF AFRICAN AVIATION TRAINING ORGANIZATIONS (AATO)

AATO CONSTITUTION



"Committed to the provision and sustainability of aviation training excellence in Africa"

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ASSOCIATION OF AFRICAN AVIATION TRAINING ORGANISATIONS

PREAMBLE

Whereas training is recognised as being of critical importance to ensure safe, secure and efficient air transport in Africa;

Whereas the provision of aviation training in Africa hitherto needs to be effectively coordinated, standardised, harmonised, in order to achieve the highest possible levels of safety; Recognising that the available supply of aviation training in Africa does not meet the needs of the African aviation industry in terms of quality and quantity;

Recognising the benefits of promoting co-operation among African training organisations to cope with the emerging and growing needs of the African aviation industry;

Therefore the African training organisations present have agreed to establish the Association of African Aviation Training Organisation (AATO) and have adopted the following Constitution as a framework for the association.

Article 1 Establishment

- 1.1 The undersigned African aviation training organizations, are the founding full members, as referred to in Article 3, hereby establish the Association of African Aviation Training Organizations (AATO), hereinafter referred to as the Association.
- 1.2 The Association, a non-governmental international organization, shall be incorporated as a non for profit association, according to the laws of the jurisdiction, in which it has its headquarters.
- 1.3 The Association shall have its headquarters at a location approved by the Assembly. It may have other offices throughout Africa and representations around the world.

- 1.4 The official languages of the Association are Arabic, English, French, and Portuguese. The working language of the Association, for communications, meetings, publications, shall be English.
- 1.5 Internally, the Articles of Association shall take effect upon the signature, referred to above in paragraph 1.1; externally, the Articles shall take effect upon the incorporation, referred to above in paragraph 1.2.

Article 2 Objectives

- 2.1 The objectives of the Association are as follows:
- a) Promote Cooperation among its members;
 - b) Promote the interests of its members and aviation training in Africa;
 - c) Promote the harmonization and standardization of aviation training in Africa;
 - d) Encourage the sharing of expertise among its members and other aviation organisations.
 - e) Encourage and facilitate the adoption of new technology through research and development.
- 2.2 To achieve its objectives the Association shall in particular:
- a) Develop policy and guidelines for aviation training organisations in Africa in order to facilitate their compliance with international and national standards, and best practices in aviation training;
 - b) Develop and advocate positions on issues of interests for its members and aviation training in Africa;
 - c) Develop and implement a system of designation of Centers of Excellence
 - d) Support the accreditation of training organizations accross borders;
 - e) Ensure the development and implementation of standards, harmonized procedures and guideliness for aviation training.
- 2.3 In order to achieve its objectives, the Association, acting through its Assembly, may adopt Rules and Regulations in each of the areas mentioned in 2.1 and 2.2 above.

Article 3 Membership

3.1 Full membership:

- a) Full membership is open to all African aviation training organizations;
- b) To be eligible for Full membership, an aviation training organization must have been approved by an appropriate certification authority and agree to abide by the Constitution of the Association;
- c) Full members have all the rights of membership; they can elect or be elected to the Council or any other bodies that may be established by the Assembly, including the right to vote in all Assembly deliberations.

3.2 Associate membership:

- a) Associate membership is open to:
 - i) all African aviation training organizations that have not yet obtained approval by an appropriate certification authority,
 - ii) aviation professionals, and
 - iii) non-profit aviation related organizations.
- b) Associate members can participate in Assembly discussions and deliberations but have no right to elect or be elected to the Council or any other bodies that may be established by the Assembly;
- c) Associate members do not have the right to vote.

3.3 Corporate membership:

- a) Corporate membership is open to corporate entities in aviation related organizations that have a commercial, for profit objective and are willing to support the Association and its objectives;
- b) Corporate members can participate in Assembly discussions and deliberations but have no right to elect or be elected to the Council or any other bodies that may be established by the Assembly;
- c) Corporate members do not have the right to vote.

3.4 Application for membership shall be received by the Council for review and submission to the Assembly with a recommendation for their acceptance or rejection.

