International Civil Aviation Organization

Global Aviation Training
TRAINAIR PLUS Programme

Training Instructor Course

Course Profile

Hosted by Dublin International Aviation Training Academy

Cork, Ireland

27 to 31October 2014

1.   **BACKGROUND**

The International Civil Aviation Organization (ICAO) has prepared, under the TRAINAIR PLUS Programme (TPP) of the ICAO Global Aviation Training (GAT) Office and in cooperation with the Joint Aviation Authorities Training Organisation (JAA TO), the ICAO Standardized Training Package (STP) Training Instructor Course (TIC), composed of two parts, which is offered to the aviation community at TRAINAIR PLUS Centres.

2.   **PURPOSE OF THE COURSE**

2.1   The ICAO TRAINAIR PLUS TIC is a two-part course that will enable participants to methodically conduct training courses in accordance with ICAO's instructor competencies and develop the required training strategies for course delivery.

2.2   The TIC will train instructors to deliver STPs, based on the TRAINAIR PLUS methodology, as well as conventional courses.

3.   **LANGUAGE OF INSTRUCTION**

English

4.   **DURATION**

TIC Part 1: 30 hours (online)
TIC Part 2: 5 days (classroom)

5.   **DATES**

27 to 31October 2014

6.   **VENUE**

Cork Airport, Ireland

7.   **NUMBER OF INSTRUCTORS AND PARTICIPANTS**

TIC Part 1: Unlimited
TIC Part 2: 1 instructor (1 to 12 participants) or 2 instructors (13 to 16 participants)

8.   **ATTENDANCE FEE**

TIC Part 1 = $500 USD
TIC Part 2 = €1200Euro

9.   **TRAINING OBJECTIVES**

10   After having successfully completed the TIC, the trainees will be able to:

   a)   prepare a training environment including facilities, equipment and instructional material;

   b)   manage the trainees by using effective training strategies;

   c)   conduct training with a variety of instructional methods as required for the training;

   d)   perform trainee assessments appropriately, objectively, and correctly; and

   e)   perform course evaluations effectively.

11.   **TARGET POPULATION**

11.1   The target population for the TIC is as follows:

   a)   pre-service and in-service instructors with little or no formal training background;

   b)   aviation training instructors and aviation professionals who are dedicated to the implementation of competency-based training programmes;

   c)   subject matter experts and specialists who wish to upgrade their instructional competencies; and

   d)   current instructors who wish to refresh and upgrade their trainer competencies.

12.   **PREREQUISITES AND QUALIFICATION REQUIREMENTS**

12.1   The prerequisites and qualification requirements are as follows:

   a)   university degree or equivalent qualifications and experience in one or more civil aviation field(s) or in adult learning development and training;

   b)   computer skills using contemporary software programmes; and

   c)   good oral and written command of the language of instruction.

   In addition, successful completion of the online ICAO/ JAA TO STP Instructional Techniques Course (TIC–Part 1) is mandatory to enrol in TIC–Part 2.

13.   **TIC CONTENT FOR PART 1**   **TIC CONTENT FOR PART 2**

1. Prepare the Training Environment	1. Course Introduction
2. Manage the Trainee	2. Training Preparation
3. Conduct a Training Module	3. Training Delivery
4. Prepare a Course Evaluation Report	4. Training Reports

14.   **DOCUMENTATION FOR TRAINEES**

14.1   TIC–Part 1: Content and examinations are available online, via the JAATO eLearning Platform, through unique confidential login credentials provided to each individual. To register for TIC Part 1, each participant must complete an application form at http://store1.icao.int/index.php/training.html

14.2   TIC–Part 2: ICAO will provide the electronic version of the course material to the host organization and to the instructor.

14.3   The course schedule for TIC–Part 2 can be found in the Attachment.

15.   **INSTRUCTOR**

15.1   All instructors will be ICAO TRAINAIR PLUS qualified instructors. In the event that two instructors are required, one will be assigned as Lead Instructor.

ATTACHMENT

TIC–PART 2

COURSE SCHEDULE

Time	Day 1	Day 2	Day 3	Day 4	Day 5
Session 1	Opening and Introduction **Module 0**	Training Preparation **Module 1**	Training Delivery **Module 2**	Training Delivery **Module 2**	Training Report **Module 3**
	Coffee Break				
Session 2	Training Preparation **Module 1**	Training Preparation **Module 1**	Training Delivery **Module 2**	Training Delivery **Module 2**	Training Report **Module 3**
	Lunch Break				
Session 3	Training Preparation **Module 1**	Training Delivery **Module 2**	Training Delivery **Module 2**	Training Delivery **Module 2**	Course Summary
	Coffee Break				
Session 4	Training Preparation **Module 1**	Training Delivery **Module 2**	Training Delivery **Module 2**	Training Delivery **Module 2**	Closing Ceremony Certificates