Question : Which kind of cost estimation the Projects have to deal with ?

APIRG's IIMSG Projects conist of a set of activities that include **meetings, seminars/workshops, missions, developments, etc** to be conducted in order to provide the expected delivrables. For example, for a given year, the cost of the project will be the total cost of implmentation of Project planned activities for that year.

1- Objectives of the event-Assits States with the Implementation of SIGMET,QMS/Competency,AAND, D-OPMET

vent (Meeting, Workshop, Seminars, Guidances developments, Documents translation, etc					On-site	Online
Events details	**On-site**	**Online**	**Cost elements**	**Comments**		
1- Participants	20	20	1) For each participant, provide his **full name, duty station** 2) Based on the specified venue and duration of the Meeting, determine the **travel cost of each particiapnt** (Air ticket, DSA, Visa fees, Covid-19 testing cost, etc)	The Project Team Have Four Main Deliverables and they have decided on six (6) Meetings in a Year		
2- Cost of air ticket	x	N/A	**Airlines Company costs including return**	Two People (Facilitators) travelling to All Four	$ 8 707,28	$ -
3- Cost of visa, vaccination, etc	x	Virtual	To be determined based on the **knowledge of the State mission** [Visa, Vaccination (COVID + Yellow Fever)]		$ 256,70	$ -
4- Mission expenses	x	N/A	In accordance with the **agreed procedures (for experts)** [$400/day]	$400/day	$ 3 200,00	$ 3 200,00
5- Workshop site	x	N/A	Includes **coffee break and lunch. Three coffee breaks. 1 lunch and stationary**	$17.01 Catering for 20 attendees	$ 2 721,60	$ -

6- Interpretation services	x	x	Estimate the **cost of the provision of interpretion services over 8 hours**	$ 850/hour x 8hours x 8 days	$ 54 400,00	$ 54 400,00
7- Cost of communication	x	x	The communication cost can a fiexd amont [Communication via Zoom($19,99), Telephone Communication ($27,02), Network (47,21)]	[(19,99/month + 27,02/Month + 47,21/Month) x 12]	$ -	$ 1 130,64
8- Local transportation cost	x	N/A	**Local transportaion cost** refer. Shattle services from hotel to vanue over **two days**	$ 204.8	$ 1 632,64	$ -
9- Miscellaneous	x	N/A	Any **other related matter** to be taken into account (Per Diem)	$ 152,8	$ 4 888,32	$ -
10-Accomodation	x	N/A	Hotel accomodation of participant for **3-nights**	$ 136.05 per night	$ 3 265,20	$ -
11-Administrative support	x	N/A	Administrative support (Computer, paper (A4 format), supporting staff, etc.)	$ 1 200,00	$ 4 800,00	$ -
					$ -	
Total Cost of the Project					**$ 83 871,74**	**$ 58 730,64**