3.5 Applicants refused membership have the right to re-apply in accordance to procedures that shall be established by the Assembly.

3.6 Members from any of the categories can withdraw their membership by giving an advance notice of at least three months to the Council.

- 3.7 The Council shall report to the Assembly the status of membership on an annual basis.
- 3.8 The Assembly may suspend or terminate membership rights on the recommendation of the Council, except where a member's status as an approved ATO changes, in which case suspension is immediate.
- 3.8.1 Recommendation for suspension or termination of membership by the Council shall be taken by a two third majority vote of the Council members
- 3.8.2 Such recommendations shall be based on the failure of a member to fully practice the principles and values of the association.

Article 4 Bodies

The Bodies of the Association are:

- a) The Assembly;
- b) The Council; and
- c) The Secretariat.

Article 5 The Assembly

- 5.1 The Assembly is the highest authority in the Association, bringing together all members and such official observers or invited guests as the Assembly may deem desirable. Both members and observers have the right to speak at the Assembly.
- 5.2 The Assembly shall meet in ordinary session once every year, at the country of headquarters or elsewhere.
- 5.3 The Assembly may hold extraordinary sessions as deemed desirable by a majority of full members or as recommended by the Council.
- 5.4 The Assembly takes its decisions by a simple majority vote of its full members voting.
- 5.5 The quorum for a session of the Assembly is two-thirds of its full members.
- 5.6 The Assembly shall approve the mission, values, visions, policy and strategic objectives of the Association.
- 5.7 A draft agenda for any Assembly session shall be approved by the Council. All members from all membership categories may submit working papers.

- 5.8 Before or during any Assembly session, members from any membership categories may make proposals for the agenda and submit information papers.
- 5.9 Each Assembly session elects a Chairman and Vice- Chairman for such session from amongst the full members. They are assisted by the Secretariat.
- 5.10 The Assembly may create or dissolve Standing Committees, Committees, Sub-Committees or Working Groups of its members as it deems desirable.
- 5.11 The Assembly shall elect fullmembers to the Council for a term of 3 years.
- 5.12 The Assembly shall adopt its own Rules of Procedure.

Article 6 The Council

- 6.1 The Council is the executive body of the Association. It shall execute the decisions taken by the Assembly, make proposals to Assembly sessions, and perform such other tasks as delegated by the Assembly.
- 6.2 The Council shall hold two regular meetings each year, at headquarters or elsewhere, and such additional meetings as it or the Assembly may deem necessary.
- 6.3 The Council shall have a minimum of thirteenand a maximum of seventeenmembers, appointed by the Assembly, for three year terms. Members can stand for re-election.
- 6.4 The Council shall elect a President and Vice-President from its membership for a period of three years. They are assisted by the Secretariat.
- 6.5 The Council shall take its decisions by a majority vote of its full members voting. The quorum for any Council meeting is two-thirds of its full members.
- 6.6 The Council shall adopt its own Rules of Procedure, subject to the approval of the Assembly.
- 6.7 The functions of the Council shall be to:
- i). Propose policies and strategic objectives to the Assembly for approval;
 - ii). Adopt policies and guidelines for the purposes of:
 - a) Developing policy and guidelines for aviation training organisations in Africa in order to facilitate their compliance with international and national standards, and best practices in aviation training;
 - b) Developing and advocating positions on issues of interests for its members and aviation training in Africa;

- c) Developing and implementing a system of designation of Centers of Excellence;
 - d) Supporting the accreditation by States in Africa of training organizations across borders;
 - e) Contributing to the development, adoption, and implementation by States in Africa of standards, harmonized procedures and guidelines for aviation training.
- iii). Conduct Research in all aviation training aspects based on best of International practices;
 - iv). Submit to the Assembly application for membership with a recommendation for their acceptance or rejection.
 - v). Appoint the Secretary General and determine its terms of service;
 - vi). Approve the annual work plan submitted by the Secretariat, and oversee its implementation;
 - vii). Submit an Annual report to the Assembly on the activities of the Association, including the status of membership, and financial accounts;
 - viii). Submit an annual budget to the Assembly for its approval, and Oversee the financial affairs of organizations in accordance with the provision of the constitution

Article 7 The Secretariat

- 7.1 The Secretariat is the administrative body of the Association.
- 7.2 The Secretariat is headed by a Secretary General, who is the Chief Administrator of the Association. The Secretary General shall be appointed by the Council, for a five year term, once renewable. The terms of service of the Secretary General shall be determined by the Council.
- 7.3 The functions of the Secretary General shall be to:
 - a) Manage the Secretariat;
 - b) Implement the decisions of the Council, including policies and guidelines for the purposes of:

- i). Developing policy and guidelines for aviation training organisations in Africa in order to facilitate their compliance with international and national standards, and best practices in aviation training
- ii). Developing and advocating positions on issues of interests for its members and aviation training in Africa
- iii). Developing and implementing a system of designation of Centers of Excellence
- iv). Supporting the accreditation by States in Africa of training organizations accross borders
- v). Contributing to the development, adoption, and implementation by States in Africa of standards, harmonized procedures and guideliness for aviation training
- c) Prepare an annual budget to be submitted to the Council;
- d) Prepare an annual work plan for submission to the Council;
- e) Carry out the activities of the Association as approved by the Council;
- f) Perform such other tasks as assigned by the Council.

7.4 The composition of the Secretariat and the terms of service of staff will be determined by the Council, upon a proposal or proposals from the Secretary General. In addition to competence in their respective areas of work, staff shall represent a cross section of geographical and linguistic areas of Africa.

Article 8 Finances

- 8.1 Each year the Secretary General shall prepare a draft budget for the next two financial years, which includes the budget referred to in Article 7.3(c). The annual budget shall be submitted for review by the Council and approval by the Assembly.
- 8.2 Each year the Secretary General shall prepare the financial statements for the past financial year. He or she shall have these statements audited by a chartered accountant, and shall submit them for review by the Council and approval by the Assembly.
- 8.3 The revenues of the Association, as contained in the annual budgets, shall consist of:

- a. Start-up funds for the establishment and first year of full operation of the Association, granted by founding members, international, regional and States aviation-related organizations;
- b. Membership and application fees for the different categories of members. These fees may be adjusted by the assembly to take into consideration the size of the different members involved, according to objective criteria; fees may be revised from time to time by the Assembly.
- c. Fees for specific services rendered by the Association, in a consultative capacity to individual members or third parties; and
- d. Grants or Donations.

Article 9. Dispute Resolution

9.1 In the case of disputes between members, or between a member or members and the Association, relating to the interpretation or application of these Articles of Association, parties shall attempt to resolve such disputes by negotiation.

9.2 Where negotiation fails:

- a. Disputes may be submitted by the parties to the Council for resolution. In such case, Council members may not vote on a dispute to which they are a party;
- b. Disputes may be submitted by the parties to third party arbitration ;
- c. Each party will bear its own arbitration costs; and
- d. Arbitration will be governed by the rules and procedures of the International Court of Arbitration.
- e. Where Arbitration fails the law of the host State will prevail.

Article 10. Amendments

10.1 These Articles of Association may be amended by a two-thirds majority vote of the full members of the Association, present and voting at the relevant Assembly meeting, for which a quorum exists.



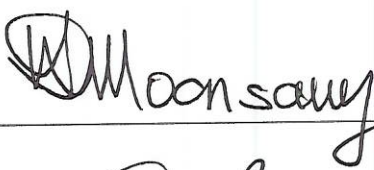

Article 11. Dissolution

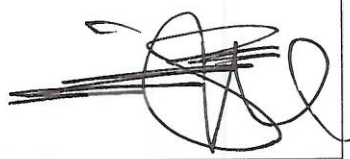

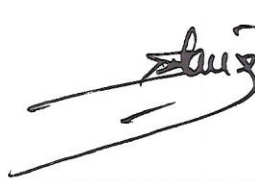



11.1 The Association may be dissolved by a decision taken by a two-thirds majority vote of the fullmembers of the Assembly, present and voting at the relevant Assembly meeting, for which a quorum exists.

11.2 The decision to dissolve the Association must contain provisions for the liquidation of the assets and liabilities of the Association.


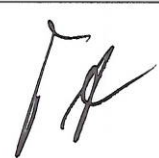

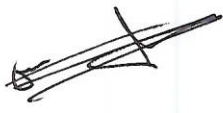

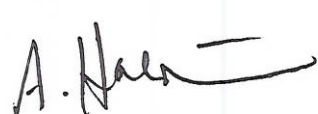

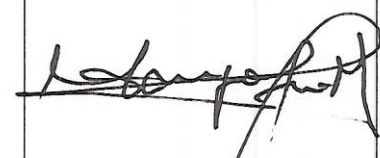
Signed at **ABUJA, NIGERIA** on **13 April 2013** by:

Association of African Aviation Training Organizations FULL MEMBERS:




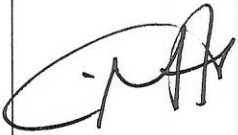

	Organization	Name and Title of Representative	Signature
1.	Air Traffic & Navigation Services, South Africa	Rodney Subramany Acting Head ATA	
2.	Ecole Aeronautique « Airline Flight Academy, Tunisia	Nabil Ghannay Directeur	
3.	Comair Ltd, South Africa	Dayaneethie Yvette (Dy) Moonsammy Senior Manager Learning & Development	
4.	Consult Aviacao S.A, Angola	Jeremias Pedro Fernando General Director	

5.	East African Civil Aviation Academy, Uganda	Fred Bamwesigye Director Human Resource & Admin	
6.	East African School of Aviation, Kenya	Justina Nyaga Director	
7.	Ecole Africaine' de la Meteorologie et de l'Aviation Civile, Niger	Tchagbele Sadamba Director	
8.	Egyptian Aviation Academy, Egypt	Dr. Abdelkarim Elhabashy Vice Chairman	
9.	Ethiopian Aviation Academy, Ethiopia	Samuel Assefa Zewde Vice President	
10.	Ethiopian Civil Aviation Training Centre, Ethiopia	Teshale Bekele Tadesse Manager CAA Training	
11.	Federal Airports Authority of Nigeria Training Centre, Nigeria	Mrs. Salamata B. Umar-Eluma Director HR and Administration	
12.	Federal Polytechnic Oko, Nigeria	Dr. Ekene Okafor Principal Instructor	




13.	Académie Tuniso-Française de formation en sûreté de l'aviation civile AFSAC, Tunisia	HassenSeddik Chairman	
14.	Gambia Bird, The Gambia	Thomas Wazinski Chief Executive Officer	
15.	Ghana Civil Aviation Training Academy, (GATA) Ghana	Maxwell OcanseyArthur Director	
16.	High Level Aviation Academy, Sudan	Khalid Omar Manager Engineering School	
17.	International Aviation College, Nigeria	AbdulmuminNuhuAbdulkarim Head of Training	 Capt. Abdulkarim
18.	Khartoum Academy for Aviation and Technology, Sudan	Capt. Ahmed Hashim Hussein	
19.	Landover Aviation Business School, Nigeria	AdukeAtiba Executive Director	
20.	LanguageLab International House, South Africa	Umpafu-MwanaMbuya Principal	




21.	Nigerian Airspace Management Agency, Nigeria	Abubarkar A.B Head Training School	
22.	Nigerian Aviation Handling Company, PLC, Nigeria	OluseyiAdewale Manager, Learning & Development	
23.	Nigerian College of Aviation Technology, Nigeria	Capt. OnyenucheyaChinyereKalu MFR Rector/Chief Executive	
24.	Sudan National Civil Aviation Institute, Sudan	Jamal Ali NourEldaiem Instructor	
25.	Tanzania Civil Aviation Training Centre, Tanzania	MargarethJosephathKyarwenda Principal	
26.	Zambia Air Services Training Institute, Zambia	ChifoshoShingalili Principal	